



POLICE & FIRE COMMISSION MINUTES

Meeting, Monday, May 8, 2017, 7:00 p.m.

Port Washington Police Dept. Conference Room, 365 N. Wisconsin Street

1. Present: Chair Richard Nelson, Martin Becker, Terry Tietyen, Patty Ruth, Jennifer Clearwater
Also Present: Chief Mark Mitchell, Chief Kevin Hingiss
7:35 PM, Mayor Tom Mlada arrived.
2. Election of Officers - Terry Tietyen moved to hold this agenda item until the June meeting. Seconded by Marty Becker. Motion passed.
3. No Public Appearances, Comments, or Correspondence
4. Previous Meeting Minutes from March 23, 2017 and April 10, 2017 were reviewed. Motion to approve the minutes from both meetings made by Terry Tietyen and seconded by Jennifer Clearwater. Motion passed.
5. Discussed Common Council meetings in June and July. On June 6, 2017, Fire and EMS needs will be discussed. At the July meeting, the needs of the Police Department will be discussed. Commission members are invited to attend. It is hoped that these meetings generate conversations that will engage the public and the Council in thinking strategically about public safety.

AMBULANCE

1. Reviewed and discussed April 2017 Ambulance Invoices
2. Reviewed and discussed the preliminary April 2017 Ambulance Financial Statement
3. Reviewed and discussed April 2017 Ambulance Calls
4. Reviewed and discussed April 2017 Paramedic Intercepts
5. No other business as permitted by law was discussed.

FIRE DEPARTMENT

1. Reviewed and discussed April 2017 Fire Invoices
2. Reviewed and discussed the April 2017 Fire Financial Statement
3. Reviewed and discussed April 2017 Fire Calls
4. Chief Mitchell presented to the Commission the name of an individual to hire as a Paid-on-Call Firefighter/Paramedic for the Port Washington Fire Department. Paul Taleck, formerly served on our department, prior to taking a full time job as a firefighter and paramedic with the North Shore Fire Department. Mr. Taleck lives in Port Washington and would like to join the department again. Chief Mitchell is very happy to welcome Paul Taleck back.
Patty Ruth moved to approve hire of Paul Taleck as a Paid-on-Call Firefighter/Paramedic. Terry Tietyen seconded the motion. Motion passed.
5. Discussion and action to allow the Fire Chief to declare old, broken, or un-used City property as surplus for removal from fire station. Jennifer Clearwater moved to give Chief Mitchell the authority to dispose of surplus as he deems appropriate. Motion was seconded by Marty Becker. Motion passed.
6. Fire Chief's Report
 - a. Report on ladder and hose testing for 2017 - *Underwriters Laboratories tested the*

department's ladder truck and all department ground ladders in April. All passed with no issues. In the past, hose testing has been done by department personnel, taking four to five practice nights. Chief Mitchell feels this is not an appropriate use of practice time. Practice nights are to be used to improve firefighting skills. Therefore, Chief Mitchell has decided to contract the hose testing to Waterway Illinois, LLC. This company will test all department hose and re-pack it on each engine in one day. The cost estimate is \$2,600, based on the amount of hose needing to be tested.

The Commission supports the Chief's decision and also values the training time of our firefighters.

- b. Rescue Task Force (RTF) update - *The Department's newly formed Rescue Task Force, for active shooter incidents, has completed their initial training. This was done over two days in April, with a classroom session on the first day and a practical exercise on the second day. The training was coordinated by the Ozaukee County Active Shooter Task Force, which is made up of various law enforcement personnel. Also, the RTF's equipment and supplies have been delivered. The RTF's protocol has been approved by both the Ozaukee County Medical Director and the State Department of Public Health. Lts. Deboer and Ziegler have completed the Standard Operating Guideline for the group and hope to be operational this summer.*
This protocol has been proved to save lives and the Commission thanks Lts. Deboer and Ziegler for their time and efforts and the Chief and EMS personnel for their willingness to go beyond the normal scope of practice.
 - c. Crisis Intervention Class - *The Department is co-hosting (with Saukville) a 16 hour Crisis Intervention course coordinated by the Ozaukee County Sheriff's Department. The class course is being attended by our EMS personnel who will learn how to deal with patients suffering from various forms of mental illness, autism, suicidal tendencies, and other challenging issues.*
The Commission is supportive of this training and thanks those that are taking the time to be trained.
 - d. Donation to department - *The Department was the recipient of a \$1,000 donation to purchase an AED for the Department's fireboat. The donation was given by Lois and Randy Lanser, in appreciation of our EMS personnel who saved Randy's life when he suffered a cardiac event a few years ago.*
All expressed gratitude for this donation.
 - e. Department of Safety and Professional Standards Audit - *As reported at the last meeting, this audit will be done this Thursday at 2 p.m. All went well.*
7. Other business as permitted by law: Chief Mitchell announced The 2nd Annual "CPR In-The Harbor" event will take place on May 21, 2017, from Noon until 4pm and will be held at Rotary Park

POLICE DEPARTMENT

1. Reviewed and discussed bills payable for the month of April.
2. Municipal Court statement - January - March was reviewed
3. Calls for Service report was reviewed and discussed.
4. Video of arrest at Kleen Test was shown to the Commission. The video was available because of the cameras worn by the officers. The Commission was very impressed with the response of the 2 officers. They dealt with a very difficult situation. Their response was effective and professional. Officers Bergin and Erickson, great job!
5. Update on hiring process – Anthony (Tony) Becker was hired and will start May 18,

2017. The Commission welcomes him to our department.
6. No other business as permitted by law was discussed.

Election of Officers

Terry Tietyen rescinded his earlier motion to hold the election of officers until the June meeting. Marty Becker, who had seconded that motion agreed and the earlier agenda item, Election of Officers, was brought back at this time.

First position: Chairperson – Terry Tietyen nominated Rick Nelson for Chairperson. Upon asking for additional nominations, there were none. Commission elects Rick Nelson as Chairperson.

Second position: Vice Chair – Terry Tietyen nominated Marty Becker as Vice Chairperson. Upon asking for additional nominations, there were none. Commission elects Marty Becker as Vice Chairperson.

Third position: Secretary – Terry Tietyen nominates Patty Ruth as Secretary. Upon asking for additional nominations, there were none. Commission elects Patty Ruth as Secretary.

7. Motion to adjourn was made by Terry Tietyen and seconded by Jennifer Clearwater. Motion passed unanimously. Meeting adjourned at 9:23 PM.

Respectfully submitted by,

Patty Ruth, Secretary