

**MINUTES**  
**CITY OF PORT WASHINGTON**  
**FINANCE AND LICENSE COMMITTEE MEETING**  
**Tuesday, October 4, 2016, 6:30 P.M.**

1. Roll Call- Members present were Aldermen Dave Larson, Bill Driscoll and Doug Biggs. Also present was City Administrator Mark Grams and City Clerk Susan Westerbeke.
2. Approve Minutes Of Previous Meeting- Motion made by Alderman Driscoll, seconded by Alderman Larson to approve the minutes of the previous meetings as presented. Motion carried unanimously.
3. Approve Original Operator License Applications- Motion made by Alderman Driscoll, seconded by Alderman Larson to recommend approval of an Original Operator License Application for Nondy Francis, Taylor Call, Cory Laabs and Anthony Matera as presented. Motion carried unanimously.
4. Approve Temporary Class “B”/ “Class B” Retailers License And Temporary Operator License Applications-Motion made by Alderman Driscoll, seconded by Alderman Larson to recommend approval of a Temporary Class “B”/ “Class B” Retailers License Application and Temporary Operator Licenses for Julie Ryer, Eric Ryer, Burt Babcock, Tony Young, Christina Brickner, Jon Crain and Lisa Rathke as presented. Motion carried unanimously.
5. Approve Event Cabaret License Applications- Motion made by Alderman Larson, seconded by Alderman Driscoll to recommend approval of an Event Cabaret License Application for Port Washington Lions Club for a Beer Garden on October 22 , 2016 at Upper Lake Park as presented. Motion carried unanimously.
6. Review 2015 City Audit Report- The City Administrator reported the city is \$117,000 over on last year’s budget. The primary areas that are over are in the city attorney and insurance categories.
7. Consider Bids For Phase 1 Of Breakwater Project- The City Administrator reported that four bids were received. Terra Engineering’s bid was for \$611,355
8. Discuss 2017 Senior Center Lease- The City Administrator reported on a conversation with Paul Schueller regarding lease extension until June 2016 at the Senior Center building. It is possible that there could be a longer extension. Discussion was held on the current building use and possible future building site that is being explored.
9. Approve Purchase Of Pedestrian Crossing Signal- The City Administrator reported that the City and Port Washington-Saukville School District will be cost sharing this purchase. The signal will be at E. Norport and N. Wisconsin Streets where the school crossing guard is currently located daily. This signal will eliminate the need for a crossing guard at this intersection. Motion made by Alderman Driscoll, seconded by Alderman Larson to recommend approval of the purchase of a pedestrian crossing signal as presented and to be cost shared by the City and PWSSD. Motion carried unanimously.

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10. Approve Funding Of Preservation Plan Development And National Register Of Historic Places Submission For North Breakwater Light- Mayor Mlada was present and gave an update to the Committee regarding the \$19,800 needed to fund the preservation plan and submission.
  
11. Approve City Marketing & Communications Assistant Position for 2017- This item was tabled until a future meeting.
  
12. Public Comments/Appearances- None.
  
13. Chairman's Business- None.
  
14. Member's Business- None.
  
15. Adjournment- Motion made by Alderman Larson, seconded by Alderman Driscoll to adjourn the meeting at 7:30 p.m. Motion carried unanimously.

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**Committee Members**

Dave Larson 268-1171  
Doug Biggs 268-9296  
Bill Driscoll 284-6640

**Persons with disabilities requiring special accommodations for attendance at the meeting should contact the City Clerk at least one (1) business day prior to the meeting.**

***-Please note: It is possible that one or more members, and possibly a quorum of members, of other governmental bodies of the municipality may be in attendance at the above meeting to gather information. No action will be taken by any other governmental body at this meeting except by the governing body noticed above. State ex rel. Badke v. Village Board, 173 Wis. 2d 553 (1993).***