

City of Port Washington Police and Fire Commission

Meeting Minutes June 25, 2015

Police and Fire Commission

1. Roll Call. All members present, Chair R. Nelson, P. Ruth, M. Becker, W. Malchow, and T. Tietyen. Also Present Fire Chief Mark Mitchell, Police Chief Kevin Hingiss, and Mike Muller, President of Haag Muller, Inc. Chair Nelson calls meeting to order at 7:00 P.M.
2. Public Appearances (see note item 5 Fire Department), Comments, and Correspondence. There are none.
3. Review of Previous Meeting Minutes. Motion by M. Becker second W. Malchow to approved meeting minutes May 11, 2015. Motion carried on unanimous voice vote.

Fire Department

Chair Nelson requests to move item 5 from Fire Department agenda. No objections.

5. Discussion and action on a request for variance, of the City of Port Washington Municipal Code Chapter 5, Section 5.13.250 by Haag Muller, Inc. as it would apply to a proposed project at 101 N. Freeman Drive, Harbor Hills. Discussion by Chief Mitchell and Mike Muller, questions from commissioners. The proposed project is an assembly occupancy addition to the north end of the existing building. The request involves a variance from requiring a sprinkler system in the proposed project. Mr. Muller stated that several options are under review including installing a sprinkler system, retro fitting the existing building with a system and not installing a sprinkler system in this project. Fire Chief Mitchell explains the construction presents a low risk of a fire and he does not object to approving a variance. Motion by T. Tietyen with a second by W. Malchow. To grant a variance of City of Port Washington Municipal Code Chapter 5, Section 5.13.250 based on Fire Chief M. Mitchell recommendation to waive this section of the local fire code in the building addition to 101 N. Freeman Drive but construction to comply with the State of Wisconsin Building Code. Motion carried on unanimous voice vote. (Mr. Muller exits meeting.)

Ambulance Department

1. Review of May 2015 ambulance invoices
2. Review of May budget
3. Review of May 2015 ambulance billing revenue. May billing \$33504.89 YTD billings \$185971.28 YTD 2014 \$157541.32
4. Review of May ambulance calls.
5. Review of May Paramedic Intercepts.

Fire Department

1. Review of fire invoices. Under Rescue/Dive Team (52300-83) \$4692.58- 75% will be reimbursed via a grant from Homeland Security Administration.
2. Review of May 2015 fire budget
3. Review of May 2015 fire calls
4. Discussion regarding the revision and recreation of Standard Operating Guidelines and Policies for the Port Washington Fire Department.
5. Item moved to beginning of PFC agenda.
6. No additional business

Police Department

1. Review of bills
2. Review Municipal Court Statement
3. Request from Officer J. Russell to work secondary employment. Chief Hingiss has no objection to Officer Russell's request. Motion T. Tietyen second by P. Ruth to allow J. Russell secondary employment with the Washington County Sheriff's Department and request Chair Nelson to sign the authorization. Motion carried on unanimous voice vote.
4. Honor Guard fundraiser for C.O.P.S. (Concerns of Police Survivors) was successful with approximately \$1500 raised.
5. Update on VieVu camera purchase. The department traded two units and purchased two new replacement units.
6. Officer D. Wolff completed the instruction for the Hunter Safety class
7. Motion by P. Ruth second by W. Malchow to "go into closed session as noted by Wisconsin Statutes for: considering employment, promotion, compensation, or performance of a public employee, WS 19.85(1)(c). Roll Call vote, all members voting aye. Motion carried. At 8:10 P.M. commission enters closed session. Motion by P. Ruth second by W. Malchow to reconvene in open session. Motion carried unanimous roll call vote. At 9:00 P.M. Chair Nelson reconvenes meeting in open session.
8. No action on closed session matters.
9. The July meeting of the Police and Fire Commission will not be scheduled-the next meeting will be Monday August 10, 2015.
10. Motion by M. Becker with a second by W. Malchow to adjourn. Motion carried on voice vote.

Respectfully submitted,

Terry Tietyen Secretary