

**CITY OF PORT WASHINGTON
BOARD OF PUBLIC WORKS
MINUTES
TUESDAY, JULY 17, 2018**

ROLL CALL: Vice-Chairman Mike Gasper called the Board of Public Works meeting to order at 5:39 pm in the Lower Level Conference room at the City Hall. Members present: Alderman Patrick Tearney, James Haley, and Alderman John Sigwart (by phone). Also present were: City Engineer Rob Vanden Noven, Street Commissioner James Hoile, City Administrator Mark Grams, and Wastewater Supt. Dan Buehler. Absent and excused: Parks and Forestry Supt. Jon Crain, Dave Kleckner and Craig Czarnecki (who has resigned from the Board). Chairman Jason Wittek arrived at 5:42 pm.

Chairman's Business: There was none.

Approval of Minutes for May 8, 2018: MOTION BY PATRICK TEARNEY AND SECONDED BY JAMES HALEY TO APPROVE THE MINUTES OF MAY 8, 2018 AS PRESENTED. Motion carried unanimously.

Public Comments/Apearances: There was none.

Old Business: John Sigwart stated that he ran into John Thill and wanted to know if he could put outlets along East Main Street and half of West Main Street for the Farmers' Market. City Engineer Vanden Noven suggested that working with existing businesses to install exterior outlets would be far more cost effective.

New Business:

A. CONSIDER THE PURCHASE OF A 1 TON DUMP TRUCK BODY: Street Commissioner JD Hoile stated that he had a technical specification developed and three quotes were requested pertaining to the purchase of one 2018 dump body for a 1 Ton 4WD chassis for the Street Department. Proposals were requested without assembly. Two quotes were received: Monroe – MTE-ZEE SST Series for \$12,258 with 11" sides and Monroe – Crysteel S-Tipper for \$13,663 with 14" sides. This is a budget item and the Street Department has \$150,000 in the Street Department Equipment account. Staff recommends purchasing the 1 MTE-ZEE dump body from Monroe Truck Equipment for \$12,258. **MOTION BY JOHN SIGWART AND SECONDED BY PATRICK TEARNEY to approve the purchase of the 1 MTE-ZEE dump body from Monroe Truck Equipment for \$12,258 as presented. Motion carried unanimously.**

B. APPROVE SANITARY SEWER EASEMENT ACROSS WE ENERGIES LAND: City Engineer Rob Vanden Noven reviewed this item with the Board Members. He stated that the proposed sanitary sewer easement provided by WE Energies to construct sanitary sewer to the proposed Prairie's Edge Development. The location of the sewer is per the request of Black Cap Halcyon. This item has been reviewed and approved by the City Attorney. Staff recommends approval of the sanitary sewer easement as presented. **MOTION BY PATRICK TEARNEY AND SECONDED BY JOHN SIGWART to recommend approval to the Common Council as presented. Motion carried unanimously.**

C. CONSIDER BIDS FOR PRAIRIE'S EDGE UTILITY EXTENSION: City Engineer Rob Vanden Noven reviewed this item with the Board Members. He stated that the low bid was

\$96,977.22, which will be paid out of the proceeds of the sale of the land to Black Cap Halcyon. This bid was from Kip Gulseth Construction. The low bidder is the contractor who will be doing the work for Black Cap Halcyon, and therefore was able to provide a more reasonable bid. Staff recommends awarding the bid to Kip Gulseth Construction Company, Inc. **MOTION BY JOHN SIGWART AND SECONDED BY PATRICK TEARNEY to recommend approval to the Common Council as presented. Motion carried unanimously.**

D. CONSIDER STREET LIGHT REQUEST AT THE CORNER OF CTY LL AND STH 32 (SOUTH): City Engineer Rob Vanden Noven reviewed this item with the Board Members. He stated that a resident in the New Port Vista subdivision has requested that the City install a streetlight at the intersection of CTH LL and STH 32 for the safety of pedestrians. There is one streetlight on the east side of the intersection, but it does not cast light on the west side and the crosswalk is very dark. The west side of the intersection is in the Town of Port Washington, and the ROW is County and State. We Energies recommended adding a pole on the SW corner of CTH LL and STH 32 with a medium LED oval fixture. The cost to install is about \$2,100 and the cost per month is \$12.56 for the first 85 months and the price goes down after that. Technically, this is not in the City limits, neither is the east side of this intersection, which has streetlights. The west side of the intersection has sidewalk serving City residents living in Fiduciary, Woodridge, Premier Hillside Estates, Mattheus Farms and Misty Ridge who use this sidewalk. The intersection has a very long crossing, and a street light would increase safety. Boat haulers would need a clearance of 22'. We Energies informed staff that setting a 35-5 pole with a 30' Mounting Height the OH SAG for #6 @ 150' ~ 48" so we would be at 26' over CTH LL we might set a 40-5 to give us an extra 5'. **MOTION BY PATRICK TEARNEY AND SECONDED BY JOHN SIGWART to table this item pending a way to find the money to pay for it or pending appropriating money into the 2019 Budget. Motion carried unanimously.**

Project Updates:

- a. City Engineer Vanden Noven reviewed the 2018 Street Reconstruction with the members. He stated that East Whitefish will have curbing and driveways this week, also sidewalks and grading. We Energies is $\frac{3}{4}$ of the way through the project with gas mains. Also, there have not been a lot of change orders.
- b. John Sigwart wanted to have a stop sign placed at Blue Spruce Court. That is a private road into the condo and is considered a driveway.

Forthcoming Events: Fish Day will be this Saturday, July 21, 2018.

ADJOURNMENT: MOTION BY JOHN SIGWART AND SECONDED BY PATRICK TEARNEY to adjourn the meeting at 7:25 p.m. Motion carried unanimously.