

MINUTES
CITY OF PORT WASHINGTON
FINANCE AND LICENSE COMMITTEE MEETING
Tuesday, March 15, 2016, 6:15 P.M.

1. Roll Call- Members present were Aldermen Dave Larson, Doug Biggs and Bill Driscoll. Also present was City Administrator Mark Grams and City Clerk Susan Westerbeke.
2. Approve Minutes Of Previous Meeting- Motion made by Alderman Biggs, seconded by Alderman Driscoll to approve the minutes of the previous meeting as presented. Motion carried unanimously.
3. Approve Applications For Original Operator Licenses- Motion made by Alderman Driscoll, seconded by Alderman Biggs to recommend approval of the Original Operator Licenses for Tammy Baldwin and Mary Prochazka as presented. Motion carried unanimously.
4. Approve Temporary Operator Licenses- Motion made by Alderman Biggs, seconded by Alderman Driscoll to recommend approval of Temporary Operator License for Ozaukee GLSF Fishing Derby on July 1-3, 2016 for Dale Backhaus as presented. Motion carried unanimously.
5. Approve Part-time Marketing Position- This item was tabled.
6. 2016 Capital Improvement Projects And Funding For Projects (Carol Wirth)- Present was Carol Wirth with Wisconsin Public Finance Professionals, LLC to report on the funding for capital improvements and projects in 2016. The funding will cover street and sidewalk improvements along with the front end loader that was purchased, park improvements including the pool and breakwater improvements for a total of \$4,500,000.
7. Approve Financial Advisory Agreement With Wisconsin Public Finance Professionals, LLC (Revenue Bonds)- Motion made by Alderman Biggs, seconded by Alderman Driscoll to recommend approval of the written agreement with Wisconsin Public Finance Professionals, LLC to provide advice on the funding for the improvements and projects for 2016 as presented. Motion carried unanimously.
8. Approve TIF Audit Agreement With Baker Tilly- The City Administrator reported that the annual audit for TIF #2 will be provided by Baker Tilly as has been done in the past. This will approve the agreement with them for their services. Motion made by Alderman Driscoll, seconded by Alderman Biggs to recommend approval of the TIF Audit Agreement with Baker Tilly as presented. Motion carried unanimously.
9. 2015 Senior Center Survey Budget Overrun- Senior Center Director Catherine Kiener was present to report on the budget overrun with MSA, who provided the 2015 senior center survey. The Committee reviewed the signed contract with MSA and the cost was not to exceed \$13,000. The \$13,000 has already been paid to the company. Motion made by Alderman Biggs, seconded by Alderman Driscoll to recommend no further payment to MSA be made, beyond the \$13,000 that has already been paid, per signed contract. Motion carried unanimously.

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10. Consider Consultant Service With Foth For The Breakwater Project- The City Administrator reported on the Breakwater Gateway project grant process. These agreements are for further services with Foth, including Support Services for \$2,565, DNR Grant for \$3,500 and Stewardship Grant for \$10,000. Motion made by Alderman Biggs, seconded by Alderman Driscoll to recommend approval of the agreements with Foth for the amounts listed above and as presented. Motion carried unanimously.

11. Public Comments/Appearances- None.

12. Chairman's Business- None.

13. Member's Business- None.

14. Adjournment- Motion made by Alderman Driscoll, seconded by Alderman Biggs to adjourn the meeting at 7:33 p.m. Motion carried unanimously.