

MINUTES
CITY OF PORT WASHINGTON
COMMON COUNCIL MEETING
Tuesday, September 19, 2017, 7:30 P.M., City Hall

1. **ROLL CALL-** A duly convened meeting of the Common Council was called to order at 7:30 p.m. by Mayor Tom Mlada. Council members present: Aldermen Mike Ehrlich, Paul Neumyer, Michael Gasper, Jonathan Pleitner, Dave Larson and John Sigwart. Also present: City Engineer Rob Vanden Noven, City Planner Randy Tetzlaff, City Attorney Eric Eberhardt, City Administrator Mark Grams and City Clerk Susan Westerbeke.

2. **PLEDGE ALLEGIANCE TO THE FLAG-** The Pledge of Allegiance was recited.

3. **CONSENT AGENDA**

A. Approve Minutes Of Previous Meeting

B. Approve Original Operator License Applications

C. Approve Temporary Class “B”/ “Class B” Retailers License & Temporary Operator Licenses

D. Approve Event Cabaret License

MOTION MADE BY ALDERMAN LARSON, 2ND BY ALDERMAN EHRLICH TO APPROVE THE MINUTES OF THE PREVIOUS MEETING AS PRESENTED, ORIGINAL OPERATOR LICENSES AS NOTED ON THE DATA SHEET, APPROVAL OF TEMPORARY CLASS B RETAILERS LICENSE AND TEMPORARY OPERATOR LICENSES FOR PORT WASHINGTON LIONS CLUB FOR BEER GARDEN ON OCTOBER 21, 2017 INCLUDING TEMPORARY OPERATORS; TONY YOUNG, LINNEA ESBERG, ERIC RYER, JON CRAIN, LISA RATHKE, FRED VAN DE BROEK, DEREK STROHL AND DENIS POHLMAN AS PRESENTED AND ST. JOHN XXIII CONGREGATION FOR A CELEBRATION DINNER ON OCTOBER 21, 2017 INCLUDING TEMPORARY OPERATOR LICENSE FOR GERALD LESS AS PRESENTED AND EVENT CABARET LICENSE FOR PORT WASHINGTON LIONS CLUB FOR BEER GARDEN ON OCTOBER 21, 2017 AS PRESENTED. Motion carried unanimously.

4. **MAYOR’S BUSINESS**

A. Election Of Council President- The City Attorney reviewed the process for the Election of Council President. The Council was asked if they wanted to take nominations from the floor, which all Aldermen approved of. Mayor Mlada asked for a motion to select the election method to be used. MOTION MADE BY ALDERMAN LARSON, SECONDED BY ALDERMAN NEUMYER TO USE VOICE VOTE AS THE ELECTION METHOD. Mayor Mlada asked if there were any comments. Alderman Gasper inquired whether two different methods could be used if there are multiple nominations. The City Attorney responded that was not allowed in Roberts Rules. VOTE TAKEN: AYE: 5, NO: 1 (GASPER) Motion carried. Mayor Mlada asked for nominations from the floor. Alderman Larson nominated Alderman Mike Ehrlich as Council President to serve the remainder of the term. The Mayor asked if there any other nominations, there being none, A MOTION MADE BY ALDERMAN LARSON, SECONDED BY ALDERMAN NEUMYER TO CLOSE NOMINATIONS AND APPROVE MIKE EHRLICH AS COUNCIL PRESIDENT. VOICE VOTE TAKEN: AYE: 6 Motion carried unanimously.

B. Proclamation Honoring National Senior Center Month And 45th Anniversary Of Senior Center- The Mayor read the Proclamation and Senior Center month and celebrating our own Senior Center 45th Anniversary. Catherine Kiener Senior Center Director was present to inform Council that on September 28th the Senior Center will be holding special events throughout the day.

C. Proclamation Celebrating Kleen Test Products As “OED Large Business Of The Year”- Mayor Mlada read the Proclamation celebrating Kleen Test and the award, which will be given next week.

D. Denis Sullivan Update- Nicole Styles Marketing & Communications Coordinator was present and reported on the season’s challenges and successes throughout the various sail engagements.

E. Consideration And Approval Of Funding For City Economic Development Videos- Mayor Mlada introduced the project being considered. It will capture the local businesses and include interviews as part of the marketing strategy. Alderman Larson informed Council that this item was postponed at the Finance

and License Committee to allow for review of funding for this project. MOTION MADE BY ALDERMAN LARSON, SECONDED BY ALDERMAN PLEITNER TO POSTPONE CONSIDERATION UNTIL THE OCTOBER 3, 2017 COUNCIL MEETING SO FUNDING CAN BE REVIEWED. Motion carried unanimously.

F. National Manufacturing Day Celebration In Port Washington-The Mayor reported on the Manufacturing Day Celebration.

*AGENDA TAKEN OUT OF ORDER, ITEM 4. A. TAKEN HERE.

5. OFFICERS'/STAFF REPORT

- A. Marina Presentation-** Dennis Cherny Harbormaster and Lisa Rathke Assistant Harbormaster presented a history of the Marina, current income status and future plans. Harbor Commission member Jerry Baganz was also present and reported on the 2017 Marina Study and answered questions.
- B. Update On Street Projects-** The City Engineer reported that the projects are coming to a close, there are a few items such as concrete and landscaping left to finish.
- C. Approve Process To Fill 4th Aldermanic District Vacancy-** The City Administrator reported on the vacancy ad, which was reviewed by the City Attorney and distributed by the City Clerk to Council for review prior to the meeting. Discussion was held on the timeline for accepting applications and the meeting date for interviewing candidates. Alderman Larson suggested that candidate interviews could be held at the Council meeting on November 7th. Alderman Gasper requested that this seat be left open until the April 2018 election since nomination papers were going to be circulated starting in December. Alderman Ehrlich suggested that this seat be filled at this time so District 4 would have representation on the Council until April 2018 when the election would occur. MOTION MADE BY ALDERMAN LARSON, SECONDED BY ALDERMAN EHRLICH TO INTERVIEW CANDIDATES FOR THE DISTRICT 4 ALDERPERSON VACANCY AT THE COMMON COUNCIL MEETING ON NOVEMBER 7TH AND THE CANDIDATE APPLICATION DEADLINE IS OCTOBER 20TH. Motion carried unanimously.

6. PUBLIC COMMENTS/APPEARANCES

Your comments are welcome. Please limit your discussion to 3 minutes. If you need more time, please contact the City Administrator and request that your topic be placed on the City Council Agenda. – Kendel Feilen, 648 Evergreen Terrace- Informed Council that his subdivision has issues with some of the contractors and their site cleanliness. He would like to see guidelines for this be added to the municipal code so that the Building Inspector can enforce it.

7. COMMITTEES

8. BOARDS/COMMISSIONS

A. BOARD OF PUBLIC WORKS

- 1. Approve Agreement With Gremmer And Associates For 2018-2019 Street And Utility Improvements-** The City Engineer reported on the Gremmer proposal, which includes design and geotechnical at \$154,508 and staking at \$55,000. The Board of Public Works recommends awarding the design to Gremmer and Associates. MOTION MADE BY ALDERMAN EHRLICH, SECONDED BY ALDERMAN PLEITNER TO APPROVE THE PROPOSAL WITH GREMMER AND ASSOCIATES FOR 2018-2019 STREET IMPROVEMENT DESIGN PER THEIR PROPOSAL AND SUBJECT TO REVIEW AND APPROVAL BY THE CITY ATTORNEY. Motion carried unanimously.

2. Approve Proposal For 2017-2018 Sanitary Sewer- The City Engineer reported the proposal is to televise the sanitary sewer under the streets proposed for improvements in 2018-2019. The cost will be paid by the Sanitary Sewer Utility District. The Board of Public Works recommends this proposal by this company. MOTION MADE BY ALDERMAN SIGWART, SECONDED BY ALDERMAN GASPER TO APPROVE THE PROPOSAL WITH NORTHERN PIPE, INC. AND SUBJECT TO REVIEW AND APPROVAL OF THE CITY ATTORNEY. Motion carried unanimously.

3. Approve Purchase Of Survey Equipment- The City Engineer reported that the current survey equipment no longer is operational and is needed on a near daily basis. Two proposals were reviewed and it is being recommended to purchase the equipment from Leica. The Board of Public Works and Finance and License Committee recommends approval of this purchase. MOTION MADE BY ALDERMAN PLEITNER, SECONDED BY ALDERMAN NEUMYER TO APPROVE PURCHASING THE SURVEY EQUIPMENT FROM LEICA AT \$29,925 WITH THE REVIEW AND APPROVAL OF THE CITY ATTORNEY. Motion carried unanimously.

4. Approve Change Order No. 1 For Sewer Relocation Project (Car/Trailer Lot)- The City Engineer informed Council that this project is complete with the exception of asphalt to be finished. Due to an issue with the storm and sanitary sewer, the storm sewer needed to be relocated. This change order increases the overall cost to the project by \$13,998. The Board of Public Works recommends approval of this Change Order 1 for the Sewer Relocation project as presented. MOTION MADE BY ALDERMAN LARSON, SECONDED BY ALDERMAN EHRLICH TO APPROVE CHANGE ORDER NO. 1 FOR \$13,998 AS PRESENTED. Motion carried unanimously.

9. UNFINISHED BUSINESS

10. NEW BUSINESS

A. Approve Pre-Annexation Agreement Between The City And The Panarusky Family- The City Planner reported the parcel is located in the Town of Port Washington on the northwest corner of CTH LL and Sunset Road. It consists of 11.73 acres, lying directly east and adjacent to Greystone. The Panarusky family with the assistance of Lew Herro is interested in presenting a concept plan for the property with single family and duplexes included. There are also 2 parcels for future CBRF facilities, but could be sub-divided for additional cost. The City Administrator informed Council that this model is the same as previously approved for the Mattheaus Farms subdivision off of CTH LL and STH 32. A developer has not yet been picked. MOTION MADE BY ALDERMAN EHRLICH, SECONDED BY ALDERMAN PLEITNER TO APPROVE THE PRE-ANNEXATION AGREEMENT BETWEEN THE CITY AND PANARUSKY FAMILY AS PRESENTED. Motion carried unanimously.

B. Approve Street Closing For Port Washington High School Homecoming Parade- MOTION MADE BY ALDERMAN EHRLICH, SECONDED BY ALDERMAN PLEITNER TO APPROVE THE STREET CLOSING FOR PORT WASHINGTON HIGH SCHOOL HOMECOMING PARADE EVENT ON OCTOBER 13, 2017 AS PRESENTED. Motion carried unanimously.

C. Approve Street Closing For Pumpkins In The Park 5K Run/Walk- MOTION MADE BY ALDERMAN EHRLICH, SECONDED BY ALDERMAN NEUMYER TO APPROVE THE STREET CLOSING FOR PUMPKINS IN THE PARK 5K RUN/WALK ON OCTOBER 5, 2017 AS PRESENTED. Motion carried unanimously.

11. FORTHCOMING EVENTS- The Mayor and Aldermen reported on various upcoming events.

12. PUBLIC COMMENTS/APPEARANCES- None.

13. ADJOURNMENT- MOTION MADE BY ALDERMAN EHRLICH, SECONDED BY ALDERMAN PLEITNER TO ADJOURN THE MEETING AT 10:03 P.M. Motion carried unanimously.