

**CITY OF PORT WASHINGTON
COMMISSION ON AGING MINUTES
Monday, January 8, 2018**

Present: Suzanne Bruner, David Owens, Edie Webb, Alderman John Sigwart and Catherine Kiener,
Director.

Excused: Beth Smyth, Pat Poole, and Sally Schirk-Ehrlich

Meeting called to order at 6:00 p.m.

1. Alderman John Sigwart moved to approve the December 11, 2017 minutes; David Owens seconded the motion. Motion carried.
2. No public comments.
3. Review & Approve Financials:
 - A. David Owens moved to accept Senior Center Financial Summary for December Edie Webb seconded. Discussed sale – deposits are listed under Money Market account at PWSB. Commission on Aging members pleased that the sale and auction brought in the amount it did which is about what is needed. Motion carried.
 - B. City accounts
Alderman John Sigwart moved to request the remaining AMP grant and revenues be carried into 2018 for the program, per the original grant, and to support the grant money received from the Green Bay Packer Foundation. Edie Webb seconded. Motion carried.
4. Unfinished Business
 - A. Environmental Maintenance Position will be placed in an ad in the Ozaukee Press for the next two weeks.
 - B. Parking Lot overview discussion due to the precedent of neighbors who utilize the lot in winter since previous owner. Commission members suggest the city post a sign: “Parking Senior Center Business only”. Staff will follow up with city late winter.
 - C. The County ADRC by April 2018 needs the proposed increase for 2019 building use agreement.
5. New Business
 - A. Elected Officials Report
 1. Wheel Tax meeting is Tuesday at 7:00 p.m. A brief discussion of proposed tax.
 2. The Blues Factory and condo development projects are cooperating on an open space.
 - B. The Director reviewed the candidates for the Assistant position. Edie Webb moved that the Commission on Aging approve a job offer to the lead candidate for the Assistant position. Suzanne Bruner seconded. Motion carried.
6. Director’s Report:
 - A. Senior Center Board Item[s]
 1. Renewals are progressing about usual pace; will review before sending February newsletter for non-renewal letter.
 2. The Director presented a members idea for a craft sale with outside vendors and a member committee in place of the annual craft and bake sale with silent auction. The proposal was not very detailed, the current sale proceeds are around \$2,000 and it is questionable whether a community

sale would raise the same amount of money. Commission members discussed the potential impact on staff time, insurance and lack of equipment. Suggestion will be for the group who would like a sale to plan independently use of the building.

B. Upcoming Events.

1. There will be a new representative from Mayflower for the travel show.
2. In February we will have a Valentine Party with a chocolate fountain.
3. In March the Memorial Pool Tournament will be in memory of Dick Hauser and Rhea Yovanovich.

C. Director's Comments:

1. Ozaukee Senior Conference will be at Country Inn & Suites Banquet facility on June 12th. The format will be different, but FUN just the same.

D. Friends:

There was discussion about the Friends Committee annual appeal and what it is for; any additional questions should be referred to Catherine or a Friends Board member.

Meeting Adjourned approximately 7:10 p.m.

Next meeting February 12, 2018