

**MINUTES**  
**CITY OF PORT WASHINGTON**  
**FINANCE AND LICENSE COMMITTEE MEETING**  
**Tuesday, November 15, 2016, 6:30 P.M.**

1. Roll Call- Members present were Aldermen Dave Larson, Bill Driscoll and Doug Biggs who arrived at 6:40 p.m. Also present was the City Administrator Grams, City Clerk Westerbeke, City Attorney Eberhardt and Police Chief Hingiss.
2. Approve Minutes Of Previous Meeting- Motion made by Alderman Driscoll, seconded by Alderman Larson to approve the minutes of the previous meeting as presented. Motion carried unanimously.
3. Approve Original Operator License Applications- Motion made by Alderman Driscoll, seconded by Alderman Biggs to recommend approval of Original Operator Licenses for Debra Klein, Megan Schwengel and Amanda Kissinger as presented. Motion carried unanimously. The Committee then considered the license application from Abby Payne, who had been tabled at the last meeting due to her background record and to allow her time to appear before the Committee. Abby Payne was present along with her employer Al Uselding from The Patio and Pier 6 establishments. Attorney Eberhardt and Chief Hingiss reviewed Payne's police record with the Committee. Payne spoke regarding her previous issue with law enforcement and Uselding commented on her history as a valued employee. Eberhardt informed the Committee of the laws and municipal code regarding Operator Licensing. After discussion a Motion was made by Alderman Driscoll, seconded by Alderman Larson to recommend approval of an Original Operator License for Abby Payne. Aye: 2, Nay: 1 (Biggs). Motion carried.
4. Approve Original Class B Combination Alcohol License For Sullivan Food Service Inc, a/b/a The Pasta Shoppe At 323 N. Franklin Street- The City Clerk reviewed the documents with the Committee. The application and required documents for a business operation plan and security plan have been reviewed and signed off by Chief Hingiss. The fee of \$616.00 has been paid to the City. The applicant Michael E. Sullivan will be the owner and agent. The business is being purchased by Sullivan Food Service, Inc. and building under a different company name. The applicant was present and commented on the time line for completing the sale and seamless transition of the business, which will remain much the same. Motion made by Alderman Driscoll, seconded by Alderman Larson to recommend approval of an Original Class B Combination Alcohol License for Sullivan Food Service, Inc. d/b/a The Pasta Shoppe at 323 N. Franklin Street, Michael E. Sullivan-agent as presented. Motion carried unanimously.
5. Amendments To The 2017 City Departmental Budgets And Tax Levy- Alderman Larson reviewed the updated budgets with the Committee. The City Administrator reported on the proposed city tax rate of \$6.06. Motion made by Alderman Biggs, seconded by Alderman Driscoll to recommend approval of the proposed 2017 City Budgets as presented. Motion carried unanimously.
6. Approve 2017 BID Project Plan And BID Assessment Rate- Present to address the Committee was Wayne Chrusciel representing the BID Board and Port Main Street. The rate will remain the same for 2017. This past year the marketing that was done was very effective, therefore marketing and branding portion of the budget is being expanded for 2017. Motion made by Alderman Driscoll, seconded by Alderman Biggs to recommend approval of the 2017 BID Project/Operational Plan and BID Assessment Rate of \$1.82763382 per \$1,000 of assessed valuation as presented. Motion carried unanimously.

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7. Update On Sale Of City Land On W. Grand Avenue- The City Administrator reported on the interested buyer, Sandstone, and a closing for December is being proposed. The rezoning of the property including the CSM is being completed and will be reviewed for approval at the December meetings.
8. Public Comments/Appearances- None.
9. Chairman's Business- None.
10. Member's Business- None.
11. Adjournment- Motion made by Alderman Biggs, seconded by Alderman Driscoll to adjourn the meeting at 7:32 p.m. Motion carried unanimously.