

City of Port Washington Police and Fire Commission

Minutes Regular Meeting January 12, 2015

1. Police and Fire Commission

- a. Roll Call. Members present: Chairman Rick Nelson, Patty Ruth, William Malchow, and Terry Tietyen. Excused Martin Becker. Also present Police Chief Kevin Hingiss and Fire Chief Mark Mitchell.
- b. Public Appearances, Comments, and Correspondence. None
- c. Review of previous meeting minutes. Motion by Wm. Malchow second by T. Tietyen to approve minutes of the November 10, 2014 meeting. Motion carried on unanimous voice vote.
- d. Review and approve PFC Resolution 2015-1. PFC recognition of James Sternemann for his service with the Fire Department on his retirement. Motion by the whole commission second by T. Tietyen. Motion carried on unanimous voice vote.

2. Ambulance Department

- a. Review of December 2014 ambulance invoices.
- b. Review of ambulance billing revenue. Revenue December 2014 \$34201.90, YTD \$388053.61. The YTD figure will be revised upwards as final revenue figure is received. Revenue is still being received from LifeQuest who had been the ambulance billing agent until October 2014.
- c. Review of December 2014 ambulance calls.
- d. Review of December 2014 Paramedic Intercepts.

3. Fire Department

- a. Review of December 2014 fire invoices.
- b. Review of December 2014 fire calls.
- c. Resolution to honor James Sternemann. See PFC item d.
- d. Fire Chief Mitchell's report.
 - i. Preliminary Call Statistics for 2014. The department responded to the most calls in the department's history in 2014. A total of 1371 emergency responses were made. This included 220 fire calls (16 more than in 2013) and 1151 ambulance calls. Of the 1151 ambulance calls, 313 were Paramedic Intercepts.
 - ii. New Personnel Hiring Update. Kevin Riley and Jason Weis have joined the department as firefighters. Also four applicants are having their applications reviewed and are having background checks done.

4. Police Department

- a. Review of bills November and December 2014.
- b. Review Municipal Court statement October and November 2014.
- c. New squad ordered. A 2015 Ford PIU (Explorer), delivery expected late February 2015. After delivery, it will be fitted with the propane fuel system.
- d. The Police Reserve Unit's van has been replaced by a 2015 Dodge Caravan.
- e. Propane update. The department is anticipating a tax credit for propane usage in 2014. The department has received a "Leadership Award" from Wisconsin Clean Cities (WCC) for its use of propane in their squads.
- f. Crossing Guard Recognition will be held in the police department's community room on January 14, 2015 at 9AM.
- g. Internal Survey. The chief is developing an internal survey which the officers will fill out anonymously to assess department needs-equipment, training, procedures etc.
- h. The department is updating the "General Orders."
- i. MATC has requested the department participate in an Intern program. The department has accepted and will be assigned an intern.
- j. On January 12, 2015 Officer Tom Schleg was recognized for his work with the Port Washington School system by the Port Washington-Saukville School Board at its 6:00 P.M meeting.
- k. There being no further business, P. Ruth moves to adjourn the meeting, a second by W. Malchow. Motion carried on unanimous voice vote. The meeting was adjourned by Chair Nelson.

Respectfully submitted,

Terry Tietyen