

City of Port Washington Police and Fire Commission

Meeting Minutes May 9, 2016

Police and Fire Commission

1. Roll Call. Chair Rick Nelson, Vice Chair Martin Becker, Secretary Terry Tietyen, Patty Ruth, Jennifer Clearwater. Also present Police Chief Kevin Hingiss and Fire Chief Mark Mitchell.

2. Election of Officers:

For Chairman, nomination Rick Nelson by M. Becker. Motion by Tietyen to close nominations. Carried on voice vote. R. Nelson elected Chairman on voice vote. For Vice Chairman, nomination Martin Becker by T. Tietyen. Motion by R. Nelson to close nominations carried on voice vote. M. Becker elected Vice Chairman on voice vote. For Secretary, nomination Patty Ruth by T. Tietyen. Motion to close nominations. Carried on voice vote. P. Ruth elected secretary on voice vote.

3. Public Appearances, Comments, and Correspondence.

Kendel Feilen, 648 Evergreen Terrace, Port Washington, WI – Mr. Feilen had a question regarding the Fire Department’s boat. Chief Mitchell addressed Mr. Feilen’s question.

Captain Jim Langford, Port Washington Fire Department. Capt. Langford made a short presentation regarding his purchase and restoration of a Peter Pirsch 1931 fire truck. The Capt. plans to integrate the truck with his wife’s Art Gallery in the “old Fire House.” The truck will be used for tours of Port especially during city festivals and to promote fire safety within the community.

4. Review of March 14, 2016 PFC meeting minutes.

Motion by Tietyen, second by Becker to approve the minutes. Motion carried on unanimous voice vote.

AMBULANCE DEPARTMENT

1. Review of March and April Ambulance invoices
2. Review of 2016 Ambulance budget year-to-date
3. Review of March and April 2016 Ambulance calls
4. Review of March and April 2016 Paramedic Intercepts
5. No other business.

FIRE DEPARTMENT

1. Review of March and April 2016 Fire invoices
2. Review of 2016 Fire Budget
3. Review of March and April 2016 Fire Calls
4. Fire Chief’s Report
 - A. CPR in the Harbor. Several of the department’s EMS personnel will be in Rotary Park and traveling in downtown Port on May 19 between 11 a.m. and 2 p.m. demonstrating “Hands Only CPR.”

- B. Personnel Updates. Philip Stalewski has joined the department as a Paramedic. FF/Rescue Diver Matt Savataki has taken a one year leave of absence for an educational opportunity.
 - C. After a few years of inactivity, the Fire Department Explorer Post is being re-activated. Capt. Steve Ulm is working with the Learning for Life people to do recruiting at TJMS. Individuals need to be 14 years old. There will be a recruiting open house on May 19 from 6 p.m. until 7 p.m. at the fire station.
 - D. Truck 460's aerial and all apparatus ladders were recently tested by UL. All ladders passed the testing with the exception of one 14' roof ladder that needs some minor repairs.
 - E. The Fire Department's Annual Fire Prevention Week Open House will be held Sunday, October 9, 2016, from 9 a.m. to 1 p.m. The Fire Association will have their annual pancake breakfast also on that morning.
5. No other business.

POLICE DEPARTMENT

- 1. Review of bills
- 2. Municipal Court Statement – February and March
- 3. Approve request for Secondary Employment – Officer J. Russell. Motion by Tietyen, second by Becker to approve Officer Russell's request. Motion carried on unanimous voice vote.
- 4. Update on the hiring process for Patrol Officer. A conditional employment offer has been made to one candidate contingent on passing psychological and physical exams. A conditional offer will be made to a second candidate later this week.
- 5. Department of Transportation Safety Grant. The grant has been used to purchase a portable speed warning sign.
- 6. Law Enforcement Memorial Ceremony – May 19, 2016, at 6:00 p.m. in the department parking lot "weather permitting." If inclement weather, the service will be moved to the community room.
- 7. Adjournment: Motion by Tietyen, second Ruth to adjourn meeting. Motion carried on unanimous voice vote.

Respectfully submitted,

Terry Tietyen