

**CITY OF PORT WASHINGTON  
COMMISSION ON AGING MINUTES  
Monday, March 12, 2018**

Present: Suzanne Bruner, David Owens, Edie Webb, Alderman John Sigwart, Pat Poole, Beth Smyth,  
and Catherine Kiener, Director.

Excused: Sally Schirk-Ehrlich

Meeting called to order at 6:00 p.m.

1. Edie Webb moved to approve the February 12, 2018 minutes; Suzanne Bruner seconded the motion. Motion carried.
2. No public comments.
3. Review & Approve Senior Center Financial Report for January 2018:
  - A. David Owens moved to accept Senior Center Financial Summary for February, Edie Webb seconded. All in favor, motion carried.
4. Unfinished Business
  - A. Environmental Maintenance Position: The Director interviewed one candidate for maintenance position, reference checks will be done. Would it be beneficial to use a service for maintenance position? As the other city departments do.
  - B. Safety mirror installed by ramp. Kitchen cabinets fixed. Proposal for interior wall paint to be done soon. Looking into replacing one toilet to higher height of 19”.
5. New Business
  - A. Proposed changes to Building Agreement with Ozaukee County ADRC Senior Dining Program where to add quarterly cleaning schedule, return or break down boxes for recycling, and increase charge to \$50. Change hours from 10 a.m. to 1:00 p.m. to reflect traditional times for past 20 years. Ms. Smyth moved to include the changes on the agreement and submit to the county. Mrs. Webb seconded the motion. Motion carried.
  - B. The draft of the annual report was reviewed. Suggestions should be sent to Director before April meeting if anything is missing or needed.
  - C. Schindler Elevator called to ask for the Center to consider dropping land line and going with cell phone. The Commission on Aging tabled for discussion in April.
  - D. Alderman Sigwart discussed the Newport Shores plan and the public information night. The council will vote on a height restriction change for the project. There will be further review of the project at other meetings. The old Sentry store will have a Piggly Wiggly store move in after renovations completed.
6. Director's Report:
  - A. Senior Center Board Item[s]
    1. Membership renewal is ongoing
  - B. Upcoming Events:
    1. March: The St. Pat's party has 85 coming for lunch. Chili/Soup Supper with memorial 8-ball tournament and bingo is set for the 19<sup>th</sup>. The pool tournament is in honor of 3 members.

2. April events: The last musicians grant will be in April with the monthly birthday party. The annual office volunteer training is to be scheduled. The Center audit will be April 16.

C. Director's Comments:

Mrs. Edie Webb will be stepping down from the Commission on Aging after a long dedication of service to the Commission on Aging. The new Mayor will make appointments.

Meeting Adjourned approximately 7:18 p.m.

Next meeting April 9, 2018