



**CITY OF PORT WASHINGTON
ENVIRONMENTAL PLANNING COMMITTEE**

**Wednesday, January 13th, 8:30 – 9:30 a.m.
City Hall – Lower Level Conference Room**

MINUTES - UNOFFICIAL

1. **Roll call: Lisa, Loras, Derek, Tony, Christina, Eric, Katy (Guest) (did not have a quorum)**
2. **Approve minutes from December 2nd meeting**
3. **Budget Update**
4. **Public Comments: No update**
5. **Relevant Committee updates**
 - Subscribe to TownNewsUpdate - article out for Sister City relationship
 - **Update:** NOAA National Marine Sanctuary: Continuing to move ahead; acting leadership of NOAA coming to PW; meetings scheduled on Tues & Wednesday
 - **Update:** North breakwater lighthouse application: Drafted letter of support - distributed to Derek & Rob for review & signature
 - **Update:** Community-based solar in Wisconsin (seminar): Opportunity from Green Tier for a seminar in Madison; Feb 25th - all day - agenda on email sent by Tom; opportunities available and how to leverage those opportunities; \$75 to attend
6. **Old business**
 - **Update:** Sister City
 - Change in leadership in Sassnitz
 - Received letter from new Mayor with quick introduction and intent to move forward with original intent
 - Next steps: invite Germany in 2016? plan trip for 2017? Derek suggested we invite local business leaders to travel to Germany as our delegation (along with member(s) of EPC) - a few businesses with ties to Germany include Kuttner and Construction Forms
 - **Update:** Earth Week planning with TJMS; Tom and Lisa will meet with Arland on Thursday at 3pm; Science teacher procured 39 rain barrels and is seeking support to prime rain barrels; would it be possible to exchange rain barrels for already primed ones from past rain barrel painting contest
 - **Goal mapping 2016**
 - Earth Week planning with TJMS
 - Sponsorship/Fundraising initiative: Waiting for feedback from Jeff on what sponsors might be looking for in the letter; Jeff is looking for accomplishments from the committee to incorporate in the letter
 - City-owned parcel review: Derek is meeting with Ross following committee meeting to review data that City has received from the County; Derek has received updates on specific parcels - shows that we need a big picture view of the city; as example, one of the parcels that was recommended for sale will have a trail incorporated through it by the Mountain Biking organization; another lot that could be restored to a wetland
 - Sister City relationship with Sassnitz

- Composting Program Development: Sara and Derek are working on meeting with people who could be involved (restaurants and farmers who have expressed interest); preparing a questionnaire and potentially forum to discuss what we would need to gain active participation

7. New business

- Discuss Bird City Renewal preparation: Renewal due by 31st to continue without increased cost; Tony available to assist with guidance
- Discuss Green Tier Annual Report preparation: Responsible for completing an annual report; created a master template that all 13 communities use; due at the end of March; keep on agenda for discussion at Greater Lakes; Loras available to assist with guidance
- Discuss idea to approach HS for student member to fill Allison's vacancy: Sara and Allison have expressed need to step down from Committee due to professional and personal developments; Attending committee in favor of HS Student; Suggested to recruit from local businesses with German ties - ie Kuttner and Construction Forms; Unofficial recommendation to Mayor to reduce size of committee; Allison & Sara still welcome to volunteer
- Green Bay - earliest they can find a student would be April; need to explore other options; may mean increase in cost due to potential for no cost sharing; Should we consider an ad in Press advertising opportunity?

8. Next meeting and future topics of discussion

- Discuss Smart Street & Sidewalk Development "Resolution of Support"
- Discuss creation of "Tree Board" at City level
- Discuss "Sustainable Design Guidelines"
- Migratory Bird Day - PW will have presence (bench dedication, tours of migratory preserve)

9. Adjourn

Committee mission:

The Environmental Planning Committee's mission is to advance policies that will foster environmental, economic, and social sustainability by identifying and promoting the most efficient and responsible stewardship of our resources. The Committee aims to nurture a culture of sustainability in which a balanced approach to best management practices along with smart growth and education engages and leads our city towards an environmentally enhanced future.