

**CITY OF PORT WASHINGTON
PLAN COMMISSION
MINUTES
THURSDAY, JUNE 16, 2016**

1. **ROLL CALL:** Plan Commission Mayor Mlada called a duly convened meeting of the Plan Commission to order at 6:10 p.m. Members present were: Commissioners Sova (arriving at 6:25), Becker, Williams, and Matera. Also present was: City Planner Randy Tetzlaff. Absent and excused: City Administrator Mark Grams, City Engineer Rob Vanden Noven, and Commissioner Ron Voigt.
2. **PUBLIC APPEARANCE & COMMENTS:** There was none.
3. **APPROVAL OF MINUTES:** There was none.
4. **ERECTION OF A 24-1/2' HAM RADIO ANTENNA AT 442 WEST GRAND AVENUE:** City Planner Tetzlaff reviewed this item with the Commissioners. He stated that the State Statutes §20.11.50(6) requires Plan Commission approval of antennas exceeding six (6) feet in height. FCC regulations prohibit local units of government from denying approval but they may review the location and other factors that may affect neighboring properties. The applicant has submitted detailed information on the proposed antenna. She has informed her neighbor of her plans to erect an antenna. The antenna is made of a light weight material and will be mounted from her second story balcony. **MOTION BY DAN BECKER AND SECONDED BY TONY MATERA to approve location of the antenna as presented. Motion carried unanimously.**
5. **CONDITIONAL USE GRANT TO PERMIT A 3-UNIT RESIDENCE IN A CCM, CENTRAL CITY MIXED DISTRICT LOCATED AT 117-119 SOUTH WEBSTER STREET:** The City Planner reviewed this item with the Plan Commissioners. He stated that the applicant is planning on purchasing this house. The building is a 3-units and it is non-conforming. The owner has not applied for permits to turn the basement into an apartment. The applicant wants to take out the permits for the 3rd apartment and would like the Plan Commission approve the Conditional Use so he can purchase this property. The Plan Commissioners discussed this item. **MOTION BY MAYOR MLADA AND SECONDED BY TONY MATERA to approve the Conditional Use Grant for this property subject to the applicant purchasing this property, having the 3 units inspected and obtaining the proper permits. Motion carried unanimously.**
6. **PRELIMINARY PLAT FOR 33-LOT SUBDIVISION LOCATED WEST OF CTH LL:** The City Planner reviewed this item with the Plan Commission. He stated that previously the Plan Commission had reviewed and approved the concept plan for this 33-lot development and has recommended the annexation of the land. The following revisions need to be done on the Preliminary Plat: name of the subdivision, the street loop will need a different name, the wetland boundary should be delineated and it needs to be annexed into the City. **MOTION BY DAN BECKER AND SECONDED BY BUD SOVA to approve the Preliminary Plat contingent on having the following on the plat: the name of the subdivision, the street loop name, the wetland boundary should be delineated the pave path to the bike path and being annexed into the City. Motion carried (1 Abstained, (Matera)).**

- 7. REZONE LAND WITHIN THE 33-LOT SUBDIVISION LOCATED WEST OF CTH LL FROM AG, AGRICULTURE TO RS-4, SINGLE FAMILY RESIDENCE WITH AN OPD, PLANNED DEVELOPMENT OVERLAY:** City Planner Randy Tetzlaff reviewed this item with the Plan Commissioners. He stated that the Ansay property needs to be rezoned. It will be rezoned from AG, Agriculture to RS-4, Single Family Residence with an OPD, Planned Development Overlay. **MOTION BY DAN BECKER AND SECONDED BY AMANDA WILLIAMS to recommend to the Common Council to approve the rezoning of land within the 33-lot subdivision from AG, Agriculture to RS-4, Single Family Residence with an OPD, Planned Development Overlay as presented. Motion carried unanimous.**
- 8. FORTHCOMING EVENTS:** The Denis Sullivan will be in Port Washington 06/22/2016 to 06/26/2016. There will be tours and rides. July 4th weekend events. Treasure of Oz, Kite Flying event, and the Beer Gardens start in August. Also, Happy Father's Day.
- 9. ADJOURNMENT: MOTION BY DAN BECKER AND SECONDED TONY MATERA to adjourn the meeting at 6:36 p.m. Motion carried unanimously.**