



POLICE & FIRE COMMISSION Minutes

Meeting, Monday, September 12, 2016, 7:00 p.m.

Port Washington Police Dept. Conference Room, 365 N. Wisconsin Street

1. **Present:** Chair Richard Nelson, Martin Becker, Terry Tietzen, Patty Ruth, and Jennifer Clearwater
2. **Public Appearances, Comments, and Correspondence**
Announcement made by Patty Ruth: Port Washington Saukville Character Counts Community has invited Port Washington and Saukville's Fire Departments and Police Departments and the Sheriff's Department to a special Recognition Ceremony on September 23, 2016, during the half-time of the Port Washington High School football game. The ceremony will recognize and honor those that serve and protect the citizens of Port Washington and Saukville. They will be thanked for their courage, hard work and good character.
3. **Reviewed Meeting Minutes from July 11, 2016** – Motion to approve made by Terry Tietzen and seconded by Jennifer Clearwater. Unanimously approved.

AMBULANCE DEPARTMENT

1. Reviewed and discussed July & August 2016 Ambulance Invoices
2. Reviewed and discussed 2016 Ambulance Budget through August
3. Reviewed and discussed July & August 2016 Ambulance Calls
4. Reviewed and discussed July & August 2016 Paramedic Intercepts
5. Briefing was provided by Chief Mitchell on the Department's EMS Rescue Task Force training for active shooter incidents. This training trains EMS to go into the "warm zone" of an active shooter scene with law enforcement protection. It is a departure for the past method of staging outside of warm zone until scene has been cleared of shooter (s). This approach saves lives of victims. Three of Port Washington EMS personnel have gone through a "train the trainers" program and will now be able to train additional personnel. For more information on the training, procedures and protective equipment contact Chief Mitchell. We thank the Port Washington EMS personnel who have participated in this training and will provide leadership as we move forward. They are: Scott Ziegler, Joe DeBoer and Todd Dicker.
6. No other business as permitted by law was discussed.

FIRE DEPARTMENT

1. Reviewed and discussed July & August 2016 Fire Invoices
2. Reviewed and discussed 2016 Fire Budget through August
3. Reviewed and discussed July & August 2016 Fire Calls
4. Chief Mitchell discussed the City's fire alarm plan review and permitting procedures. His recommendation is that the City Municipal Code be updated related to the permitting process for fire alarm systems in commercial and multi-family residential buildings to follow the same process and procedures as the sprinkler systems. The Commission supports his recommendation.
5. Reviewed and discussed the 5 Year Fire Department Capital Outlay Plan for 2017 City Budget. Chief Mitchell will present plan to City Finance Committee. The Commission supports the plan.

6. Fire Chief's Report:
 - Personnel Updates - Welcome to 3 new employees and thank you for choosing to serve in Port Washington.
 - Viktor Petrov – Probationary Fire Fighter
 - Jessica Henckel – EMT-B
 - Tom Barbuch – Ambulance Driver
 - Fire Prevention Week Open House & Pancake Breakfast – Sunday, October 9, from 9a – 1p
7. No other business as permitted by law was discussed.

POLICE DEPARTMENT

1. Reviewed and discussed Bills payable for July and August 2016.
2. Reviewed and discussed Municipal Court statement for June and July.
3. Reviewed and discussed Calls for Service Report – July and August
4. Reviewed press release regarding Accreditation – A team of assessors from the Wisconsin Law Enforcement Accreditation Group will arrive on September 13, 2016, to examine all aspects of Port Washington Police department. Community members are invited to offer comments by telephone. Call: 262-268-7676 on Wednesday September 14, 2016, between 2:30PM and 4:00PM.
5. Discussed and then re-signed The Joint Powers Agreement between City of Port Washington and Ozaukee County for using the enhanced 911 system.
6. Chief Hingiss provided an update on the Intergovernmental Agreement in effect to sell propane to Ozaukee Sheriff's Office.
7. Chief Hingiss shared an article from *The Washington Post*, entitled "One-third of officers killed responding to calls were alone, new study of police deaths finds". Discussion followed.
8. Recognizing officers:
The Commission thanks the following Officers
 - Captain Keller was recognized for being a presenter at the Clean Cities Conference.
 - A visitor to Port Washington wrote to the Police Department thanking Officer Dan Wolf for assisting her and demonstrating compassion and kindness too.
9. Training – Lt.Czarnecki and Officer Erickson received training for Property Room Management. Thank you for your time and your leadership.
10. We reviewed and discussed Bill, H.R. 4919, which will provide grant funds to state and local law enforcement agencies and nonprofit organizations for education, training, and technology to help prevent and reduce the harm from wandering. The Commission agrees it is a worthwhile bill and will send a letter to Representative Grothman asking him to support this bill.
11. No other business as permitted by law was discussed.
12. Motion to adjourn was made by Terry Tietzen and seconded by Martin Becker. Unanimously passed and meeting was adjourned at 9:19 PM.

Respectfully submitted,

Patty Ruth, Secretary