

MINUTES
CITY OF PORT WASHINGTON
FINANCE AND LICENSE COMMITTEE MEETING
Tuesday, September 20, 2016, 6:30 P.M.

1. Roll Call- Members present were Aldermen Dave Larson, Doug Biggs and Bill Driscoll. Also present were City Administrator Mark Grams, City Clerk Susan Westerbeke and Mayor Tom Mlada by telephone.
2. Approve Minutes Of Previous Meeting- Motion made by Alderman Biggs, seconded by Alderman Driscoll to approve the minutes of the previous meeting as presented. Motion carried unanimously.
3. Approve Original Operator License Applications- Motion made by Alderman Driscoll, seconded by Alderman Larson to recommend approval of Original Operator Licenses for Tyler Mueller, Eric Werking, Connie Mueller and Louis Guzman as presented. Motion carried unanimously.
4. Approve Temporary Class “B”/ “Class B” Retailers License And Temporary Operator License Applications- Motion made by Alderman Driscoll, seconded by Alderman Biggs to recommend approval of Temporary Class “B”/ “Class B” Retailers License for Port Washington Chamber of Commerce for a Beer Garden on October 15, 2016 at Upper Lake Park including Temporary Operator Licenses for Lisa Crivello and Peter Joyce, and additional Temporary Operator Licenses for VFW Post 7588, Beer Garden on September 26, 2016 for Mary Ann Klotz and Port Washington Main Street, Beer Garden on October 1, 2016 for Jeff Barber. Motion carried unanimously.
5. Approve Event Cabaret License Applications- Motion made by Alderman Biggs, seconded by Alderman Driscoll to recommend approval of an Event Cabaret License for Port Washington Chamber of Commerce for a Beer Garden on October 15, 2016 in Upper Lake Park. Motion carried unanimously.
6. RFP For City Assessment Services- The City Administrator reported the current three year contract is up in December. It is being suggested that Requests For Proposals be sent out for the next contract cycle. Motion made by Alderman Driscoll, seconded by Alderman Biggs to approve RFP’s be sent out for City Assessment Services as presented. Motion carried unanimously.
7. Review 2015 City Audit Report- The City Administrator reviewed and the report will be discussed again at the next meeting.
8. Funding For Preservation Planning And National Register Of Historic Places (North Breakwater Light)- This item was tabled.
9. Funding For Washington D.C. Lobbying Trip (Breakwater Project)- The Mayor reported on the dates of the trip are tentatively planned for October 12th-14th. Air fare is currently running at \$240 round trip and two nights at the hotel is \$620 total. Discussion was held on the scheduled meetings that have been set up for the trip and what contacts can be made. This has not been finalized yet. The Finance Committee suggested that this be sent on to Common Council where they can approve the Finance & License Committee meet at a later date to discuss and approve this once the agenda is known. Motion made by Alderman Driscoll, seconded by Alderman Biggs to approve \$1,000 for the Washington D.C. trip subject to the approval of an appropriate agenda at a special meeting to be held. Motion carried unanimously.
10. Discuss City Marketing & Communications Assistant Position For 2017- The Mayor and Committee discussed this position, more updates will be coming for future discussions.

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11. Public Comments/Appearances- None.
12. Chairman's Business- None.
13. Member's Business- None.
14. Adjournment- Motion made by Alderman Biggs, seconded by Alderman Driscoll to adjourn the meeting at 7:35 p.m. Motion carried unanimously.