

**CITY OF PORT WASHINGTON
COMMISSION ON AGING MINUTES
Monday, May 8, 2017**

Present: Suzanne Bruner, Edie Webb, Alderman John Sigwart, David Owens, Sally Schirk-Ehrlich, and Catherine Kiener, Director

Excused: Pat Poole and Beth Smyth

Meeting called to order at 6:00 p.m.

1. Suzanne Bruner moved to approve the April 10, 2017 minutes; Edie Webb seconded the motion. Motion Carried.
2. No public comments.
3. Review & Approve Financials:
 - A. David Owens moved to accept Senior Center Financial Summary for April and Edie Webb seconded.
Director Kiener gave an overview and explanation of the Senior Center financial summary for the new Alderman, John Sigwart. Alderman Sigwart had a question about the South Pacific trip payment of \$1080. It was payment from 12 registered travelers.
 - B. Edie Webb accepted the 1st Quarter Bills except for telephone, due to copy incomplete. Sally Schirk-Ehrlich seconded. Discussion started with an overview of the spenddown sheets for each line item of the city budget to benefit the new Alderman. No further discussion, motion carried.
4. Unfinished Business
 - A. The Annual Financial Summary of the Membership accounts for the 2016 Annual Report-Changes were explained on the Annual Report Financial Summary due to a discovered printing error with the print mode on the calculator. It had totaled out to zero when it was subtotaled. There was \$11,000 more in revenue than the report given out in April and a correction in the expenses of \$3,000 less than the April report showed.
5. New Business
 - A. Election of Chairman and Secretary was tabled to June for the Director to get an update on the committee members terms of service.
 - B. John gave overview of his time on strategic plan committee, the League of Municipalities training for new elected officials, and he asked about the building need of an accessible back entrance.
 - C. Sally Schirk-Ehrlich moved and Edie Webb seconded to approve annual elevator maintenance contract fee. Discussion on the motion: The elevator maintenance contract increased by 7.4% this year, this includes a minimum of 3 elevator checks per year. Motion carried.
6. Director's Report:
 - A. Senior Center Board Item(s): Election for 4 Board members is currently being held.

B. Upcoming Events

1. Spring Fling everyone invited; and the Ozaukee Senior Games start on May 24.
2. Ozaukee Senior Conference registration forms are out.
3. Chicago trip in the fall had a change of on site guide so small details are being reworked.

C Director's Comments:

1. The Aging Mastery Program has received a grant for \$250 from the Cedarburg Junior Women's Grant, a part of the sustainability plan for AMP. It will be to help sponsor our next sessions and as it needed to go to a 501-C3 organization, the Friends of the Center have adopted the AMP program. The treasurer attended at least one week to gather information on the content.
2. Alzheimer's Walk – the Center Director shares information on the many related philanthropic endeavors for members. It was asked if the center wanted to take part and the center past practices have been to inform members for them to decide due to the time constraints with existing duties.

Meeting Adjourned approximately 7:20 p.m.

Next meeting June 12th, 2017