

**MINUTES**  
**CITY OF PORT WASHINGTON**  
**FINANCE AND LICENSE COMMITTEE MEETING**  
**Tuesday, December 19, 2017, 6:45 P.M.**

1. Roll Call- Members present were Aldermen Dave Larson, Jonathan Pleitner and Dan Benning. Also present was City Administrator Mark Grams and City Clerk Susan Westerbeke.
2. Approve Minutes Of Previous Meeting- Motion made by Alderman Pleitner, seconded by Alderman Benning to approve the minutes of the previous meeting as presented. Motion carried unanimously.
3. Consider Approval Original Operator License Applications- Motion made by Alderman Benning, seconded by Alderman Pleitner to recommend approval of an Original Operator License for Constance Pals as presented. Motion carried unanimously.
4. Consider Approval Of Original Class B Combination Alcohol License Application For Ashley's, LLC At 101 E. Main Street, Michael Hall-Agent- The City Clerk reviewed the application with the Committee. All required documents have been submitted and the Police Chief has approved the background check and Business/Security Plan. Michael Hall, who is listed as Agent was present to answer questions about the business. Motion made by Alderman Benning, seconded by Alderman Pleitner to recommend approval of an Original Class B Combination Alcohol License for Ashley's LLC, d/b/a Ashley's with Michael Hall- Agent as presented. Motion carried unanimously.
5. Consider Ordinance 2017-11 (Adjustment Of Various City Fees)- The City Administrator and City Clerk reviewed the recommendation for adjustment to various City fees. The City fee schedule is much lower than surrounding communities and needs to be adjusted to reflect current staff time and cost involved in processing.
6. Consider Contract Amendment With Gremmer And Associates- The City Administrator reported on the water main on Lincoln Avenue from Portview Drive to Summit Drive. There have been breaks in that area and the service needs to be updated. Regarding the street reconstruction project on the corner of Whitefish and Hales Trail, there are storm water issues in this area that need to be addressed. The cost of this contract amendment will be approximately \$7,995. Motion made by Alderman Pleitner, seconded by Alderman Benning to recommend approval of the Contract Amendment with Gremmer and Associates as presented. Motion carried unanimously.
7. Consider Purchase Of Nursery Tree Stock- The City Administrator reported on the DNR 50/50 grant available. Our match will be in kind services and the grant amount is \$12,000. Motion made by Alderman Pleitner, seconded by Alderman Benning to recommend approval for the Purchase of Nursery Tree Stock as presented. Motion carried unanimously.
8. Update On 2017 Budget Finances- The City Administrator reported on the current status of the revenues in the Building Permits and Water Utility and the expenditures with the City Attorney's fees, Police Department and Fire Department.
9. Public Comments/Appearances- None.
10. Chairman's Business- None.
11. Member's Business- None.
12. Adjournment- Motion made by Alderman Benning, seconded by Alderman Pleitner to adjourn the meeting at 7:20 p.m. Motion carried unanimously.