

City of Port Washington Police and Fire Commission

Meeting Minutes September 14, 2015

Police and Fire Commission

1. Roll Call: Present Chair R. Nelson, Vice Chair M. Becker, P. Ruth, Wm. Malchow, T. Tietyen. All members present Chair Nelson calls meeting to order at 7:05 P.M. Also present Police Chief K. Hingiss, Assistant Fire Chief S. Schmidt, and Rick Bauman of Humber, Mundie, & McClary.
2. An email from Cory Birchbauer was read concerning “building maintenance and parking enforcement position” and the former Police Aide position. Chief Hingiss will respond to the email.
3. Review of meeting minutes August 3, 2015 meeting. Motion by Wm. Malchow second by M. Becker to approve the minutes. Motion carried on unanimous voice vote.

Police Department

5. Chair Nelson moves item 5 from Police agenda. The commission recognition of Police Officers Captain M. Davel and Police Lieutenant C. Czarnecki for teaching the community on Active Shooter Response. Capt. Davel and Lt. Czarnecki have taught at an open community session and a session for employees of Ozaukee County. Chief Hingiss received positive feedback from persons who attended either session. The commission thanked both officers for their outstanding work in teaching the program.
4. Chair Nelson moves item 4 from Police agenda. Presentation by Rick C. Bauman, Ph.D. representing Humber, Mundie, & McClary, LLP Milwaukee, Wisconsin. Chief Hingiss invited Rick Bauman Ph.D. to give this presentation regarding interviewing both candidates for employment as Police Officers and interviewing candidates for promotion within the police department. Mr. Bauman provided two handouts as samples of the work he has done in the police sector: one outlining results of an interview for initial employment and one for possible promotion. Mr. Bauman concluded his presentation at 7:56 P.M. and left the session.

Ambulance Department

1. Invoices for August 2015 were reviewed.
2. Review of budget through August 2015.
3. Review of ambulance revenue August 2015 and to date 2015. August revenue \$37922.01 revenue 2015 through August \$313803.96 the YTD revenue compares to YTD revenue \$262896.92 for 2014.

4. Ambulance calls for August 2015 were reviewed. It was a busy month with a possible record number of ambulance calls.
5. Review of August 2015 Paramedic Intercepts.

Fire Department

1. Review of August 2015 bills.
2. Review of August 2015 budget
3. Review of August 2015 fire calls.

Police Department

1. Review of August 2015 bills.
2. Municipal Court statement for June and July 2015
3. Review of proposed 2016 police budget. Chief Hingiss outlines several items he is proposing for the 2016 budget including hiring officers to replace retiring officers, hiring an officer if grant application is approved. Replacement of squads . Ongoing replacement of laptop computers used in the squads.
4. See above
5. See above
6. Wrist Band program. Chief Hingiss outlined his progress on implementing a wrist band program to indicate legal drinking age at city festivals.
7. Hiring of maintenance/parking enforcement officer. Chief Hingiss reported he has offered the position to Glenn Doers who is retiring from his full time job October 2015.
8. Request to start hiring process for replacement officer. Motion P. Ruth with second by M. Becker, to approve starting the process to hire a new officer and use the professional services of Rick C. Bauman, Ph.D. Humber, Mundie, & McClary, LLP (Business Psychologists). Discussion. Carried on unanimous voice vote.
9. Next regular meeting of the commission Monday October 12, 2015. Chief Hingiss and Assistant Fire Chief Schmidt reminded the commission of Police Dept. and Fire Dept. Open House and Firefighter pancake breakfast on Sunday October 4, 2015.
10. Adjournment. Motion M. Becker second Wm. Malchow to adjourn motion carried on unanimous voice vote. Chair Nelson adjourns meeting at 8:40 P.M.

Respectfully submitted,

Terry Tietyen, Secretary