

MINUTES
CITY OF PORT WASHINGTON
TECHNOLOGY COMMITTEE MEETING
Tuesday July 14, 2015, 8:30 am

1. **Roll Call-** Members present were David Nimmer, Susan Westerbeke, Bonnie Meyer, Judy Klumb, Randy Tetzlaff, Mike Keller, City Administrator Mark Grams and Mayor Tom Mlada by telephone.
2. **Old Business – None**
3. **New Business**
 - A. **Approval of Minutes - May 12, 2015-** Motion made by Judy Klumb, seconded by Randy Tetzlaff to approve the minutes as presented. Motion carried unanimously.
 - B. **Technology plan - Goal Completion Progress Sheets - Very Specific**

Departmental Concerns- David Nimmer reviewed the goal completions for specific departments with the Committee members. Discussion was also held on fillable request forms for the public to complete. Bonnie Hinz will create those for the City.
 - C. **Consider Recommendation of Online Registration Program-** Park and Recreation Director Charlie Imig is requesting a purchase of a registration program. The cost for a specific program being considered is \$3,500 and then an annual fee of \$3,500 for maintenance and/or licensing. Discussion was held on whether a program could be shared by multiple municipalities as a cost savings. Also would it be possible for the Senior Center to utilize it for class and event registrations. Other similar programs may be researched.
4. **Any Other Business That May Come Before This Committee-** The City Administrator Mark Grams reported that the city budget schedule will be sent out in August.
5. **Next Month**
 - A. **Technology plan - Goal Completion Progress Sheets - Pie in the Sky - City Wide/ Departmental-** Discussion was held on what current businesses in downtown area already have WiFi available for public use. Main Street will be contacted to assist with a business survey regarding this.

Bonnie Hinz reported on a new web based events system that she is now using. This brings multiple event schedules together on one calendar. This program will allow others with administration rights to load their department's calendar information directly into it.
6. **Next Meeting Date: August 11, 2015 at 8:30 a.m.**

7. **Adjournment-** Motion made by Judy Klumb, seconded by Randy Tetzlaff to adjourn the meeting at 9:17 p.m. Motion carried unanimously.

Persons with disabilities requiring special accommodations for attendance at this meeting should contact the librarian at least one (1) business day prior to the meeting.

Please note: It is possible that one or more members, and possibly a quorum of members, of other governmental bodies of the municipality may be in attendance at the above meeting to gather information. No action will be taken by any other governmental body at this meeting except by the governing body noticed above. State ex rel. Badke v. Village Board, 173 Wis. 2d 53 (1993).