



POLICE & FIRE COMMISSION MINUTES

Meeting, Monday, January 9, 2017, 7:00 p.m.

Port Washington Police Dept. Conference Room, 365 N. Wisconsin Street

1. Present: Chair Richard Nelson, Martin Becker, Terry Tietyen, Patty Ruth, Jennifer Clearwater
Also present: Chief Mark Mitchell and Chief Kevin Hingiss
2. Officer Kajtna (TK) was present and allowed the Commission time to recognize him for his 25 years of service and dedication to the department and the citizens of Port Washington. On behalf of the PFC, Chief Hingiss then presented Officer Kajtna with a watch. TK, you will be greatly missed.
3. No Public Appearances, Comments, or Correspondences
4. Meeting Minutes from December 12, 2016 were reviewed. Motion to approve made by Terry Tietyen and seconded by Marty Becker. Passed unanimously.

AMBULANCE DEPARTMENT

1. Reviewed December 2016 Ambulance Invoices
2. Reviewed December 2016 Ambulance Calls
3. Reviewed and discussed December 2016 Paramedic Intercepts
4. No other business as permitted by law was discussed.

FIRE DEPARTMENT

1. Reviewed December 2016 Fire Invoices
2. Reviewed and discussed December 2016 Fire Calls.
3. Fire Chief's Report
 - a. Preliminary 2016 Run Statistics
 - 1) 200 Fire Calls
 - 2) 1235 Ambulance Calls (238 were paramedic intercepts)
 - b. Personnel Information
 - (1) Dennis Brede has been rehired as a Firefighter. Dennis served the department from 2009 – 2011, when he moved to attend school. Welcome back.
 - (2) Firefighter Ryan Lanser resigned from the department after 15 years of service. The Commission thanks him for his service,
 - (3) EMT Zach Affeldt has been placed on an educational leave of absence & Philip Stalewski has been placed on a military leave of absence. The Commission wishes both well.
 - (4) Probationary Firefighter Viktor Petrov has passed Firefighter I and Hazardous Materials Operations Courses. Congratulations.
 - (5) Eng. Andrew Klopp has passed the MATC Driver/Operator-Aerial Class. Congratulations.
4. No other business as permitted by law was discussed.

POLICE DEPARTMENT

1. Reviewed and discussed bills payable.
2. Municipal Court statement was not available
3. Calls for Service Report was reviewed. Commission thanks Becki Hill for doing a great job on these reports.
4. Drug Recognition Expert (DRE) Information
Lieutenant Knowski and Officer Hurda are doing a great job as Drug Recognition Experts (DRE).
2014 – There were 4 calls. 2 were for Port PD and 2 were for other agencies.
2015 – There were 8 calls. 3 were for Port PD and 5 were for other agencies.
2016 - There were 20 calls. 6 were for Port PD and 14 were for other agencies.
The State of Wisconsin reimburses Port PD for responses for other agencies.
5. Update on applications received for officer position – We received 50+ applications that will be reviewed. There will be a test for applicants on January 21, 2017. Hiring will hopefully take place by March 2017.
6. Press Releases were reviewed and discussed.
 - a. 12/10/16 Incident at Schooner Pub
 - b. 12/18/16 Armed Robbery at Subway, 12/19/16 Update
7. No other business as permitted by law was discussed.
8. Next meeting will be scheduled for Monday, February 20, 2017, at 7:00 PM.
9. Motion to adjourn made by Marty Becker and seconded by Jennifer Clearwater. Motion passed unanimously.

Respectfully submitted by,
Patty Ruth