



**CITY OF PORT WASHINGTON
ENVIRONMENTAL PLANNING COMMITTEE**

**Wednesday, November 4th, 8:30 – 9:30 a.m.
City Hall – Lower Level Conference Room**

MINUTES

1. **Roll call:** Jeff, Derek, Tom, Lisa, Patty, Eric
2. **Approve minutes from October 7th meeting:** Approved with correction to identify Lisa R. as present.
3. **Budget Update:** Report approved
4. **Relevant Committee updates**
 - Nature Explore discussion with Parks & Rec: Feel that we may be able to do some of the services in house; National Park & Rec Association provides guidelines for creating an outdoor educational space (192 pg manual); Tom will distribute link to National Recreation Association's guide to incorporating nature into parks.
 - Local Government Summit on Energy & Resilience: November 18th in Stevens Point - Don to attend
5. **Old business**
 - Earth Week planning with TJMS: Had a great turnout with TJMS for planning meeting; TJMS personnel are very motivated to integrate our initiatives with their curriculum; Lisa will ask Arlan if and when TJMS will forward a suggested list of themes, formats, and venues.
 - City-owned parcel review: Derek taking initiative to document decisions and reasoning for parcels identified with GIS Software; Hoping to meet with Ross K. to talk further about how to capture the information so that it is useable to general public; Environmental Planning Committee's likely role is to gather/facilitate information
6. **New business**
 - *Derek reviewed the small-group discussion that he shared with Eric and Christina. Outcome was draft outreach piece for corporate sponsorship of our EPC efforts and 2016 (and beyond) initiatives. Suggestion was made to review this with additional committee members (Tom and Shawn). Jeff offered to help serve as a liaison to the corporate community for the conversations about sponsorship opportunities. We will bring this back in December for further discussion and planning.*
 - *Rob shared the background on the City's "Complete Streets" design philosophy and the importance of constructing streets with pedestrians and bikers in mind. Discussed the opposing concerns/arguments raised at the Public Information Meeting last night relative to the proposed 2016 Street Improvements. We agreed to draft a Statement of Support for the City's "Complete Streets" design philosophy. Shawn motioned and Patti seconded. Derek, Tom, and Rob to take the lead.*
 - Review of Lisa's internship - one of Lisa's concerns was her difficulty in getting assistance from the Committee
7. **Adjourn**

Committee mission:

The Environmental Planning Committee's mission is to advance policies that will foster environmental, economic, and social sustainability by identifying and promoting the most efficient and responsible stewardship of our resources. The

Committee aims to nurture a culture of sustainability in which a balanced approach to best management practices along with smart growth and education engages and leads our city towards an environmentally enhanced future.