CITY OF PORT WASHINGTON
ENVIRONMENTAL PLANNING COMMITTEE
Wednesday, August 5th, 8:30 – 10:00 a.m.
Kleen Test Products Corp. – 1671 Sunset Road (PW)

Minutes

1. **Roll call:** Don Voigt, Shawn Graff, Eric Ryer, Derek Strohl, Allison Reichard, Jeff Maxon, Tom Mlada, Lisa Zeleske, Christina Brickner
2. **Introduction and welcome to Kleen Test**
3. **Approve minutes from July 6th meeting: Minutes Approved**
4. **Budget update; No updates - can remove expenses anticipated from Garden Club Seminar Water Barrell**
5. **Relevant Committee updates** **8:40**
   - North Beach Public Access Improvement Project: Now open to public
   - Update re: INFOS:Deployed on 8/4; website to be emailed; Real time data is not yet pulling through; potential signage sharing link for on site access
   - Update re: city-owned property evaluation: Next Step: All depts are going to evaluate the properties that they manage and come up with basic recommendations as well as criteria for making those recommendations by October; EPC will serve as a resource
6. **Old business** **8:50**
   - Rain Barrel painting fundraiser -- **Lisa will need assistance in planning and execution of the event**
     - Currently 2 volunteers; exploring music & beverage tent
   - Review and approve EPC website: http://cityofportwashington.com/EnvironmentalPlanningSite.html
     - Recommendations include:
     - Assigning city emails to keep personal emails private
     - Incorporating a thumbnail picture
     - Add Sister City; Bird City; INFOS; Current Projects; How are we funded - as boxes across top
   - Update re: Earth Week with TJMS; Week of Apr 22: Will meet in Sept.; Looking for 2-4 members to support from EPC; to be identified during Sept mtg
7. **New business** **9:05**
   - Review and recommend funding of shared Energy Benchmarking Position (Green Tier Program)
     - 50% covered by grant; PW does not have to support; Westen is not participating; other 11 are; looking to share costs with City - $1200 from EPC budget; $600 City; Approved initial $600 appropriation
   - Review and recommend Resolution for Sister Cities relationship with Sassnitz, Germany
     - Motion carried that Tom can finalize draft without committee review
     - Sassnitz has reviewed & approved
   - Discussion regarding travel to Sassnitz in October
     - Not an option to request support from potential corporate sponsors due to ethical concerns
8. **Work with Kleen Test Sustainability Committee on rain barrel prep** **9:20**
9. **Adjourn** **10:00**

Committee mission:

The Environmental Planning Committee's mission is to advance policies that will foster environmental, economic, and social sustainability by identifying and promoting the most efficient and responsible stewardship of our resources. The Committee aims to nurture a culture of sustainability in which a balanced approach to best management practices along with smart growth and education engages and leads our city towards an environmentally enhanced future.