

**CITY OF PORT WASHINGTON  
PARK & RECREATION BOARD MEETING  
Thursday, December 10, 2015**

**MINUTES**

- I. Members Present: Chairperson Ron Voigt called a duly noticed meeting of the Park & Recreation Board to order at 6:05 pm Members present: J Verheyen, P Lemkuil, M Klotz, J Karrel, S Kinas and Charles Imig, Director of Parks and Recreation.  
Late:
- II. Approve Minutes: Motion by P Lemkuil to accept minutes as presented/amended, second by S Kinas; Motion passed 6-0.
- III. Citizen Comments:
- IV. Old Business:
- A. Director's Report  
Met with Jim Froemming about school planning and reminded them to keep the Parks and Rec Department in mind. There will be interruption in space availability in 2017.
- Al has some medical problems which is stopping him from being able to work. Charlie is short-handed.
- Polar is coming up in two weeks in Grafton this year; will probably move to week before Christmas from now on.
- V. New Business:
- A. Review and Recommend Hiring of Staff. - none
- B. Review and Recommend Facility Use Requests. - none
- C. Review and Recommend Approval of Employment for the Recreation Supervisor Position.
1. Only 10 applicants and had a hiring committee. Committee chose Kylie Schulte worked for village of Cambridge. Village of Elm Grove. Unanimously picked as #1 choice. She came highly recommended by Administrative Director of Elm Grove and the Director of Parks and Rec at both Cambridge and Elm Grove. Able to start Jan 4 and will meet us at the January meeting. Ran pool at Cambridge.
2. P. Lemkuil moves to approve; J Karrels seconds. Motion passes 6-0.
- D. Review and Recommend Acceptance of the Overlook Park Outdoor Fitness Equipment by Gift to the City of Port Washington and Public for Park Purposes.
1. Equipment is in place. We need to discuss future "rental fees"
2. M Klotz moves to approve gift of Outdoor Fitness Equipment. J Karrels seconds  
Passes 6-0
- E. Discuss Need for Polar Express Event Volunteers.
1. M Klotz and her daughter, Allison will ride the Polar Express trains and keep attendance records for the Polar Express. Charlie will email if he needs anything else.
- VI. Other Business Brought to the Board  
Fees for the pool needs to be discussed to match surrounding areas.
- VII. Motion to adjourn by S Kinas, second by J Karrels, motion carries 6-0. Meeting adjourned at 6:38 pm

Respectfully Submitted,

Mary Ann Klotz