

CITY OF PORT WASHINGTON
HARBOR COMMISSION MEETING
Monday October 9, 2017 7:00 P.M.
City Hall, Lower Level Conference Room

Members Present

Jerry Baganz, Sue Knauer, Dan Herlache, Jerry Gruen, Bill Driscoll, and Dave Larson

Others Present

City Administrator Mark Grams

Harbormaster Dennis Cherny

Secretary Lisa Rathke

1. Roll Call: (Absent: Jordan Schwanz)

2. Approve Minutes Of Previous Meeting

Bill Driscoll made a motion to approve the minutes as written and Dan Herlache seconded. Motion Carried.

3. Monthly Financial Report

City Administrator Grams said that the numbers look good. We have a profit/loss of about \$140,000. The debt service has already been paid for the year. We are in pretty good shape. He said that he will wait to see how things look at the end of the year before taking the money for the general fund.

4. Review Port Washington Marina Study

Member Baganz said that he updated the Marina Study through August and plans on doing another update at the end of October and a final update/ summary at the end of the year. He mentioned that he sincerely appreciates the time and effort that Harbormaster Cherny and the Marina staff put in to responding to some of those observations and the City for responding to the Marina Study as well.

City Administrator Grams said that after speaking with other marinas and with F3, most marinas have a minimum of three full time employees. We will continue to look at it, but after doing the study it doesn't look like our staffing is out of the ordinary compared to other marinas.

5. Approve 2018 Marina Budget

Harbormaster Cherny went over the 2018 Budget with the Commission. The only main changes on the revenue side were the 3% increase in slip fees and transient fees. Harbormaster Cherny said that he and City Administrator Grams also discussed increasing the daily launch fees one dollar and leaving the season launch the same in hopes to drive more people to buy the season pass. Everything else pretty much stayed the same as this year. As for the expenditure side, Harbormaster Cherny said that wages were increased 2% and health insurance increased by 10%. While most other categories pretty much stayed the same, with the exception of the \$10,000 to the Rescue Boat that is not included in the budget for 2018 and City Administrator Grams also lowered the amount given to the General Fund from \$55,000 to \$40,000.

Member Dan Herlache made a motion to approve the 2018 budget with the \$1.00 increase to Daily Launch fees (from \$10.00 to \$11.00) and the 3% increase in slip and transient fees. Member Baganz seconded. Motion Carried.

6. Harbormaster's Report

Harbormaster Cherny mentioned that they found the issue with the dockside pump-out system. There was a crack in one of the pipes under the dock causing the system to lose pressure. It has since been fixed and the system is working great!

Member Knauer mentioned that the Ozaukee Press had reported that Harbormaster Cherny may retire at the end of the year, and Harbormaster Cherny said that he does not intend to retire at this time.

7. Marina Tenants' Comments

No comments.

8. Any Other Business That May Come Properly Before The Commission

Member Driscoll inquired about the Wi-Fi and password protecting it wondering what the marina has found out about that. Harbormaster Cherny said that the marina will look into that over winter. City Administrator Grams added that

the city is looking into going off the county system and upgrading the entire city system. That may possibly help with the marina Wi-Fi problems.

Member Driscoll mentioned that at one of the last meetings that Harbormaster Cherny had mentioned that the parking lot needed to be redone and wanted to know if it was part of the budget for next year. Harbormaster Cherny said that it is not at this time. It doesn't necessarily have to be redone, it could be resealed but he is holding off on that until we see what is happening with all the downtown development. Member Larson asked if the Marina was part of the TIF district and if so, can we use TIF money to redo the lots. City Administrator Grams said that he would like to wait and see what is happening with the Marina District before doing that. Harbormaster Cherny said that they were looking into changing some of the meter parking into convertible tenant/trailer parking and if that would happen then the parking lot would need to be resealed to put new lines in.

Member Larson mentioned the parking at the Legion being fixed to allow for trailer parking. We've been talking about this for two years that the islands should be removed so that the parking can once again be utilized by vehicles with trailers. We need to move on that.

9. Adjournment

Bill Driscoll made a motion to adjourn the meeting at 7:54 pm and Sue Knauer seconded. Motion Carried.