

**MINUTES**  
**CITY OF PORT WASHINGTON**  
**TECHNOLOGY COMMITTEE MEETING**  
**Tuesday August 11, 2015, 8:30 am**

1. **Roll Call-** Members present were David Nimmer, Judy Klumb, Doug Miller, Randy Tetzlaff, Bonnie Meyer and Mayor Mlada by telephone.
  
2. **Old Business - None**
  - A. Consider Recommendation of Online Registration Program- Park & Recreation Director Charlie Imig was present to report on the registration program being considered. Currently the department is registering for classes manually in spreadsheets. Discussing the online program with other communities who have utilized it, they have seen a 60% increase in overall registration for classes. This program will be compatible with the current credit card system being used. The Senior Center would be able to use this same program at their location. The annual cost of the program is \$3,500 and there is no upfront product purchase. **Motion made by Judy Klumb, seconded by Tom Mlada to support, recommend and fund the first payment of \$3,500 for the registration program and Park & Recreation will budget for all future annual fees. Motion carried unanimously.**
  
3. **New Business**
  - A. Approval of Minutes - July 14, 2015- **Motion made by Judy Klumb, seconded by Randy Tetzlaff to approve the minutes of the previous meeting as presented. Motion carried unanimously.**
  
  - B. Discuss Downtown WiFi options- Randy Tetzlaff reported on the businesses that currently provide WiFi downtown. It is estimated that there are at least 10, but once leaving the establishments there may be dead areas when moving business to business. Discussion was held on being able to provide hot spots throughout downtown and maybe having the current businesses post signs informing the public they have free WiFi available. Doug Miller raised concerns about the cost to the city for offering citywide WiFi and the lack of technology staff to troubleshoot problems that will arise. Tom Mlada will contact Manitowoc and Waupaca to obtain information on the costs and public usage of their downtown WiFi services. Contact with surrounding communities should be established to look at a shared technology technician between a number of us to make it cost effective. Discussion was also held on the need for WiFi to the north and south beach areas for safety reasons. This is a priority and should be the focus in 2016. David Nimmer will research costs for getting WiFi to the beaches. The citywide WiFi in the downtown area can be revisited in future budgets.

C. Technology plan - Goal Completion Progress Sheets - Pie in the Sky City Wide/ Departmental- The Committee reviewed the goal completion sheets. A number of the goals are the responsibility of individual departments to budget and implement.

**4. Any Other Business That May Come Before This Committee-** Discussion was held on the current Civic System the city is implementing. The licensing and building permit programs are still not active. There have been issues with obtaining technical support responses and lengthy response times. Doug Miller will contact a Civic System administrator to discuss this concern and to set up the implementation of the licensing and building permit programs.

**5. Next Month-**

**6. Next Meeting Date: September 8, 2015 at 8:30 a.m. (if needed)-** September 8<sup>th</sup> will be the date for the next Technology Committee meeting.

**7. Adjournment- Motion made by Judy Klumb, seconded by Doug Miller to adjourn the meeting at 9:25 a.m. Motion carried unanimously.**

Persons with disabilities requiring special accommodations for attendance at this meeting should contact the librarian at least one (1) business day prior to the meeting.

Please note: It is possible that one or more members, and possibly a quorum of members, of other governmental bodies of the municipality may be in attendance at the above meeting to gather information. No action will be taken by any other governmental body at this meeting except by the governing body noticed above. State ex rel. Badke v. Village Board, 173 Wis. 2d 53 (1993).