



POLICE & FIRE COMMISSION MINUTES

Meeting, Monday, March 13, 2017, 7:00 p.m.

Port Washington Police Dept. Conference Room, 365 N. Wisconsin Street

1. Present: Chair Richard Nelson, Patty Ruth, Jennifer Clearwater
Also present: Chief Mitchell and Chief Hingiss; Kris Halbig-Ziehm of *Ozaukee Press*
2. No members of the public were present. No correspondences.
3. Previous Meeting Minutes were reviewed. Motion to approve made by Jennifer Clearwater and seconded by Patty Ruth. Passed unanimously.

AMBULANCE DEPARTMENT

1. Reviewed and discussed January and February 2017 Ambulance Invoices.
2. Reviewed and discussed January and February 2017 Financial Statement.
3. Reviewed and discussed Final 2016 Financial Statement – Ambulance.
4. Reviewed and discussed January and February 2017 Ambulance Calls.
5. Reviewed and discussed January and February 2017 Paramedic Intercepts.
6. No other business was discussed.

FIRE DEPARTMENT

1. Reviewed and discussed January and February 2017 Fire Invoices.
2. Reviewed and discussed January 2017 Financial Statement.
3. Reviewed and discussed Final 2016 Financial Statement – Fire.
4. Review January and February 2017 Fire Calls.
5. Reviewed and discussed 2016 Port Washington Fire Department Annual Report. The Commission members thanked Chief Mitchell for such a well written report.
6. Other business as permitted by law: Commission requested that we discuss the status of the study related to the Fire Department's needs assessment.

POLICE DEPARTMENT

1. Reviewed and discussed bills payable for January and February.
2. Reviewed Municipal Court statement for 2016 and the January 2017 statement.
3. Calls for Service Report for the months of January and February were reviewed and discussed.
4. Chief Hingiss provided an update on the police officer hiring process. The Chief and other officers interviewed 13 candidates. This list was narrowed down to 5 candidates that will be interviewed by the Police and Fire Commission on Thursday, March 23, 2017.
5. 2017 Training Update
 - ❖ FBI (LEEDA) Law Enforcement Executive Leadership Association:
 - On-Line Supervisory Liability Training – Officer R. Hurda
 - Executive Leadership Institute – Lts. C. Czarnecki & K. Knowski
 - Supervisor Leadership Institute – Lts. C. Czarnecki & K. Knowski

- Command Leadership Institute – Lts. C. Czarnecki & K. Knowski
 - (CIT) Crisis Intervention Team Training - Officers ~~M. Keller~~, A. Vitella, S. Footit, C. Erickson
 - ❖ Honor Guard Training – Officers J. Russell, R. Hurda
 - ❖ (DCI) Department of Criminal Investigation Drug Training (2 weeks) – Officer J. Bergin
 - ❖ Incident Command Forum – Capt. M. Davel
 - ❖ Reid Interview/Interrogation School – Officers G. Belzer, T. Russell, A. Vitella
 - ❖ Crimes Against the Elderly – Officer S. Footit
6. Press Releases were reviewed and discussed
 - a. Vandalism to memorial pavilion in Coal Dock Park 1/24/17
 - b. Standoff with armed individual inside home 1/30/17
 7. No other business was discussed.
 8. Motion to adjourn was made by Jennifer Clearwater. Seconded by Patty Ruth. Motion passed and the meeting was adjourned at 9:07 PM.

Respectfully submitted by,

Patty Ruth