

**CITY OF PORT WASHINGTON
COMMISSION ON AGING MINUTES
Monday, April 11, 2016**

Present: Edie Webb, Alderman Bill Driscoll, David Owens, Suzanne Bruner,
Sally Schirk-Ehrlich, Beth Smyth, and Catherine Kiener, Director.

Meeting called to order at 6:00 p.m.

1. Suzanne Bruner moved to approve the minutes; Alderman Bill Driscoll seconded the motion.

Amended changes to Section 5A of the March 14 minutes as follows: Alderman Bill Driscoll stated that the “Council would not stand in the way of a grant request due to no city funds. If we get a grant and City monies are involved, that is a different discussion.” Suzanne Bruner moved to approve the amended changes and Alderman Bill Driscoll seconded. Motion Carried.

2. None

3. A. The Senior Center Financial Summary was tabled. The BMO Harris checking account is off, check to see if the missing check is more than that amount. There was a question on Sendik’s expense, which was for program items.

B. First quarter bills. Edie Webb made a motion to approval and it was seconded by Beth Smyth. Review of utility bills paid in lieu of revenue to the city per 2016 budget changes by Finance Committee. Motion carried.

4. Unfinished Business:

A. Report on the Community Development Block Grant. Written handout. Sent a proposal that was kept broad due to the nature of the project. . Motion to accept S.E.H. for the grant work made by Sally Schirk-Ehrlich and seconded by Edie Webb. No further discussion; motion carried.

5. Annual Report:

A. Review the copy and get back to the Director with comments, questions, or typographical errors.

B. Elected Official report: Busy city lately. The breakwater will be closed except the 1st three weeks of July.

6. Director’s Report:

A. Nominations and elections are proceeding for the Center Board of Directors. 2015 audit is scheduled for April for the Senior Membership accounts.

B. Upcoming Events

1. Goal is for Fundraising kickoff in May for the friends capital campaign.
2. Spring Fling, volunteer recognition on May 19.
3. 2016 trips are underway
4. Aging Mastery Program [AMP] never made it in the newspaper on 3 submissions. One sent when the grant was received in Feb and 2 in March/April.

We have about 10 people registered for the program and need 30. All speakers are in order. The News graphic is running a story on the AMP grant and an ad was submitted to the Oz Press. The school district is also distributing the information.

C. Director's Comments

1. Building use, Christian Life Church uses the facility on some Saturdays and possibly hosting bible study on Thursdays starting the end of May. Extra income is applied for the city revenue.

May meeting to be changed to the 3rd Monday, it will be on May 16th.

Meeting adjourned at 6:45 p.m.

Respectfully submitted by Beth Smyth, Secretary as typed by Office Assistant, Diane.