

CITY OF PORT WASHINGTON  
HARBOR COMMISSION MEETING  
Monday May 8, 2017, 7:00 P.M.  
City Hall, Lower Level Conference Room

Members Present

Jerry Baganz, Jerry Gruen, Sue Knauer, Bill Driscoll, Dave Larson, and Jordan Schwanz

Others Present

City Administrator Mark Grams

Harbormaster Dennis Cherny

Assistant Harbormaster Lisa Rathke (Secretary)

Mayor Tom Mlada

Kris Halbig Ziehm (Press)

1. **Roll Call:** (Absent: Dan Herlache)

2. **Election Of Chairman And Vice Chairman**

Member Gruen opened nominations for Chairman. Sue Knauer **nominated the current Chair, Jerry Gruen and Jerry Baganz seconded the nomination. Nominations were closed. Motion Carried.** Member Gruen opened nominations for Vice Chairman. **Sue Knauer nominated Dan Herlache and Jordan Schwanz seconded the nomination. Nominations were closed. Motion Carried.**

3. **Approve Minutes Of Previous Meeting**

**Sue Knauer made a motion to approve the minutes as written and Jerry Gruen seconded. Motion Carried.**

4. **Monthly Financial Report**

City Administrator Grams said that we have yet to close out 2016 and that is why we don't have the comparison between 2016 and 2017. Hopefully we will have that for next month he said. The estimated Fund Balance at the end of 2016 is \$120,158. Member Knauer asked City Administrator Grams where the money market account was dispersed. He said that he went into the General Fund checking account.

Harbormaster Cherny added that the marina finished the planters along the walkway so that was a major expense but they should be good for another twenty years.

5. **Review Port Washington Marina Study**

Member Baganz mentioned that he did complete the study and distributed copies to the Mayor, City Administrator Mark Grams, and the Marina. He said that he extracted the list of recommendations and put them into a two page summary that can easily be modified and updated.

Member Gruen asked if there were any additions to the study as Member Baganz would like to get a final copy to the Common Council and also posted on the city website. City Administrator Grams thought maybe the second meeting in June (June 20<sup>th</sup>) for a council presentation would be best. He will work on that and let us know at June's meeting. City Administrator Grams is also working on getting a meeting set up with Nicole Styles, the new marketing person for the city. She has been working primarily with the S/V Denis Sullivan. He will let the marina know when a meeting is scheduled.

6. **Update On Breakwater**

City Administrator Grams wanted to update the commission on the breakwater. Right now the Army Corps is going to focus on the south breakwater this year, as it has no armor stone protection on the lake side, and will hopefully have that done before winter. Mayor Mlada provided a fact sheet regarding the breakwater for the commission.

City Administrator Grams said that it will cost approximately 3 million dollars to finish off the north breakwater sections A-C. Approximately \$1.3 million for the surface work, \$4-500 thousand for armor stone replacement, and another \$4-500 thousand for armor stone on the inner harbor. The city is working on getting grant monies for that. He said the city did get a grant for \$550 thousand but the city has to match that money. The city has applications in for a HAP grant and are also looking into getting a big grant for \$1.4 million which would then be the match needed for the other two grants.

Mayor Mlada mentioned that the gateway entrance to the breakwater should be finished by the week of June 17<sup>th</sup>. The city hopes to have some sort of ribbon cutting to celebrate the grand opening he said.

Mayor Mlada would like to set up a marina conversation sometime in July or August to go over the economic impact of the marina.

7. **Hiring of Seasonal Employees**

Harbormaster Cherny said that he would like Heather and Kaylee Klopp approved for hire. They are known around the marina as they clean boats for their mother's business. We had someone else that was not able to return this summer and the girls will take that spot. **Dave Larson made a motion to approve the hiring of the seasonal employees listed and Bill Driscoll seconded. Motion Carried.**

8. **Harbormaster's Report**

Slip rentals are coming in. We are down to 5 open slips in the main marina and the 11 open slips in the North Slip. GLSF had 42,000 Chinook delivered to the net pens. They will be raised for the next two weeks before they are released. Fishing has picked up, so we are hoping for a good spring if the weather improves. Member Schwanz added that the charters have been doing well fishing within a mile or two from shore.

Member Driscoll asked if there was a certain amount of slips that need to be left open in the marina. Harbormaster Cherny said yes, 10 slips have to remain open for safe harbor per the agreement with the federal government.

9. **Marina Tenants' Comments**

No comments.

10. **Any Other Business That May Come Properly Before The Commission**

No Comments.

11. **Adjournment**

**Bill Driscoll made a motion to adjourn the meeting at 7:44 pm and Sue Knauer seconded. Motion Carried.**