

**CITY OF PORT WASHINGTON
BOARD OF PUBLIC WORKS
MINUTES
TUESDAY, DECEMBER 19, 2017**

ROLL CALL: Alderman Paul Neumyer called the Board of Public Works meeting to order at 5:52 pm in the Lower Level Conference room at the City Hall. Members present: Eric Ryer, Alderman Mike Gasper, and Alderman John Sigwart. Also present were: City Engineer Rob Vanden Noven, Street Commissioner James Hoile, Jon Crain and Water Super. Dave Kleckner. Absent and excused: City Administrator Mark Grams, Jason Wittek, Wastewater Super. Dan Buehler and Craig Czarnecki.

Chairman's Business: There was none.

Approval of Minutes for November 21, 2017: MOTION BY ERIC RYER and seconded by JOHN SIGWART to approve the minutes of November 21, 2017 as presented. Motion carried unanimously.

Public Comments/Appearances:

Tim Osowski of 1114 Crestview Drive stated he has a young family. He doesn't want sidewalks in his neighborhood. Neighborhood has charm without sidewalks. He wants a timeline of when sidewalk would be placed in neighborhood. He wouldn't mind a bike lane. He went around the neighborhood having neighbors sign a petition against sidewalks. If this is approved, he would like to see sidewalks bid out separately. He would want the City to pay for the sidewalks.

Pat Kuehl of 1105 Crestview Drive stated that she likes the streets without sidewalks. The surrounding streets do not have sidewalks. She wants a timeline also. She likes the idea of narrowing the street. Vehicles go to fast down her street. Crestview really needs to be repaired. It is terrible.

Don Cosentine of 518 Brentwood Court stated that he lived in a cul de sac and he wanted to know why this area was selected. This project is in the middle of nowhere. He stated that East Norport is very bumpy. Many other streets have had water and sewer problems. Wants to know what you are up to.

Bret Hoffmann of 408 Sunrise Drive stated he lives on Sunrise and that street does not need sidewalks. He likes his street as is. He does not want to see part of his neighborhood with some sidewalk and other parts without. He is for road construction on Crestview and Sunrise, but not sidewalk. He doesn't see a need for them. Stated his neighborhood is a nice, quiet neighborhood, and nobody is in danger. He stated that he is not a Human Piggy Bank.

Diane Burkhalter of 409 Briarwood Lane stated that not having sidewalks on all the properties would look goofy. They bought this property because it did not have sidewalks and that is the way they like it. They like the rural look. There is no danger of walking in the street. She walks to Upper Lake Park and that street needs sidewalks. She wants to retain the rural look and there is no purpose for sidewalks.

Scott Janeshek of 1130 Crestview Drive stated that he does not want property values to go down. He is not in favor of sidewalks. City sidewalks should be paid for by the City. It is a stupid idea and they are not needed on his street. Put them on Hales Trail

Michael Sapiro of 501 Sunrise Drive stated he likes the rural area feel. He loves his trees in his yard that would probably be cut down for sidewalks. He is a huge walker. He walks with his kids and family to parks and downtown. He thinks it is needless to put them up here.

Old Business: There was none.

New Business:

A. Consider Purchase Of Nursery Stock Trees: City Engineer Rob Vanden Noven and City Arborist Jon Crain reviewed this item with the Board Members. In 2017, the City was awarded a DNR Urban Forestry grant for the purchase of 600 trees to be grown in the newly established nursery at the Mineral Springs Water Tower. City Arborist Jon Crain reviewed the purchase of trees with the Board Members. He reviewed the type of trees and found they will be planted and cared for at the City nursey. The Board Members asked questions and made comments. City Arborist Jon Crain stated that the entire nursey will be fenced in to keep deer and other animals out. The 600 trees will cost approximately \$20 each for a total of \$12,000. This cost will be reimbursed by the DNR grant and the City will provide the required 50/50 match through labor to establish the nursey and plant the trees. By establishing the nursey, this will provide a cost saving to the City for future tree planting as well as a greater variety of species. **MOTION BY JOHN SIGWART AND SECONDED BY MIKE GASPER to approve the purchase of street trees as presented. Motion carried unanimously.**

B. Consider Coverting City Owned Street Lights From High Pressure Sodium To LED: City Street Commissioner JD Hoile reviewed this item with the Board Members. He stated that as of now there are 5 City owned street lights that are out and need to be repaired. In the past, we have fixed them by replacing the ballast and the HPS bulb. Staff is considering converting these HPS systems to an LED system. Staff is working with John Thill and Steve Cotey from Holophane. They are looking into different types of LED conversion kits. Staff is also working with Focus On Energy, which is a company that provides an incentive program for converting City owned street lights from HPS to LED. The incentive would be roughly \$30 per fixture. Staff is working with John Thill, Steve Cotey, and a representative from Focus On Energy on the details of the conversion and money savings. City Engineer Vanden Noven and Street Commissioner Hoile discussed the costs and suggested changing out a couple of poles to see how the replacements light would work. The Board Members agreed to that idea. **MOTION BY JOHN SIGWART AND SECONDED BY MIKE GASPER to approve changing three to four lights in a one block area to see how they look along South Wisconsin Street. Motion carried unanimously.**

C. Consider Quotes for 2018 Water Utility Pickup Truck: Water Utility Supt. Dave Kleckner reviewed this item with the Board Members. He stated that a technical specification was developed and four (4) quotations were requested pertaining to the purchase of one (1) 2018, ½ ton, 2WD extended cab pickup truck for the Water Utility. Proposals were requested with and without trade of one (1) existing 2004 Ford ½ ton, 2WD standard cab pickup truck. Four (4) quotations were received. The lowest quote with the trade-in was Schmit Bros. Dodge for \$18,215.00. This vehicle comes with a warranty of 3 years/36,000 miles basic and 5 years/60,000 miles on the powertrain. **MOTION BY JOHN SIGWART AND SECONDED BY MIKE GASPER to approve the purchase of a new 2018 Water Utility Pickup Truck as presented for \$18,215.00 with trade-in. Motion carried unanimously.**

D. Consider Contract Amendment With Gremmer and Associates: City Engineer Rob Vanden Noven reviewed this item with the Board Members. He reviewed the proposed contract amendment for additional design services from Gremmer and Associates. This includes Design re-lay of approximately

450 feet of water main on Lincoln Avenue west of Summit Drive and the resurfacing of Lincoln Avenue from Portview Drive to Summit Drive. This work was pulled from the 2016 project because it conflicted with the construction of improvements to Dunwiddie GS. A recent water main break on this section revealed an advanced deteriorated condition of the pipe. The next item was the Storm sewer evaluation and design of the drainage improvements on Whitefish and Hales Trail. While staff was aware of the drainage issues at this intersection prior to contracting with Gremmer, additional information obtained through survey and televising work confirmed the sewer main needs to upsize and relocate. The design of these improvements was not included in the original scope. The cost of \$7,995 would be divided between the Water Utility and the borrowing for Streets. **MOTION BY JOHN SIGWART AND SECONDED BY MIKE GASPER to approve the contract amendment with Gremmer and Associates for \$7,995.00 as presented. Motion carried unanimously.**

E. Consider “Complete Streets” Resolution: City Engineer Rob Vanden Noven reviewed this item with the Board Members. He stated that the proposed resolution on “Complete Streets” is based on a template from Smart Growth America and was approved and recommended by the Environmental Planning Committee and will be reviewed prior to the Board of Public Works meeting by the Active Community Environments (ACE’s). While Chapter 18 of the municipal code book prescribes the design of new subdivisions and extends to reconstruction, this resolution further endorses the policy that all transportation improvements in the City address the needs of all users. **MOTION BY JOHN SIGWART AND SECONDED BY ERIC RYER to approve the Complete Street Resolution as presented. Motion carried unanimously.**

F. Discuss Proposed 2018 Street Improvements Public Information Meeting: City Engineer Rob Vanden Noven reviewed the 2018 Street Improvements Public Information meeting with the Board Members. He stated that it was a good turnout. Discussion was held on reviewing Whitefish Road, new water mains, new design of Whitefish and Hales Trail, width of road to be narrowed, adding crosswalks, and sidewalks on one side of North Lakeview Avenue.

Project Updates:

- A. 2018 Street Improvements Project

Forthcoming Events: January 9, 2018 – PIM for Wheel Registration Fee – 7:00 pm.

ADJOURNMENT: MOTION BY ERIC RYER AND SECONDED BY MIKE GASPER to adjourn the meeting at 7:29 p.m. Motion carried unanimously.