

**MINUTES**  
**CITY OF PORT WASHINGTON**  
**COMMON COUNCIL MEETING**  
**Tuesday, July 12, 2016, 7:30 P.M., City Hall**

1. **ROLL CALL-** A duly convened meeting of the Common Council was called to order at 7:30 p.m. by Council President Dan Becker, who will also be voting this evening, in Council Chambers. Council members present: Aldermen Mike Ehrlich, Paul Neumyer, Bill Driscoll, Doug Biggs, Kevin Rudser, Dave Larson and Dan Becker. Absent and excused was Aldermen Mike Ehrlich and Dave Larson. Also present: City Engineer Rob Vanden Noven, City Attorney Eric Eberhardt, City Administrator Mark Grams and City Clerk Susan Westerbeke.

2. **PLEDGE ALLEGIANCE TO THE FLAG-** The Pledge of Allegiance was recited.

3. **CONSENT AGENDA**

- A. Approve Minutes Of Previous Meeting
- B. Approve Original Operator License Applications
- C. Approve Temporary Class "B"/ "Class B" Retailers License Applications
- D. Approve Temporary Operator License Applications
- E. Approve Event Cabaret License Applications

MOTION MADE BY ALDERMAN BIGGS, SECONDED BY ALDERMAN DRISCOLL TO APPROVE THE MINUTES OF THE PREVIOUS MEETING; ORIGINAL OPERATOR LICENSES FOR BRENDA BILOFF, JARON BILBERT, JACOB KOLLER, DAVID HARLEY, MARLENE HEIMSCH, ALEXANDER TUBBS, MARIA WELZ, MATTHEW WOLF, JEAN GRUEN, DAVID ROTHE, MACHENZIE NOURSE AND JOSEPH TARLO AS PRESENTED; TEMPORARY CLASS "B"/ "CLASS B" RETAILERS LICENSES FOR VFW POST 7588 FOR BEER GARDENS AT UPPER LAEK PARK EAST MINI SHELTER ON AUGUST 6TH, TEMPORARY OPERATOR LICENSES FOR DENNIS ANSAY, RICHARD THOMAS, CHARLES ELLMAUER, AUGUST 13<sup>TH</sup>, TEMPORARY OPERATOR LICNESES FOR KEVIN RUDSER, AUGUST 20<sup>TH</sup>, TEMPORARY OPERATOR LICNESES FOR DENNIS ANSAY, NICOLE NELSON, ANGELA PEACY, SAMANTHA KERBEL, DANIELLE PEIFFER, CHRISTINA BRICKNER, JENNIFER MONAHAN, CHAD ANHALT, TIME SETZER, NICKI SETZER; PORT WASHINGTON HISTORICAL SOCIETY ON AUGUST 7<sup>TH</sup> FOR SUMMER NIGHT AT THE LIGHT AT 311 JOHNSON STREET, TEMPORARY OPERATOR LICNESE FOR WAYNE CHRUSCIEL; ST. JOHN LUTHERAN CHURCH ON AUGUST 7<sup>TH</sup> FOR BACH FEST AT ROTARY PARK PAVILION, TEMPORARY OPERATOR THOMAS MORNAO II; GREATER PORT WASHINGTON KIWANIS CLUB ON AUGUST 16<sup>TH</sup> FOR PORT WASHINGTON FISH DAY AT LOWER KIWANIS PAVILION AT MARINA AS PRESENTED AND EVENT CABARET LICENSES FOR ALL VFW POST 7588 BEER GARDENS LISTED ABOVE AND BE3, INC ON AUGUST 20<sup>TH</sup> AT LIONS PARK PAVILION AT UPPER LAKE PARK FOR THE LAND REGATTA RUN/WALK AS PRESENTED. Motion carried unanimously.

4. **MAYOR'S BUSINESS**

A. Proclamation Honoring Violet Linder On Her Centennial Birthday- Council President Dan Becker read the proclamation in honor of Violet Linder who's birthday was on July 1<sup>st</sup>. She was born in 1916.

B. Update On North Breakwater- The current work on the breakwater is complete and will be open the remainder of the year. The City Administrator reported that the Finance Committee approved going forward with this project. The company will provide the website where online sales can be ordered. Express Promotions provided the lowest bid of three that were submitted. The merchandise to be sold will vary from polo shirts to jackets and be done online. The request is for \$400 for the web-portal to be built. Attorney Eberhardt inquired whether there is a contract for this

vendor and none is available. It is advised that the city should have a contract to list details of the process and what items will be provided. The city logo is a federally registered trademarked as is the tagline. MOTION MADE BY ALDERMAN LARSON, SECONDED BY ALDERMAN BIGGS TO APPROVE \$400 FOR HIRING EXPRESS PROMOTIONS FOR THE DEVELOPMENT OF THE WEB-PORTAL FOR THE SALE OF MERCHANDISE, WITH APPROVAL OF THE CITY ATTORNEY OF THE CONTRACT WITH THE COMPANY. Motion carried unanimously.

C. Approval Of Vendor Relationship And Sale Of City-Branded Merchandise- Marketing and Communications Coordinator Maureen Boylan was present to report on the merchandise plan that the Marketing and Communications Committee has approved. It will be the sale of polo shirts, fleece, jackets, caps through an online ordering website. Three bids were received and the lowest bid was received was from Express Promotions for \$400, which includes the building of a web-portal. At this time there is no contract available. Attorney Eberhardt recommends a contract be developed to include the scope of service and items being provided. MOTION MADE BY ALDERMAN LARSON, SECONDED BY ALDERMAN BIGGS TO APPROVE THE HIRING OF EXPRESS PROMOTIONS FOR \$400 TO BUILD THE WEB-PORTAL AND SUBJECT TO APPROVAL OF A CONTRACT BY THE CITY ATTORNEY. Motion carried unanimously.

## 5. OFFICERS'/STAFF REPORT

A. Update On Street Improvement Projects- Rob Vanden Noven reported on the progress of various street projects. Larabee St., Woodland Ave. are getting concrete next week. After that is complete Lincoln Avenue, Summit Drive and Tower drive will receive concrete.

## 6. PUBLIC COMMENTS/APPEARANCES

*Your comments are welcome. Please limit your discussion to 3 minutes. If you need more time, please contact the City Administrator and request that your topic be placed on the City Council Agenda.*

1. Tom Wellnitz, 806 N. Wisconsin Street- commented that the Fish Day Parade route has not been extended this year. This is very sad that no one would do the right thing and extend the parade past Heritage Nursing Home. These elderly people should be able to watch the parade since they are unable to attend. The City Administrator commented that the parade is run by Port Washington Fish Day committee and they would make the decisions on the route.

## 7. COMMITTEES

### A. FINANCE AND LICENSE COMMITTEE

#### 1. Event Permit Application For Land Regatta Run/Walk, August 20<sup>th</sup> And

**Street Closing-** Alderman Larson reported on the application and street closing for Upper Lake Park for the run/walk event. Captain Davel reported that the run/walk for adults will begin at 9:00 a.m., the kids run will be starting at 10:00 a.m. The total closing of the street will be between 8:45 a.m. to 10:30 a.m. MOTION MADE BY ALDERMAN LARSON, SECONDED BY ALDERMAN EHRlich TO APPROVE THE EVENT PERMIT FOR THE BE3, INC. LAND REGATTA RUN/WALK ON AUGUST 20, 2016 SUBJECT TO REVIEW OF THE CERTIFICATE OF INSURANCE BY THE CITY ATTORNEY. Motion carried unanimously.

## 8. BOARDS/COMMISSIONS

### A. PLAN COMMISSION

1. **Ordinance 2016-5 (OPD Zoning For Matteaus Farms) 1<sup>st</sup> Reading-** The City Administrator reported that the rezoning of this property is from AG agricultural to RS-4 Single Family Residential with an OPD Planned unit development overlay. Tim VandeKamp was present for the developer to report that there is a pre-construction meeting tomorrow. Utility work should be able to

start by the end of the month. The Developers Agreement will be coming to the city this week. This is the first reading of this ordinance and a public hearing will be before the next reading on August 2<sup>nd</sup>.

## **B. TRAFFIC SAFETY COMMITTEE**

### **1. Approve Request To Reduce Speed Limit To 45 MPH On Highway 32 At**

**Entrance To Misty Ridge Subdivision-** The City Administrator reported that the Traffic Safety Committee took no action on this request. There have been no accidents in this area that would support the lowering of the speed limit. There was discussion regarding the speed of traffic in that area along State Highway 32. MOTION MADE BY ALDERMAN BIGGS TO RESEARCH LOWERING THE SPEED LIMIT AND MAKE CONTACT WITH THE DOT REGARDING THIS. THERE WAS NO SECOND TO THE MOTION, MOTION FAILS.

### **2. Ordinance 2016-6 (No Parking On A Portion Of The South Side Of Larabee Street And On A Portion Of The North Side Of Lincoln Street)**

**1<sup>st</sup> Reading-** Rob Vanden Noven reported on the proposed ordinance to address no parking on the streets due to their reduction in width. This is the first reading.

### **3. Ordinance 2016-7 (15 Minute Parking Stall On Eastside Of N.**

**Wisconsin Street (1<sup>st</sup> Reading)-** Rob Vanden Noven reported on the discussion that was held at the Traffic Safety Committee regarding the 15 minute parking stall next to Beansies Restaurant. This item was tabled at Committee at this time to allow for further review.

**9. UNFINISHED BUSINESS-** None.

## **10. NEW BUSINESS**

**1. Approve Rebid Of Phase 1 Breakwater Gateway Project-** The City Administrator reported on the re-bid process being suggested along with a new time frame. It is also being recommended that the design be changed to bring the cost down. MOTION MADE BY ALDERMAN DRISCOLL, SECONDED BY ALDERMAN BIGGS TO APPROVE THE REBID OF PHASE 1 BREAKWATER GATEWAY PROJECT AS PRESENTED. Motion carried unanimously.

**2. Approve Proposed Amendment To Misty Ridge's Developers Agreement-** Rob Vanden Noven reported that the developer would like to reduce to eliminate their agreement by having the city plant the trees necessary for the subdivision. The amount due to the city will be \$57,200 for 176 trees. MOTION MADE BY ALDERMAN BIGGS, SECONDED BY ALDERMAN EHLRICH TO APPROVE THE PROPOSED AMENDMENT TO THE MISTY RIDGE AS PRESENTED. Motion carried unanimously.

**3. Approve Electrical Easement For Port Washington High School Renovation-** Rob Vanden Noven reported that an easement is required to allow We Energies to place their facilities under City property to serve the high school. The exact location of the easement will be surveyed and identified before the easement is recorded. MOTION MADE BY ALDERMAN LARSON, SECONDED BY ALDERMAN EHLRICH TO APPROVE THE ELECTRICAL EASEMENT FOR THE PORT WASHINGTON HIGH SCHOOL RENOVATION AS PRESENTED. Motion carried unanimously.

**4. Developer Presentations For City Owned Car/Trailer Lot-** The City Administrator reported that both developers are present. The representative for the apartment complex was present to review their project again. This update included more detail that was not included the last time along with more financial details. The condominium development representative was present to reiterate that they will need no TIF money, they are self-funded and will increase the tax revenue and tax base.

**11. FORTHCOMING EVENTS-** Various forthcoming events were mentioned by the Aldermen.

**12. PUBLIC COMMENTS/APPEARANCES-** None.

- 13. MOTION TO CONVENE** in closed session per § 19.85(1)(e), Stats., for purposes of deliberating or negotiating the purchasing of public property, investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, to-wit: discuss status of negotiations, and devise bargaining strategies for and terms and conditions of the potential sale and development of the City owned properties on East Washington Street (the Marina car/trailer parking lot within TIF District #2) and the approximately 44 acre parcel of vacant city land abutting South Wisconsin Street and CTH C.- COUNCIL PRESIDENT DAN BECKER READ THE MOTION TO CONVENE INTO CLOSED SESSION. MOTION MADE BY ALDERMAN BIGGS, SECONDED BY ALDERMAN EHRlich TO GO INTO CLOSED SESSION FOR THE REASONS STATED ABOVE AT 9:56 P.M. ROLL CALL VOTE TAKEN: AYE: EHRlich, NEUMYER, DRISCOLL, BIGGS, RUDSER, LARSON AND BECKER. Motion carried unanimously.
- 14. RECONVENE INTO OPEN SESSION** to take action relating to closed session discussions or deliberations, if any.- The Council reconvened into open session at 11:32 p.m. MOTION MADE BY ALDERMAN LARSON, SECONDED BY ALDERMAN BIGGS THAT THE CITY PURSUE OTHER OPPORTUNITIES FOR THE SALE OF ITS 44-ACRE LAKE BLUFF PROPERTY, INCLUDING, BUT NOT LIMITED TO, SOLICITING REQUESTS FOR PROPOSALS FOR THE DEVELOPMENT OF THAT LAND. Motion carried unanimously.
- 15. ADJOURNMENT-** MOTION MADE BY ALDERMAN RUDSER, SECONDED BY ALDERMAN DRISCOLL TO ADJOURN THE MEETING AT 11:33 P.M. Motion carried unanimously.