



**CITY OF PORT WASHINGTON  
ENVIRONMENTAL PLANNING COMMITTEE**

**Wednesday, August 3rd, 8:30 – 9:30 a.m.  
City Hall – Lower Level Conference Room**

**MINUTES**

1. **Roll call:** Denis Pohlman, Christina Brickner, Derek Strohl, Eric Ryer, Jon Crain, Tony Young, Lisa Rathke, Freda Van den Broek, Jeff Maxon
2. **Approve minutes from June meeting** - Minutes approved with correction to roll call
3. **Budget Update**
  - o Sassnitz, School Bus - \$120 approved; \$200 invoiced;
  - o Johnson Bus invoice to be paid - approved
  - o Report approved
4. **Public Guests/Comments:** Ross Kroeger - shared photos from Sassnitz
5. **Relevant Committee updates:**
  - o **Sassnitz Visit:** Was clear the trip was about partnership; Sassnitz was very proud to host us and stressed for the partnership to be successful; Sassnitz shared pictures and detail of use of alternative energy; shared presentation on wind energy; Sweden Sister City was also present; since returning, have provided update to Council, plan to have a more formal presentation on August 16th; Have also shared with Ellen Brady of NOAA potential to have a sister sanctuary since Sassnitz national park extends into the park; we would like to formally extend an invitation from Sassnitz here in Summer 2017; formally sign letter intent here; July 1-9th is the recommended timeframe; letter to be extended as formal invitation; Discussed budget and opportunities to mitigate costs; committee approved proposal to extend invitation to Sassnitz delegation  
  
Discuss initial plan for 2017 Sassnitz Delegation visit and opportunities for exchange
  - o **Update: NOAA “Get Into Your Sanctuary” weekend (June 24-26)**
6. **Old business**
  - o **Update: 2016 Priorities**
    - i. **Beer Garden:** Will pursue Yummy Bones to provide food
    - ii. **Sponsorship/Fundraising Initiative:** ready to go; letter is ready; will complete a mailer
    - iii. **Green Tier Partnership:** we still have not submitted our annual report, which is overdue. Derek and Tom will discuss how to get this done and how we can continue to be a vibrant partner in GTLC. Many of the other partner communities have full-time sustainability coordinators.
  - o **Update: International Sister City Membership**
  - o **Update: Summer internship**

- i. Discuss Green Tier Legacy Program Annual Report and overall engagement

**7. New business**

- o **Addition of recycling bins on streets and in parks**
- o **Discuss “Sustainable Design Guidelines”**
- o **Discuss Smart Street & Sidewalk Development “Resolution of Support”**
- o **Discuss establishment of a foundation and identifying a part time sustainability director**

**8. Next meeting and future topics of discussion**

- o **Bird City High Flyer designation**

**9. Adjourn**

***Committee mission:***

*The Environmental Planning Committee's mission is to advance policies that will foster environmental, economic, and social sustainability by identifying and promoting the most efficient and responsible stewardship of our resources. The Committee aims to nurture a culture of sustainability in which a balanced approach to best management practices along with smart growth and education engages and leads our city towards an environmentally enhanced future.*