



POLICE & FIRE COMMISSION MINUTES

Meeting, Monday, March 23, 2015, 7:00 p.m.

Port Washington Police Dept. Conference Room, 365 N. Wisconsin Street

1. Chair Nelson calls meeting to order at 7 P.M. Present: R. Nelson, B. Malchow, P. Ruth. Also present: Fire Chief Mark Mitchell, Police Chief Kevin Hingiss, and Captain Michael Keller
2. Excused: T. Tietyen and M. Becker
3. No Public Appearances, Comments, and Correspondence
4. Review of meeting minutes January 12, 2015 - Motion B. Malchow second by P. Ruth to approve. Motion carried on voice vote.

POLICE DEPARTMENT (There were no objections to moving one item forward on agenda)

The P&FC members recognized and congratulated Captain Michael Keller for completing Master's Degree in Public Administration from the University of Phoenix. Job well done.

AMBULANCE DEPARTMENT

1. Reviewed January & February 2015 ambulance invoices
2. The February 2015 budget was not available
3. Reviewed 2014 Ambulance Collection Report
4. Reviewed January & February 2015 ambulance calls
5. Reviewed January & February 2015 Paramedic Intercepts
6. No other business was discussed, as permitted by law: Review meeting schedule and calendar matters; referrals to future meetings.

FIRE DEPARTMENT

1. Reviewed January & February 2015 fire invoices
2. The February 2015 budget was not available
3. Reviewed January & February 2015 fire calls
4. Reviewed and discussed the 2014 Port Washington Fire Department Annual Report. Members thanked Chief Mitchell for the thorough report and requested that the report be shared with the Ozaukee Press.
5. No other business was discussed, as permitted by law: Review meeting schedule and calendar matters; referrals to future meetings.

POLICE DEPARTMENT

1. Reviewed bills for January 2015 and February 2015
2. Reviewed Municipal Court statement – January
3. Captain Michael Keller finished his Master's Degree program – see above
4. Reviewed the Press release regarding Civilian Response to Active Shooter training and encourage attendance.

5. Chief Hingiss explained that the Police Department is working with the schools having Intruder Drills. They are viewed as important and will continue.
6. 9:05 PM Motion was made by p. Ruth to go into closed session, authorized as noted by Wisconsin Statutes for: “considering employment, promotion, compensation or performance evaluation of a public employee,” WS 19.85 (1)(c) and seconded by B. Malchow. Roll Call vote: R. Nelson – yes, B. Malchow – yes, P. Ruth – yes.
7. Reconvene in open session at 9:35PM.
8. No Action on closed session matters
9. No other business was discussed, as permitted by law: Review meeting schedule and calendar matters; referrals to future meetings.
10. P. Ruth moved to adjourn and B. Malchow seconded the motion. Voice vote was all in favor. Meeting adjourned at 9:36 PM.

Respectfully submitted,

Patty Ruth
Secretary Pro Tem