

**CITY OF PORT WASHINGTON  
BOARD OF PUBLIC WORKS  
MINUTES  
TUESDAY, NOVEMBER 21, 2017**

**ROLL CALL:** Vice-Chairman Jason Wittek called the Board of Public Works meeting to order at 5:34 p.m. in the Lower Level Conference room at the City Hall. Members present: Alderman Mike Gasper, Alderman John Sigwart, Alderman Paul Neumyer, Eric Ryer, and Jason Wittek. Also present were: City Engineer Rob Vanden Noven, Dave Kleckner, Dan Buehler, and JD Hoile. Absent and excused: City Administrator Mark Grams and Craig Czarnecki. Mayor Mlada was also present at the meeting.

**Chairman's Business:** There was none.

**Approval of Minutes for September 12, 2017:** **MOTION BY John Sigwart and Eric Ryer to approve the minutes as presented. Motion carried unanimously.**

**Public Comments/Appearances:** There was none.

**Old Business:** There was none.

**New Business:**

**A. Consider Tree Purchase For 2018:** City Arborist Jon Crain and City Engineer Rob Vanden Noven reviewed this item for the Board Members. **MOTION BY ERIC RYER AND SECONDED BY PAUL NEUMYER to approve the Tree Purchase for 2018 as presented. Motion carried unanimously.**

**B. Consider Purchase Of Shared Sewer Camera:** Wastewater Super. Dan Buehler reviewed this item with the Board Members. He stated that for over a decade, the Cities of Grafton, Cedarburg and Port have owned / shared a sewer camera that has been a valuable asset for monitoring the condition of our systems. Recently, Grafton has decided to contract out most of their work and Cedarburg has decided to purchase their own camera (shared use contract to end soon). We have an interest in buying the equipment outright from the two Cities for our use only. The value of the equipment is approximately \$7,500; to purchase the unit would involve a payment of \$2,500 to the other communities. We feel this is a good value, since replacing with a new camera would cost over \$100,000. **MOTION BY JOHN SIGWART AND SECONDED BY PAUL NEUMYER to approve the purchasing of a shared sewer camera as presented. Motion carried unanimously.**

**C. Review Update On UV System Design:** Water Utility Super. David Kleckner reviewed this item with the Board Members. He reviewed the preliminary cost of the design. It will be up to the Board Members and Common Council to approve what action will be taken. **No Action Was Taken.**

**D. Consider Contract Change Order #2 For 2017 Streets:** City Engineer Rob Vanden Noven reviewed this item with the Board Members. It includes 4 relatively minor items. The change order increase is listed at \$3,276.94; however, the actual net increase to the cost of the project is only \$2,166.94. The combination of changes orders 1 and 2 results in an overall deduction to the original contract by \$176.23. **MOTION BY JOHN SIGWART AND SECONDED BY MIKE GASPER to recommend to the Common Council to approve Change Order #2 for 2017 Streets as presented. Motion carried unanimously.**

**E. Review Wheel Registration Fee:** City Engineer Rob Vanden Noven and Mayor Mlada reviewed this item with the Board Members. There was a lively discussion on this item. **No Action Was Taken.**

**Project Updates:** There was none.

**Forthcoming Events:** 2018 Street Improvement PIM for December 12, 2017 at 5 p.m. was discussed.

**ADJOURNMENT: MOTION BY PAUL NEUMYER AND SECONDED BY ERIC RYER to adjourn the meeting at 7:10 p.m. Motion carried unanimously.**