

MINUTES
CITY OF PORT WASHINGTON
FINANCE AND LICENSE COMMITTEE MEETING
Tuesday, January 5, 2016, 6:45 P.M.

1. Roll Call- Members present were Aldermen Dave Larson, Doug Biggs and Bill Driscoll. Also present was City Administrator Mark Grams, Mayor Tom Mlada and City Clerk Susan Westerbeke.
2. Approve Minutes Of Previous Meeting- Motion made by Alderman Driscoll, seconded by Alderman Biggs to approve the minutes of the previous meeting as presented. Motion carried unanimously.
3. Public Comments/Appearances- None.
4. Consideration Of Funding A 3D Video Presentation Of A Marina District Concept Plan- Mayor Mlada was present to report on the video project. An intern with Fein Design is available to create a 3D video presentation and the cost would be between \$2,500 - \$3,000. Discussion was held on this concept and whether it should wait until the marina area project plans are farther along so the video could be more detailed and complete. Motion made by Alderman Biggs, seconded by Alderman Driscoll to table this consideration until a future meeting. Motion carried unanimously.
5. Approve Fire Service Contract With Town Of Port Washington- This item is tabled until the next meeting.
6. Update On City Treasurer's Office Operation- The City Administrator reported on the current operations of the Finance Office. The staff has been working hard to keep the tax collections moving along. On a temporary basis we have Joann Wagner the retired Clerk/Treasurer from the Village of Fredonia coming in to assist with tax collection and some other accounting duties. The city auditors have been contracted for assistance with the fourth quarter and year- end accounting processes. The job ad for the Finance Director/City Treasurer position have been posted in various professional publications and the Ozaukee Press. The application deadline is January 29th.
7. Update On 2016 General Fund Borrowing, Utility And TIF- The City Administrator has met with Carol Wirth to discuss the borrowings for 2016. She is developing a schedule, which she should have available in January. There will be various borrowings that include street projects, the purchase of a new loader as well as the TIF #3 for the Cedar Vineyard development.
8. Chairman's Business- Alderman Larson mentioned the large snowfall the end of December and the snow clean- up was not as thorough in certain areas of the city as it has been in the past. The Street Department loader was damaged and not functional, which put clean up behind.
9. Member's Business- None.
10. Adjournment- Motion made by Alderman Biggs, seconded by Alderman Driscoll to adjourn the meeting at 7:35 p.m. Motion carried unanimously.