



**CITY OF PORT WASHINGTON  
ENVIRONMENTAL PLANNING COMMITTEE**

**Wednesday, March 2nd, 8:30 – 9:30 a.m.  
City Hall – Lower Level Conference Room**

**MINUTES**

1. **Roll call:** Christina Brickner, Loras Lux, Patti Lemkuil, Lisa Rathke, Anthony Young, Derek Strohl, Howard Hinterthuer, Jeff Maxon, Eric Ryer, Tom Mlada, Rob Vanden Noven
2. **Approve minutes from December meeting** - Approved
3. **Budget Update** - New Treasurer in place is Jennifer Clark; Christina to obtain update of financial report for April meeting
4. **Public Comments** - No guests
5. **Relevant Committee updates:** No updates presented

***Old & New Business topics discussed as grouped by annotated subscript.***

6. ***Old business***
  - ***Update: Earth Week planning with TJMS<sub>2</sub>:*** Earth Day: Reference summary provided with agenda; two sessions each day (April 20 - 21st; roughly 11 - 3pm); Topics include Animal Care (Humane Society), Composting (Derek), Plastics & Recycling (TBD), Water (TBD); May 3rd (9am - 10:30am) is clean up day; May 6th (11:30am - 2pm) is tree planting - Eric is available to volunteer; Requested to share costs for bus - **\$60 each day - \$120 total; Costs approved**
  - ***Goal mapping 2016***
    - *Sponsorship/Fundraising initiative<sub>1</sub>:* Discussed banner design and letter & solicited feedback; researching placement opportunities for banners including potential to partner with city banner program and placement by community garden along interurban trail; City does not have hardware available so will need to explore hardware costs; need to confirm vehicle to accept payment
    - *City-owned parcel review<sub>5</sub>:* *Not discussed*
    - *Sister City relationship with Sassnitz<sub>1</sub>:* Mayor of Sassnitz invited us to visit for their Maritime Festival (July 8 - 10th); need to determine what our delegation might look like and how that delegation might be funded; Don suggested Crowd Funding as an option for fundraising - Tom has looked into this option with the City Attorney to determine whether viable; Kuttner and Construction Forms could be companies who are willing to partner due to their German ties; Discussed option of proposing exchange to support lodging; Tourism grant should be explored with tourism partnership; Will kick around via email, how many and who should represent Port Washington for the trip and how to fund those people; Proposed information sheet on the partnership and opportunity
    - *Composting Program Development<sub>6</sub>:* *Not discussed*
  - ***Intern for Summer 2016<sub>4</sub>:*** Rob & Ross open to sharing the intern especially if don't have cost sharing option with university; application received from UWM; Kleen Test has an intern who could support EPC and would be willing to cost share with the City; EPC to determine how many hours we would need intern for and Jeff will coordinate rest with Kleen Test

**7.**

***New business***

- *Migratory Bird Day - PW will have presence (bench dedication, tours of migratory preserve)<sub>2</sub>: To be held May 21st; Treasures of Oz is weekend of June 18th.*
- *Discuss Green Tier Annual Report preparation<sub>3</sub>: Conference call scheduled is scheduled for Thursday afternoon with all the department heads; We are required to submit our Green Tier Annual Report this year (Standard Template); Would like to identify a couple people who could lead our alignment with Green Tier so that we are active members*
- *Discuss Green Tier Energy Efficiency benchmarking efforts<sub>3</sub>*

**8. Next meeting and future topics of discussion**

- Discuss Smart Street & Sidewalk Development “Resolution of Support”
- Discuss “Sustainable Design Guidelines”
- Discuss potential need for Forestry Board
- Plan for High Flier Status as part of Bird City membership (add May agenda) - migratory bird stopover

**9. Adjourn**

***Committee mission:***

*The Environmental Planning Committee's mission is to advance policies that will foster environmental, economic, and social sustainability by identifying and promoting the most efficient and responsible stewardship of our resources. The Committee aims to nurture a culture of sustainability in which a balanced approach to best management practices along with smart growth and education engages and leads our city towards an environmentally enhanced future.*