

CITY OF PORT WASHINGTON
DESIGN REVIEW BOARD MINUTES
September 15, 2015
Lower Level Conference Room, City Hall

Present: Robert Vanden Noven, Brenda Fritsch, Chief Mark Mitchell and Jeremy Hartline. Also Present: Randy Tetzlaff, Director of Planning & Development.

1. ROLL CALL. Meeting called to order at 3:04 p.m. and a quorum was present.
2. MINUTES: **Motion made by Fritsch to approve the minutes of the August meeting. All voting aye, the minutes were approved.**
3. PUBLIC APPEARANCES: None.
4. BUILDING ADDITION FOR DD WILLIAMSON, KAHL CONSTRUCTION IS THE APPLICANT. Tim Kahl began with an overview of the work done at DDWilliamson; which is essentially producing a red food coloring additive. He said the company needs more production space and is proposing to add an addition on the south side of the current building. A part of the new addition will be for a new boiler room. The addition will be constructed using a smooth masonry brick. He envisions future additions beginning with a loading area to the west and then future production space to the east and south. **A motion was made by Mitchell to recommend approval of the plan as submitted. All voting aye, the motion carried.**
5. CONCEPTUAL BUILDING AND SITE PLAN REVIEW FOR THE BLUES FACTORY. Tetzlaff informed the members that the Plan Commission and Common Council have already reviewed the concept plan and the City is beginning negotiations with the Blues Factory. If a deal is agreed upon, a final building and site plan will be prepared and brought to the committee at a later date. However, staff believes that it is important for the members here to share their comments on the plans so they can be forwarded to the Blues Factory representatives; no formal action will be taken on this item. Comments are listed below:
 - West elevation looks “heavy” and adding windows would provide more light;
 - The NW corner is what will be seen by vehicles traveling down E. Washington and that may need special attention; looks too industrial;
 - Lighting on the building would help for the walkway between TBF and the former grocery space;
 - Perhaps a mural on the west elevation maybe appropriate;
 - Questions concerning the 3 indented spaces on the north elevation;
 - Too stark a space above the restaurant on the north side; an awning would help;
 - Red color for the restaurant is OK;
 - Wider sidewalk on north elevation is needed; 11 feet between building and curb;
 - Concern for where busses would unload;
 - Location for valet parking;
 - Great space along the water for public access; and
 - May need to address restaurant equipment on the roof.
6. FORTHCOMING EVENTS: None.
7. ADJOURNMENT: **The meeting adjourned at 4:00 pm.**