

**CITY OF PORT WASHINGTON  
PLAN COMMISSION  
MINUTES  
THURSDAY, MAY 18, 2017**

1. **ROLL CALL:** Mayor Tom Mlada called a duly convened meeting of the Plan Commission to order at 5:33 p.m. Members present were: Commissioners Brenda Fritsch, Alderman Mike Ehrlich, and Amanda Williams. Also present was: City Planner Randy Tetzlaff, and City Administrator Mark Grams. Absent and excused: City Engineer Rob Vanden Noven, Tony Matera, and Ron Voigt.
2. **INTRODUCTION OF NEW MEMBERS:** Mayor Tom Mlada introduced the newest members to the Plan Commission: Alderman Mike Ehrlich and Brenda Fritsch.
3. **APPROVAL OF MINUTES FOR MARCH 16, 2017: MOTION BY AMANDA WILLIAMS AND SECONDED BY MAYOR MLADA to approve the minutes as presented. Motion carried unanimously.**
4. **PUBLIC APPEARANCE & COMMENTS:** John Sigwart of 230 Theis Street stated that he was not here as an alderman or as a past member of the Zoning Board of Appeals member, but as a citizen of Port Washington. He had concerns regarding the Zoning Board of Appeals.
5. **SPECIAL EXCEPTION FOR AN ACCESSORY BUILDING TO EXCEED THE MAXIMUM SIZE LIMITATION AT 358 EAST WHITEFISH ROAD:** City Planner Randy Tetzlaff reviewed this item with the Plan Commissioners. The applicant Mr. Eric would like to build a 12' x 16' (192 sf) shed in the back of his property. Mr. Eric presented his shed to the Plan Commissioners. He explained that his property drops down by 8 to 9 feet and that the back of his property borders on the bike trail. He stated that his neighbors would not be able to view his shed. The Plan Commissioners reviewed this item. **MOTION BY MICHAEL EHRLICH AND SECONDED BY BRENDA FRITSCH to approve a special exception to allow a shed to be built larger than 150 sf at 358 East Whitefish Road as presented and will not have any adverse effect on the surrounding properties. Motion carried unanimously.**
6. **DISCUSS LANGUAGE FOR BLUES TRAIL MARKER:** City Planner Randy Tetzlaff reviewed this item with the Plan Commissioners. He stated that Kris Raymond from Paramount was present to discuss the wording on the Blues Trail Marker. Ms. Raymond provided the wording to the Plan Commissioners and also showed them the type of marker that will be placed in downtown Port Washington. The Plan Commissioners reviewed the wording and found it to be acceptable. They also discussed the type of marker that will be used. **MOTION BY MICHAEL EHRLICH AND SECONDED BY AMANDA WILLIAMS to recommend to the Common Council to approve the wording on the Blues Trail Marker with corrected grammatical changes. Motion carried unanimously.**
7. **CONSIDER LOCATION OF BLUES TRAIL MARKER:** City Planner Randy Tetzlaff reviewed this item with the Plan Commissioners. The Plan Commissioners suggested that the Blues Trail Marker be placed close to the Chair Factory location, but decided to leave that decision up to the Common Council.

- 8. CONSIDER USE GRANT TO PERMIT OUTDOOR DINING AND DRINKING AT 435 NORTH LAKE STREET:** City Planner Tetzlaff reviewed this item with the Plan Commissioners. He stated that the applicant will be leasing the American Legion starting July 1, 2017. Mr. Adam Draeger would like to have outdoor seating, possibly 7 tables with chairs that would seat up to 50 to 125 people. His plans are too eventually to start brewing specialty beers. **MOTION BY MICHAEL EHRLICH AND SECONDED BY BRENDA FRITSCH to recommend to the Common Council to approve the Conditional Use Grant as presented. Motion carried unanimously.**
- 9. DECLARE THE HISTORIC LIGHT STATION AT 311 JOHNSON STREET AS SURPLUS PUBLIC PROPERTY:** City Planner Tetzlaff reviewed this item the Plan Commissioners. He stated that the City is looking for surplus property and decided to turn the Historic Light Station at 311 Johnson Street to the Port Washington Historical Society. **MOTION BY MICHAEL EHRLICH AND SECONDED BY BRENDA FRITSCH to recommend to the Common Council to declare the property at 311 Johnson Street as surplus public property as presented. Motion carried unanimously.**
- 10. DECLARE LAND ALONG THE EASTSIDE OF THE 900 BLOCK OF NORTH GRANT STREET AS SURPLUS PUBLIC PROPERTY:** City Planner Randy Tetzlaff reviewed this item with the Commissioners. He stated that there are four platted lots on the eastside of North Grant Street that was sold to the City in 1996. This property has been used by the Park and Rec Department has overflow for soccer fields. The City is looking to declare this property has surplus and sell the four lots as residential. **MOTION BY MAYLOR MLADA AND SECONDED BY MICHEAL EHRLICH to recommend to the Common Council to declare the property at the four lots on the eastside of North Grant Street as surplus public property as presented. Motion carried unanimously.**
- 11. DECLARE LAND ALONG THE WESTSIDE OF THE 900 BLOCK OF NORTH GRANT STREET AS SURPLUS PUBLIC PROPERTY:** City Planner Randy Tetzlaff reviewed this item with the Commissioners. This property drops off into the creek area and was one of the old entrances to the City dump. He said there is the potential for up to four (4) lots. The City is looking to declare this property has surplus and sell the four lots as residential. **MOTION BY AMANDA WILLIAMS AND SECONDED BY MICHEAL EHRLICH to recommend to the Common Council to declare the property on the west side of North Grant Street as surplus public property as presented. Motion carried unanimously.**
- 12. FORTHCOMING EVENTS:** The Mayor stated that Memorial Day and Community Fest would be coming up soon.
- 13. ADJOURNMENT: MOTION BY AMANDA WILLIAMS, AND SECONDED BY BRENDA FRITSCH to adjourn the meeting at 6:24 p.m. Motion carried unanimously.**