

**CITY OF PORT WASHINGTON
BOARD OF PUBLIC WORKS
MINUTES
TUESDAY, MARCH 7, 2017**

ROLL CALL: Acting Chairman Kevin Rudser called the Board of Public Works meeting to order at 6:10 pm in the Lower Level Conference room at the City Hall. Members present: Jason Wittek, Michael Ehrlich and Paul Neumyer. Also present were: City Administrator Mark Grams, City Engineer Rob Vanden Noven, and Water Supt. David Kleckner, Street Commissioner JD Hoile, and Wastewater Super. Dan Buehler. Absent and excused: Craig Czarnecki and Eric Ryer.

Chairman's Business: There was none.

Approval of Minutes for December 13, 2016: **MOTION BY KEVIN RUDSER AND SECONDED BY PAUL NEUMYER to approve the minutes as presented. Motion carried unanimously.**

Public Comments/Appearances: There was none.

Old Business: There was none.

New Business:

A. Consider Decrease Of Water/Sewer Bill For 130 South Webster Street: City Engineer Rob Vanden Noven reviewed this item with the Board Members. The Board Members discussed this item. **MOTION BY KEVIN RUDSER AND SECONDED BY PAUL NEUMYER to deny the request to decrease the Water/Sewer bill for 130 South Webster Street as presented. Motion carried unanimously.**

B. Consider Final Change Orders For 2016 Street Improvements: This item was tabled.

C. Consider Addendum To Contract With Gremmer For Design: This item was tabled.

D. Consider 2017 Street Improvements Bid: This item was tabled.

E. Consider Addendum To Contract With Gremmer For Staking Service: This item was tabled.

F. Consider Agreement With Ruckert & Mielke For Inspection Services: This item was tabled.

G. Consider Filtration Plant Cross Connection Compliance: Water Utility Super. David Kleckner reviewed this item with the Board Members. He stated that on September 21, 2016, David Dye of HydroCorp Inc. in accordance with the City of Port Washington's Cross Connection Control Program, conducted an inspection of the Port Washington Filtration Plant. One of the requirements for compliance involves installing a reduced pressure backflow prevention assembly for our water supply to the chemical feed systems. A simple check valve was part of the original design, but is no longer adequate. Staff has been working with Bob Greisch of Greisch Plumbing to design an installation that will meet compliance and provide for redundancy by installing a tandem system. Another requirement calls for the installation of a reduced pressure backflow prevention assembly on our Plant #1 lowlift pumps. Here we are able to use a device that we no longer need in Plant #2 to meet compliance. Other

compliance requirements are of low cost/or can be completed by staff. This is not a budgeted item. Project 1 - \$4,450.00 to complete the work which includes 2 backflow devices to protect the process water at the plant. Project 2 - \$1050.00 to complete the work to protect water that is supplied to our raw water pumps. In addition it was determined by Konicek Environmental that the pipe covering on about 15' of pipe that will need to be removed may contain small amounts of asbestos and will need to be abated. While a formal quote had not been obtained in time for the meeting I was told that the total cost should not exceed \$1050.00. **MOTION BY KEVIN RUDSER AND SECONDED BY PAUL NEUMYER to approve the quote with Konicek Environmental at a cost not to exceed \$1500.00 as presented and to approve the Greisch Plumbing quotes as presented. Motion carried unanimously.**

H. Discussion On The 12' Lowlift Meter And 14' Highlift Meter In Plant #2: Water Super. Kleckner reviewed this item with the Board Members. The Filtration Plant has had accuracy problems with the 14" highlift meter and the 12" lowlift meter in Plant #2. It was decided in 2016 to look at replacing these meters in 2017. \$13500 was budgeted. A couple of options have been explored. Upon researching this project further it was determined that by using newer technology magmeters in place of the current propeller meters that each could be downsized, the 14" to 8" and the 12" to 6". These meters also have a higher degree of accuracy. This will require additional mechanical and electrical work that causes the project to exceed the budgeted amount. I wanted the Board's approval to proceed with getting the additional prices needed to replace the 14" meter in 2017 with preliminary costs estimated at \$8860 plus the electrical cost, and to consider replacing the 12" meter in 2018.

I. Consider Purchase Of Sonetics Wireless Headsets For Sewer and Street Crews: Wastewater Super. Dan Buehler reviewed this item with the Board Members. He stated that the purchasing the wireless headset will allow the Sewer Cleaning crew to communicate effectively without shouting or the need to see each other. This will allow the crew to work more efficiently and safer, as verbal warnings over the headsets will be more easily heard. The Street Department Leaf Collection crew may find this equipment has great value as well. Pelcor (3M) and Sonetics headset were investigated. Sonetics were the only touch free headsets available through BayCom or Bruce Municipal Equipment. Quotes were received. Staff recommends purchasing headsets for two people and evaluate in the future for additional headset if needed. **MOTION BY KEVIN RUDSER AND SECONDED BY JASON WITTEK to approve purchasing two headsets from Baycom with a 3 year warranty for \$3,206.50 as presented. Motion carried unanimously.**

J. Consider Re-Hiring The Street Yard Crew: Street Commissioner JD Hoile reviewed this item with the Board Members. He stated that the Street Yard will open on Saturday, April 1, 2017. The hours and days will be the same as last year. The Yard will be open on Tuesdays, and Thursdays; 3:00 pm to 6:00 pm and Saturdays, 10:00 am to 4:00 pm. The City will be re-hiring Don Ryer for \$11.00 per hour, Doug Bostwick at \$10.00 per hour and Jeff Zinuticz for \$9.50 per hour. **MOTION BY PAUL NEUMYER AND SECONDED BY KEVIN RUDSER to approve re-hiring Don Ryer for \$11.00 per hour, Doug Bostwick for \$10.00 per hour and Jeff Zinuticz for \$9.50 per hour as presented. Motion carried unanimously.**

Project Updates: None

Forthcoming Events: Next meeting will be March 21, 2017

ADJOURNMENT: MOTION BY PAUL NEUMYER AND SECONDED BY KEVIN RUDSER to adjourn the meeting at 6:45 p.m. Motion carried unanimously.