

**CITY OF PORT WASHINGTON
BOARD OF PUBLIC WORKS
MINUTES
TUESDAY, APRIL 19, 2016**

ROLL CALL: Chairman Craig Czarnecki called the Board of Public Works meeting to order at 6:35 p.m. in the Lower Level Conference room at the City Hall. Members present: Paul Neumyer, Jason Wittek, Kevin Rudser, and Mike Ehrlich (arriving late, but apologized). Also present were: City Engineer Rob Vanden Noven and City Administrator Mark Grams. Absent and excused: Eric Ryer, Wastewater Supt. Dan Buehler, City Administrator Mark Grams, and Water Supt./Street Commissioner Dave Ewig.

Chairman's Business: There was none.

Approval of Minutes for March 8, 2016: **MOTION BY PAUL NEUMYER AND KEVIN RUDSER to approve the minutes as presented. Motion carried unanimously.**

Public Comments/Appearances: There was none.

Old Business: There was none.

New Business:

A. Consider City Storm Water Permit Annual Report: City Engineer Vanden Noven reviewed the City Storm Water Permit Annual Report with the Board Members. He stated that each year, the City is required by law to provide an annual report to the WDNR to comply with the terms of our *General Permit to Discharge Under the Wisconsin Pollutant Discharge Elimination System WPDES Permit No. WI-S050075-1*. The permit requires a review of the annual report by the governing body, so Staff will review it with the Board. The annual cost of the permit is \$1,500 plus costs of compliance with the permit. The goal of the permit is to reduce pollutant loading carried by storm water. This is just for review.

B. Consider Hiring and Re-Hiring Of Part-Time Seasonal Employees To Monitor Street Department Yard: City Engineer Vanden Noven reviewed this item with the Board Members. The Street Department would like to re-hire the following Street Yard Part-Time Employees: Jeffrey Zinuticz at \$9.50 per hour; Don Ryer at \$11.00 per hour; and Doug Bostwick at \$9.50 per hour. The Street Yard is open from April to the first Saturday in December. It is open on Tuesdays and Thursday, 3:00 pm to 6:00 pm and Saturdays from 10:00 am to 4:00 pm. These are all budgeted 2016 wages. **MOTION BY MIKE EHRLICH AND SECONDED BY KEVIN RUDSER to approve the re-hiring of Jeffrey Zinuticz, Don Ryer and Doug Bostwick at the stated wages as presented. Motion carried unanimously.**

C. Consider Hiring Street Department Summer Help: City Engineer Vanden Noven reviewed this item with the Board Members. He stated that the Street Department would like to re-hire Jamison Soya. This is would be his second year with the Street Department as Summer Help. He will start at \$9.50 per hour. This is a budgeted 2016 item. **MOTION BY KEVIN RUDSER AND SECONDED BY PAUL NEUMYER to approve re-hiring of Jamison Soya at \$9.50 per hour for the Street Department Summer Help as presented. Motion carried unanimously.**

D. Consider A Reduction In A Water Bill From The Old Car Quest Building: City Engineering Rob Vanden Noven reviewed this item with the Board. Mr. and Mrs. Kim Anton would like a reduction in their water and sewer bill. They own the building located at 702 West Grand Avenue and it is for sale. During the winter months a pipe burst and a large amount of water was used. The Board Members discussed their bill and decided to deny their request. **MOTION BY KEVIN RUDSER AND SECONDED BY PAUL NEUMYER to deny the requested to reduce the water/sewer bill from the old Car Quest Building located at 702 West Grand Avenue. Motion carried unanimously.**

E. Consider Phase 1 of WWTP SCADA Replacement: Supt. Dan Buehler reviewed this item with the Board Members. He stated that that the WWTP's remote monitoring and control system is dated and in need of being upgraded. The plant's PLC's (programmable logic controllers) are obsolete and parts have become difficult if not impossible to find. Energenecs has proposed a 3 phase project that would replace all the vital components over the next 2 years, spreading payments over a period that would involve 3 budgetary years. Energenecs has assisted the water utility with all their upgrades over the years. They are located in Cedarburg and have a large service crew. Phase 1 would include upgrades to the Blower Control Panel and Main Control Panel for a cost of \$157,000. This would be a budgeted item for 2016. Staff recommends approving the contract as written, agreeing to complete all three phases before February 15, 2018. **MOTION BY MIKE EHRLICH AND SECONDED BY KEVIN RUDSER to approve the request to replace the WWTP SCADA as presented. Motion carried unanimously.**

F. Consider Hiring Of Mike Kiener For A Summer Position At The WWTP: No action was taken on this item.

Project Updates:

A. 2016 Street and Alley Improvements-City Engineering Vanden Noven reviewed the improvements to the streets and alleys.

Forthcoming Events: The City's Volunteer Appreciate Event will be held on Saturday, April 30th.

ADJOURNMENT: MOTION BY MIKE EHRLICH AND SECONDED BY KEVIN RUDSER to adjourn the meeting at 7:20 p.m. Motion carried unanimously.