

City of Port Washington, Wisconsin

Police and Fire Commission Meeting Minutes May 11, 2015

Commission:

1. Roll Call: Present Chairman R. Nelson, Marty Becker, William Malchow, Patty Ruth, Terry Tietyen, also present Police Chief Kevin Hingiss and Fire Chief Mark Mitchell. At 7:00 P.M. Chair Nelson calls meeting to order.
2. Election of Officers: For Chairperson, M. Becker nominates R. Nelson. No further nominations. R. Nelson elected Chair on unanimous voice vote. Vice Chairperson T. Tietyen nominates M. Becker. No further nominations. M. Becker elected on unanimous voice vote. Secretary M. Becker nominates T. Tietyen. No further nominations T. Tietyen elected on unanimous voice vote.
3. Public Appearances, Comments, and Correspondence. None noted.
4. Review of April 2015 meeting minutes. Motion to approve W. Malchow second M. Becker. Motion carried on unanimous voice vote.

Ambulance Department:

1. Review of April 2015 ambulance invoices.
2. Review of April 2015 ambulance billing revenue. April 2015 revenue reported \$37,228.66. YTD-2015 \$152,466.39 YTD-2014 \$129,836.26. (YTD-2015 includes \$30,884.99 Paramedic Intercept revenue)
3. Review of April 2015 ambulance calls.
4. Review of April 2015 Paramedic Intercepts.

Fire Department:

1. Review of April 2015 fire invoices.
2. Review of April 2015 fire calls
3. Preliminary discussion regarding the revision and recreation of Standard Operating Guideline and Policies for the Port Washington Fire Department. Chief Mitchell discusses reasons for revising and recreating SOG&P. Chief Mitchell will provide draft copies to each Commissioner of the Guidelines and Policies on a weekly basis as completed for review.
4. Fire Chief Mitchell's report.
 - a. Two department members have resigned: FF/EMT Jenny Edminster and EMT Jeanella Eulberg.
5. No further Ambulance or Fire Department business.

Police Department

1. Review of April 2015 bills. Noted delivery of new squad, it is being prepared for service including installation of propane fuel system.
2. Municipal court statement reviewed.
3. Officer saves life with CPR. Lt. T. Barbuch responds to ambulance call on May 2, 2015. On arrival he connected the cardiac monitor system which reads “no shock”, from training Lt. Barbuch notes that the victim’s apparent breathing is “reflex” breathing and starts CPR, (a method taught to first responders). The victim was transported to hospital by ambulance and is reported in stable condition.
4. Body Camera purchase. Chief Hingiss reports buying 2 new cameras to replace two older units and a new docking unit which downloads the camera and recharges the camera’s battery. Chief Hingiss reports on camera use by officers.
5. Chief Hingiss discusses hiring new police officer.
 - a. Chief reports that he and five officers attended the Crisis Intervention Training-about 30 total officers attended the training.
 - b. Noted that the Active Shooter Training for citizens was successful. P. Ruth attended and reported that the session was very good, officers doing the training were excellent and hopes many others will attend when the program is repeated.
 - c. Tello’s Restaurant is donating 10% of revenue to COPS on Wednesday May 13, 2015. This is Police Memorial Week. The Port Police Department is hosting a Police Memorial Service Friday May 15, 2015 noon at Veterans Park.
6. Closed Session: Motion to go into closed session, authorized as noted by Wisconsin Statutes for: “considering employment, promotion, compensation or performance of a public employee,” WS 19.85(1)(c). Motion by P. Ruth second T. Tietyen. Motion carried on roll call vote all members voting AYE, Commission enters closed session.
7. Reconvene in open session: Motion by T. Tietyen second M. Becker to reconvene in open session; Motion carried on roll call vote all members voting AYE. Commission reconvenes in open session.
8. Action on closed session matters. No action taken.
9. Discussion of meeting date for June commission meeting; tentative meeting date June 25th, 2015 7:00 P.M. Police Department.

Commission:

Motion T. Tietyen second P. Ruth to adjourn commission meeting. Motion carried on voice vote Chair Nelson adjourns meeting at 9:55 P.M.

Respectfully submitted, T. Tietyen-Secretary