

City of Port Washington Police and Fire Commission

Minutes of Regular Meeting October 12, 2015

Police and Fire Commission

1. Roll Call: Members present: Chair R. Nelson, Vice Chair M. Becker, Wm. Malchow, P. Ruth, and T. Tietzen. Also present Police Chief K. Hingiss and Fire Chief M. Mitchell.
2. No public appearances, comments or correspondence
3. Review of minutes PFC regular meeting September 14, 2015. Motion by Wm. Malchow to approve. Motion carried on unanimous voice vote.

Ambulance Department

1. Review of September 2015 ambulance invoices. Discussion regarding ambulance personnel EMT recertification.
2. Review of September 2015 ambulance budget
3. Review of Ambulance Billing revenue. September 2015 collections are \$28537.96, YTD 2015 \$342,341.92 compares to 2014 YTD \$295,072.26 billing revenue. Chief Mitchell indicated that Tim Rasch Regional Sales Manager EMS Medical Billing Associates would like to meet with the commission to discuss billing. Chief Mitchell will schedule that meeting.
4. Review September 2015 ambulance calls
5. Review September 2015 Paramedic Intercepts.
6. Review and discuss 2016 Ambulance Budget. Chief Mitchell has a 5 year capital outlay plan for 2016; the plan calls for the replacement of Ambulance (451).

Fire Department

1. Review September 2015 fire invoices
2. Review September 2015 fire budget
3. Review September 2015 fire calls
4. Review proposed 2016 fire budget. In Chief Mitchell's 5 year capital outlay plan, the fire department would replace Self Contained Breathing Apparatus; this is critical equipment for the fire personnel cost \$275,000. Continue the annual fire hose replacement program cost \$5000. Second station feasibility study \$13500.

Police Department

1. Review September bills
2. Review August Municipal Court statement

3. Officer discovers smoke-filled apartment. Officer Jerry Nye while on patrol heard a smoke alarm at the Carriage Hill Apartments on N. Wisconsin Street. He investigated the alarm and discovered that a resident had been using his kitchen range and fell asleep. The pot melted and filled the apartment with smoke. Officer Nye's action prevented greater property loss and possible injury.
4. An update on the testing for the new police applicant is underway. The State of Wisconsin exam was given and results expected this week.
5. Officer Matt Keller will attend Crisis Intervention Training.
6. Update on Coal Dock Park fishing/fish problem. Officers are assigned to the area undercover, evidence collected when violations observed. Evidence and case information is turned over to the area DNR Warden for prosecution.
7. Next PFC meeting scheduled for November 9, 2015.
8. Motion by M. Becker second by P. Ruth to adjourn meeting. Carried on unanimous voice vote.

Respectfully submitted,

Terry Tietyen, Secretary