

**MINUTES
CITY OF PORT WASHINGTON
FINANCE AND LICENSE COMMITTEE MEETING
Tuesday, June 16, 2015, 6:45 P.M.**

1. Roll Call- Members present were Aldermen Dave Larson, Doug Biggs and Bill Driscoll. Also present was City Administrator Mark Grams, City Clerk Susan Westerbeke and Police Capt. Mike Davel.
2. Approve Minutes Of Previous Meeting- Motion made by Alderman Biggs, seconded by Alderman Driscoll to approve the minutes as presented. Motion carried unanimously.
3. Public Comments/Appearances- None.
4. Approve Original Operator License Applications- Motion made by Alderman Driscoll, seconded by Alderman Biggs to recommend approval of Original Operator Licenses for Megan Grossmueller, Louis Masciarelli III, Emily Smith, Renee Champeau, Patrick Zuelsdorf, Tristian Fasbender, Dean Dieringer, Jeanne Kasza, Linda Buser and Brooke Buser as presented. Motion carried unanimously.
5. Approve Temporary Class “B” / “Class B” Retailers License Applications- Motion made by Alderman Driscoll, seconded by Alderman Biggs to recommend approval of Temporary Class “B”/ “Class B” Retailers Licenses for Port Washington Lions Club for Fish Day on July 18, 2015 at Municipal Parking Lot Lake Street, Greater Port Washington Kiwanis Club for Fish Day on July 18, 2015 at Kiwanis Pavilion and Marina, Greater Port Washington Kiwanis Club for Beer Garden on September 5, 2015 at Upper Lake Park, VFW Post 7588 for Chicken Dinner on August 1, 2015 at Upper Lake Park Picnic Area #1, St. Peter of Alcantara Congregation for Fish Day on July 18, 2015 at Port Washington Marina, Masonic Lodge #17 for Fish Day on July 18, 2105 at SW Marina Parking Lot, Leatherneck Club of Port Washington for Fish Day on July 18, 2015 at Parking Lot Between Jackson & Pier Streets as presented. Motion carried unanimously.
6. Approve Temporary Operator License Applications- Motion made by Alderman Biggs, seconded by Alderman Larson to recommend approval of Temporary Operator Licenses for Port Washington Lions Club for Fish Day on July 18, 2015 for Carl Wegner III, Michael Teglia, Brian Buettcher and Charles Perren, Greater Port Washington Kiwanis Club for Fish Day on July 18, 2015 for Erin Norris, Carol Boehle and Gary Boehle, Greater Port Washington Kiwanis Club for Beer Garden on September 5, 2015 for John Sigwart, VFW Post 7588 for Chicken Dinner on August 1, 2015 for Dennis Ansay and Kevin Rudser, St. Peter of Alcantara Congregation for Fish Day on July 18, 2015 for David Murphy, Russell Schreiner, Williams Adams and Edmond Quentin, Masonic Lodge #17 for Fish Day on July 18, 2015 for Mark Flack, Jon Ziegler, Thomas Abbott, Erwin Wuehr and Craig Heatwole and the Leatherneck Club of Port Washington for Fish Day on July 18 for Nicholas Blank as presented. Motion carried unanimously.
7. Approve Original Alcohol License Applications For July 1, 2015- June 30, 2016- Motion made by Alderman Biggs, seconded by Alderman Driscoll to recommend approval of an Original Class B Combination Liquor and Beer License for Sundance Burger Shack, LLC d/b/a Sundance, Lila M. Montalto- agent at 551 N. Wisconsin Street as presented. Motion carried unanimously.
8. Approve Renewal Of Alcohol License Applications For July 1, 2015- June 30, 2016- Motion made by Alderman Biggs, seconded by Alderman Driscoll to recommend approval of a Class B Combination Liquor and Beer Licenses for JRT Enterprises, LLC d/b/a Lutzen’s Saloon, Jonathan Tiegs-Agent at 201 W. Grand Avenue, Class B Beer Licenses for Yummy Bones BBQ, LLC d/b/a Yummy Bones BBQ, Robert E. Meredith-Agent at 117 W. Main Street and JAB Ventures, INC d/b/a Wing It, Adam S. Brown-Agent at 620 W. Grand Avenue, Class C Wine License for JAB Ventures, INC d/b/a Wing It, Adam S. Brown-Agent at 620 W. Grand Avenue, Class A Beer and Class A Liquor License for 1880 Lighthouse, LLC d/b/a Lighthouse Mobil, Noman Rafiq-Agent at 1880 N. Wisconsin Street and Class A Liquor License for Twisted Willow Enterprises, LLC

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d/b/a Twisted Willow, Daniel Wiken-agent at 308 N. Franklin Street as presented. Motion carried unanimously.

9. Approve Annual Cabaret License Applications For July 1, 2015- June 30, 2016- Motion made by Alderman Driscoll, seconded by Alderman Biggs to recommend approval of an Annual Cabaret License for Sundance Burger Shack LLC d/b/a Sundance, Lila M. Montalto- agent at 551 N. Wisconsin Street as presented. Motion carried unanimously.
10. Update On Wrist Band Program For Selling Alcohol Beverages At Festivals- The City Administrator reported that after a conversation with Chief Hingiss, this program will be on hold until next year when there is more time to prepare.
11. Approve Application Form For An Event Permit- The Committee reviewed the draft form and Capt. Davel discussed the purpose of the information requested on it. This form should be completed by any organization having an event that will be using city assets. Motion made by Alderman Biggs, seconded by Alderman Driscoll to approve the use of the Event Permit Application once in final clean draft form. Motion carried unanimously.
12. Approve Fish Day Civic License- The City Administrator reported on the civic license documents and liability insurance needed. The city established a 2 million liability coverage requirement; this was not communicated to Fish Day in time for them to obtain it. It is being suggested that the city accept 1 million in coverage this year. The city insurance agent Tony Matera was present and reported on the policy requirements. The city should require at a minimum amount of 1 million for this event. Members of the Fish Day Committee and their insurance agent were present to respond to questions and make comments. Discussion was held on the need for the city to be listed as an additional insured for the Helicopter, Carnival and Fireworks. The fireworks company has already listed the city as an additional insured and supplied the city with a certificate of insurance. Motion made by Alderman Biggs, seconded by Alderman Driscoll to recommend approval of the Fish Day Civic License to include liability insurance coverage of 1 million and contingent upon the city being added as additional insured for the Helicopter, Carnival and Fireworks, the Fireworks having already been supplied by Mad Bomber Inc. Motion carried unanimously.
13. Chairman's Business- None.
14. Member's Business- None.
15. Adjournment- Motion made by Alderman Biggs, seconded by Alderman Driscoll to adjourn the meeting at 7:20 p.m. Motion carried unanimously.