

CITY OF PORT WASHINGTON
DESIGN REVIEW BOARD MINUTES
October 20, 2015
Lower Level Conference Room, City Hall

Present: Robert Vanden Noven, Brenda Fritsch, Chief Mark Mitchell and Jeremy Hartline. Also Present: Randy Tetzlaff, Director of Planning & Development and Marc Eernisse, Advisor.

1. ROLL CALL. Meeting called to order at 3:05 p.m. and a quorum was present.
2. MINUTES: It was noted that Eernisse was in attendance. **Motion made by Mitchell to approve the minutes of the September meeting as amended. All voting aye, the minutes were approved.**
3. PUBLIC APPEARANCES: None.
4. FAÇADE RENOVATION FOR KISSINGER APPLIANCE, 700 N. WISCONSIN STREET, JIM KISSINGER, APPLICANT: The owner is proposing to remove the awning and plywood covering the upper transom. He is also proposing to remove the existing glass and replace with energy efficient glass and front door. The Board generally liked the proposed changes but agreed that having the horizontal members wider or enhanced would help as well as the vertical supports on either side of the front entry. **Motion made by Mitchell to recommend approval of the façade plan based on those suggestions. All voting aye, the motion carried.**
5. MINOR SITE PLAN REVISION FOR HARBOUR LIGHTS DEVELOPMENT, RENEW PORT HOLDINGS, APPLICANT: The architect and/engineer for Harbour Lights has made a couple of modifications to the plan recently approved. Rather than having the public sidewalk cross the parking ramp; due to the grade change, the walk will need to be relocated around the ramp. The parking stalls are not impacted by this change. The second modification is along the E. Main Street sidewalk. The previous plan showed a sidewalk with four trees; two which would be new ones added. The new plan shows a four foot wide sidewalk along the curb; a new retaining wall and a ten foot wide that meets the front entry at first floor elevation and then slopes to either side (we have a similar situation along S. Wisconsin Street in front of Harbor Square). As a result, three of the trees have been eliminated.

There was concurrence with the changes proposed for the east side but not for the north side. Some members felt that there needed to be steps in front of the condo entrance rather than the presence of a retaining wall. Also discussed was narrowing the street by moving the curb line north. The developer and architect suggested that they go back and review the alternatives; a decision on this is not needed at this time. **Motion made by Hartline to recommend approval the site plan revisions for the east side and table the revisions proposed for the north side. All voting aye except Hansen who abstains, the motion carried.**
6. FORTHCOMING EVENTS: None.
7. ADJOURNMENT: **The meeting adjourned at 4:15 pm.**