

**CITY OF PORT WASHINGTON  
COMMISSION ON AGING MINUTES  
Monday, June 13, 2016**

Present: Bill Driscoll, David Owens, Edie Webb, Suzanne Bruner, Catherine Kiener, Director, and Sally Schirk-Ehrlich

Excused: Beth Smyth, and Pat Poole Meeting called to order at 6:03 p.m.

1. Edie Webb moved to approve the minutes; Suzanne Bruner seconded the motion.  
Motion Carried. No further discussion.
2. No public comments.
3. Financial Summary:  
Edie Webb moved to approve March and David Owens seconded the motion. Motion carried.  
Edie Webb moved to approve April and Sally Schirk-Ehrlich seconded the motion.  
Director reminded the committee that corrections are done in bold italic print, mainly starting balance in Port State Bank. Director highlighted corrections. Motion carried.  
  
Suzanne Bruner moved to approve May and Edie Webb seconded the motion.  
Correction to 5/1/16 report – the large out of town amount was Grafton Fireside payment, should be recorded under trips. Motion carried.
4. Unfinished Business:  
Received SEH Grant invoice of \$2,000 as budgeted, Senior Center funds will pay for this.  
Proposed fund raising, Friends hired In Progress Consulting, [Amalia] \$20,000 not percentage – fee basis.  
Whole process – will do financial feasibility study to determine community support.  
Committee and Consultant felt it would be o.k. as she is familiar with the community. There may be an overlap of donors from the PW Historical Society.
5. New Business
  - a. Tabled
  - b. Elected Official reported there will be two lake front projects. Parking no change.
  - c. Elevator Maintenance  
No contract – good until 2022.  
Received two bills for maintenance, awaiting confirmation invoice, one charge was for contract covered work.
  - d. NCOA – Aging Master Program in progress/graduation ceremony being planned for June 23<sup>rd</sup>.
6. Director's Report:
  - a. Board member - two new to replace on board.
  - b. Upcoming Events
    1. Senior Games ending Thursday.
    2. Senior Conference on Tuesday 241 registered.
    3. Picnic on July 12 at 4:30 at Kiwanis Shelter
    4. Nothing new.
    5. Mini extended trip to "Amish Adventure" could use 6 more.
  - c. Director's Comments.  
Catherine will be on vacation from July 26 through August 8, 2016.

Meeting Adjourned approximately 6:50 p.m.