

**Port Washington
Business Improvement District
Board of Directors Meeting
City Hall
February 17, 2017**

Vice President Brian Barber called the meeting to order at 7:30 a.m.

Present were: board members Laura Burke, Jim Langford, Brian Barber, Angela Sikowski, Sharon Waranka and Bill Schanen; Main Street President Wayne Chrusciel; and City Administrator Mark Grams.

Minutes of the previous meeting were approved by a unanimous vote.

Financial documents were distributed to the board, including a treasurer's report showing a current bank balance of \$6,318. Treasurer Sikowski reported that distribution of BID tax revenue from the city was expected soon.

In a discussion about approximately \$4,000 worth of unredeemed BID gift certificate revenue being held in the Port Washington State Bank, the board agreed to leave a balance of \$1,000 in the bank and use the rest of the funds for other district needs.

Updating the board on Main Street activities, Chrusciel reported:

New by-laws have been written for Port Main Street, Inc. which define specific duties for officers and refine categories for eligibility for board members.

The Main Street board is considering fee-based memberships for "supporters without voting rights," which would allow members of the failing Port Washington Chamber of Commerce with businesses outside of the Main Street district to join the organization.

Main Street plans to make its executive director position full time and add an events coordinator in 2017.

Chrusciel requested a funds transfer of \$30,000 (from the expected tax distribution), which was approved by a unanimous vote on a motion by Schanen, seconded by Langford.

The meeting was adjourned at 8:10 a.m.

Submitted by Bill Schanen, secretary