

MINUTES
CITY OF PORT WASHINGTON
COMMON COUNCIL MEETING
Wednesday, April 6, 2016, 7:30 P.M., City Hall

1. **ROLL CALL-** A duly convened meeting of the Common Council was called to order at 7:40 p.m. by Mayor Tom Mlada in Council Chambers. Council members present: Aldermen Mike Ehrlich, Paul Neumyer, Bill Driscoll, Doug Biggs, Kevin Rudser, Dave Larson and Dan Becker. Also present: City Engineer Rob Vanden Noven, City Planner Randy Tetzlaff, City Attorney Eric Eberhardt, City Administrator Mark Grams.

2. **PLEDGE ALLEGIANCE TO THE FLAG-** The Pledge of Allegiance was recited.

3. **CONSENT AGENDA**

- A. Approve Minutes Of Previous Meetings
- B. Approve Original Operator Licenses
- C. Approve Temporary Class "B"/ "Class B" Retailer's Licenses
- D. Approve Temporary Operator Licenses

MOTION MADE BY ALDERMAN BIGGS, SECONDED BY ALDERMAN DRISCOLL TO APPROVE THE MINUTES OF THE PREVIOUS MEETING AS PRESENTED; ORIGINAL OPERATOR LICENSES FOR KAL GAHAN, LORRAINE BROCKMAN, OLIVIA HESS, KRISTINE BUDNICK, HANNA CHRISTIANSEN, HAYLEY JO BROWN, JOHN REYNEN, STEVE SUDBURY, MONICAS TROLIO AS PRESENTED; CLASS "B"/ "CLASS B" RETAILERS LICENSES FOR VFW POST 7588 FOR 4TH OF JULY PICNIC AT LOWER LAKE PARK/VETEANS PARK ON JULY 4, 2016 AND CHRIST THE KING LUTHERAN CHURCH FOR AN ANNUAL CHICKEN DINNER AT VETERANS PARK ON JULY 24, 2016 AS PRESENTED; TEMPORARY OPERATOR LICENSES FOR VFW POST 7588 FOR 4TH OF JULY PICNIC ON JULY 4, 2016 FOR CHARLES ELLMAUER AND DENNIS ANSAY AND CHRIST THE KING LUTHERAN CHURC FOR AN ANNUAL CHICKEN DINNER ON JULY 24, 2016 FOR NEIL TRAXEL AS PRESENTED. Motion carried unanimously.

4. **MAYOR'S BUSINESS**

The Mayor congratulated Port Washington High School Vocal Jazz group for their placement in the recent competition and upcoming performance at the national competition. Congratulations to Alex Deiringer has won his third consecutive first place trophy at the NCAA collegiate wrestling competition. Last week he was named the 2016 trophy winner.

Police Chief Kevin Hingiss was present to introduce and congratulate Lt. Craig Czarnecki for his 25 years of service and his accomplishments in the advancement of his career. Congratualtions to Lt. Kurt Knowski on his 16 years of service to the department. He has recently completed advanced training and is a specialist in the department. Officer Ryan Hurda, who is a 7 year veteran of the department, has just completed a complex drug recognition expert program. The Mayor thanked the Chief, Command Staff and officers for their service and commitment to advanced training.

A. Resolution 2016-8 International Migratory Bird Day and Participation In Wisconsin Bird City Program- The Mayor recognizes May 14th as International Migratory Bird Day in Port Washington. There will be activities surrounding this celebration at Coal Dock Park. MOTION BY ALDERMAN BECKER, SECONDED BY ALDERMAN EHRLICH TO APPROVE RESOLUTION 2016-8 INTERNATIONAL MIGRATORY BIRD DAY AS PRESENTED. Motion unanimously carried.

B. Breakwater Update- Starting on April 14th and running through July 3rd, then again August 1st – October 31st the breakwater repair project for this season will be completed. There will be signage put up, informing the public that the breakwater will be closed for repair and improvement.

C. Approval Of Denis Sullivan Contract For June 22-28, 2016 Sail Engagement- Tabled until a future meeting.

5. OFFICERS'/STAFF REPORT

A. Election Results For City Election- The City Administrator reported on the preliminary results of the election, Alderman Neumyer, District 2 received 411 votes, Alderman Biggs, District 4 received 357 and Alderman Larson, District 6 received 378 votes. There will be a final canvass to count late arriving absentees. The city turn-out was 65.63%.

B. Update On Street Improvement Projects- Rob Vanden Noven reported that work on Woodland is almost complete. Larabee St. should be complete in the next week. Lincoln Avenue is about half way done. Sidewalk work is scheduled to be started next week.

6. PUBLIC COMMENTS/APPEARANCES

Your comments are welcome. Please limit your discussion to 3 minutes. If you need more time, please contact the City Administrator and request that your topic be placed on the City Council Agenda.- None.

*AGENDA TAKEN OUT OF ORDER, 8. A. 2. WAS TAKEN HERE.

7. BOARDS/COMMISSIONS

A. PLAN COMMISSION

1. Ordinance 2016-1 (Rezoning Of Properties at 722, 726-728, 734, 738-740 and 744 South Spring Street From RM-2, Multi-Family To RM-1, Single And Two-Family Residence) 1st Reading- Randy Tetzlaff reported that the properties listed above will be rezoned to RM-1 to make them conforming and able to be rebuilt on if necessary. A public hearing will be held on April 19th prior to the second reading of this ordinance change.

B.COMMISSION ON AGING

1. Approve Adult Community Center RFP For Possible CDBG Planning Or Public Facilities Grant- Senior Center Director Catherine Kiener was present to report on the grant opportunities that they have for the purchase of a new facility. The planning grant application that is being considered must be submitted by May 22nd. If the City would be awarded the grant it would come back to the Council for approval since it is a matching grant. MOTION MADE BY ALDERMAN EHRLICH, SECONDED BY ALDERMAN BECKER TO APPROVE THE SUBMISSION OF AN APPLICATION FOR A PLANNING GRANT AS PRESENTED. Motion carried unanimously.

8. COMMITTEES

A. FINANCE AND LICENSE COMMITTEE

1. Approve 2016 Capital Improvement Projects And Funding For Projects- Alderman Larson reported on the project funding. The Gateway project will need an additional \$100,000 in funding to complete. The Finance and License Committee is recommending adding this additional amount to the upcoming borrowing. MOTION MADE BY ALDERMAN LARSON, SECONDED BY ALDERMAN BIGGS TO APPROVE THE ADDITION OF \$100,000 TO THE 2016 CAPITAL IMPROVEMENT PROJECT FUNDING FOR THE GATEWAY PROJECT AS PRESENTED. Motion carried unanimously.

2. Approve Tour Of Americas Dairyland Bike Race Event Permit

Application- Tammy Thompson-Oreskovic from ZuZu Pedals and Bill Koch from Tour Of America's Dairyland/ Midwest Cycling Series, LLC were present to report on the bike race that is being organized for June 22nd. There should be between 500-600 riders coming into Port to participate in these races that range from professional riders to amateur riders. The set route begins on S. Wisconsin Street and runs up the bluff area and down Division Street. The City Attorney inquired whether there has been a certificate of liability insurance submitted to the City for review. He also inquired whether the participants sign a waiver and release form, the City Attorney would like to review that as well. Bill Koch will send the City Attorney the documents for

review. The City Attorney requested that any approval tonight should be subject to these documents being reviewed by him. MOTION MADE BY ALDERMAN ERHRLICH, SECONDED BY ALDERMAN DRISCOLL TO APPROVE THE TOUR OF AMERICA'S DAIRYLAND BIKE RACE TO BE HELD ON JUNE 22ND AT THE APPROVED ROUTE AND SUBJECT TO THE CITY ATTORNEY'S REVIEW OF THE CERTIFICATE OF LIABILITY INSURANCE AND WAIVER AND RELEASE FORMS. Motion carried unanimously.

3. Approve Hiring Trilogy Consultant For Water Rate Study- Alderman Larson reported on this, which was included in the budget process and will be paid for in the water utility. This rate study will be required to have any increase occur. The City Administrator reported on capital projects coming and to be able to fund those a rate increase will be necessary, which this study will be required by the Public Service Commission, prior to any changes being made. The last rate study done was in 2008. MOTION MADE BY ALDERMAN LARSON, SECONDED BY ALDERMAN BIGGS TO APPROVE THE HIRING OF TRILOGY CONSULTANTS FOR A WATER RATE STUDY FOR \$10,945 AS PRESENTED. The City Attorney asked that this agreement be reviewed by him and the motion to approve be made subject to that. AMENDED MOTION MADE BY ALDERMAN LARSON, SECONDED BY ALDERMAN BIGGS TO APPROVE THE HIRING OF TRILOGY CONSULTANT FOR A WATER RATE STUDY FOR \$10,945 SUBJECT TO THE REVIEW AND APPROVAL OF THE CITY ATTORNEY AS PRESENTED. Motion carried unanimously.

4. Approve Hiring Trilogy Consultant For Amending TIF 2 Project Plan- The City Administrator reported that the last project was done, \$750,000 was earmarked for private investment, because of the Harbour Lights project and other projects we will now be exceeding that amount, possibly up to \$4 million. It has been recommended that we amend TIF #2 to reflect those changes in funding. The total amount to be added is not known at this time, but in future months this will be discussed. Trilogy Consultants will be able to assist us with the planning process to amend the TIF #2 at an estimated cost of \$10,450. The City Attorney requested that the agreement be reviewed by him subject to approval. MOTION MADE ALDERMAN LARSON, SECONDED BY ALDERMAN BIGGS TO APPROVE HIRING TRILOGY CONSULTANTS TO AMEND THE TIF 2 PROJECT PLAN, ESTIMATED TOTAL TO BE \$10,450 AND SUBJECT TO REVIEW AND APPROVAL OF THE CITY ATTORNEY AS PRESENTED. Motion carried unanimously.

5. Approve Part-Time Marketing And Communication Position- Alderman Larson reported on the position and need to bring someone in to assist with projects such as the Denis Sullivan. MOTION MADE BY ALDERMAN LARSON, SECONDED BY ALDERMAN EHRLICH TO APPROVE A PART-TIME MARKETING AND COMMUNICATION POSITION WITH A TOTAL SALARY OF \$9,000 FOR THE SUMMER THROUGH OCTOBER 2016 AS PRESENTED. Motion carried unanimously.

6. Approve Purchase Of 2004 Ford F350 Heavy Duty Truck For Park And Recreation Department- Alderman Larson reported that a truck is available used from the Port Washington-Saukville School District with plow for \$9,500.00. MOTION MADE BY ALDERMAN LARSON, SECONDED BY ALDERMAN RUDSER TO PURCHASE THE 2004 TRUCK FROM THE PORT WASHINGTON-SAUKVILLE SCHOOL DISTRICT FOR \$9,500.00 AS PRESENTED. Motion carried unanimously.

B. PERSONNEL COMMITTEE

1. Approve Additional Hours For City Building Inspector- The City Administrator reported that the Personnel Committee is recommending the additional hours for the Building Inspector with all of the upcoming projects with the school district, Harbour Lights and increase in home building. This increase will be for a total of 40 hours per week, but may average 35 hours per week. MOTION MADE BY ALDERMAN EHRLICH, SECONDED BY ALDERMAN BIGGS TO APPROVE THE EXTRA HOURS FOR THE BUILDING INSPECTOR UP TO 40 HOURS PER WEEK AS PRESENTED. Motion carried unanimously.

9. NEW BUSINESS

A. Approve Hiring Aussprung Associates Appraisal For Appraisal Of City Car / Trailer

Parking Lot At East Washington And N Lake Streets- The City Administrator reported on the interest in this property and the City needs to have an appraisal done. A few firms were contacted, but only one was available within the next few months to do the work. We have used them in the past with no issues. MOTION MADE BY ALDERMAN BIGGS, SECONDED BY ALDERMAN EHRLICH TO APPROVE HIRING AUSSPRUNG ASSOCIATES TO COMPLETE TH APPRAISAL OF THE CAR/TRAILER PARKING LOT AT EAST WASHINGTON AND NORTH LAKE STREES, NOT TO EXCEED \$600 AND AS PRESENTED. Motion carried unanimously.

10. FORTHCOMING EVENTS- Various upcoming events were mentioned by the Aldermen and Mayor.

11. PUBLIC COMMENTS/APPEARANCES- None.

12. MOTION TO CONVENE in closed session per § 19.85(1)(e), Stats., for purposes of deliberating or negotiating the purchasing of public property, investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, to-wit: discuss status of negotiations, and devise bargaining strategies for and terms and conditions of the potential sale and development of approximately 44-acre parcel of vacant City land abutting Lake Michigan and adjacent to South Wisconsin Street and CTH C and the City owned properties on East Washington Street (the North Slip Parking Lot), the Marina car/trailer parking lot within TIF District #2 and the Aurora Healthcare Property located at 1777 West Grand Avenue.-The Mayor read the closed session item. MOTION MADE BY ALDERMAN BECKER, SECONDED BY ALDERMAN EHRLICH TO GO INTO CLOSED SESSION FOR THE REASONS STATED ABOVE ON THE AGENDA. ROLL CALL VOTE TAKEN: AYE: EHRLICH, NEUMYER, DRISCOLL, BIGGS, RUDSER, LARSON AND BECKER. Motion carried unanimously.

And

MOTION TO CONVENE in closed session per § 19.85(1)(c), Stats., to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.- The Mayor read the closed session item. MOTION MADE BY ALDERMAN BECKER, SECONDED BY ALDERMAN LARSON TO GO INTO CLOSED SESSION FOR THE REASONS STATED ABOVE ON THE AGENDA. ROLL CALL VOTE TAKEN: AYE: EHRLICH, NEUMYER, DRISCOLL, BIGGS, RUDSER, LARSON AND BECKER. Motion carried unanimously.

13. RECONVENE INTO OPEN SESSION to take action relating to closed session discussions or deliberations, if any- The Council reconvened into open session at 11:23 p.m. and no action was taken.

14. ADJOURNMENT- MOTION MADE BY ALDERMAN RUDSER, SECONDED BY ALDERMAN BECKER TO ADJOURN THE MEETING AT 11:24 P.M. Motion carried unanimously.