

MINUTES
CITY OF PORT WASHINGTON
COMMON COUNCIL MEETING
Tuesday, December 15, 2015, 7:30 P.M., City Hall

1. **ROLL CALL-** A duly convened meeting of the Common Council was called to order at 7:30 p.m. by Mayor Tom Mlada in Council Chambers. Council members present: Aldermen Paul Neumyer, Bill Driscoll, Doug Biggs, Kevin Rudser and Dan Becker. Absent and excused was Aldermen Mike Ehrlich and Dave Larson. Also present: City Engineer Rob Vanden Noven, City Planner Randy Tetzlaff, City Attorney Eric Eberhardt, City Administrator Mark Grams and City Clerk Susan Westerbeke.

2. **PLEDGE ALLEGIANCE TO THE FLAG-** The Pledge of Allegiance was recited.

3. **CONSENT AGENDA**

- A. Approve Minutes Of Previous Meetings
- B. Approve Original Operator Licenses

MOTION MADE BY ALDERMAN BIGGS, SECONDED BY ALDERMAN BECKER TO APPROVE THE MINUTES OF THE PREVIOUS MEETING AS PRESENTED AND ORIGINAL OPERATOR LICENSES FOR STEPHANIE THORNE AND SEAN SMOODY AS PRESENTED. Motion carried unanimously.

4. **MAYOR'S BUSINESS**

Mayor Mlada asked for a moment of silence for the passing of City Finance Director/Treasurer Douglas Miller. Doug had been with the City for three years and was a very dedicated and respected individual and will be missed by the City staff.

A. Recognition Of Larry Stephens For Years Of Service At We Energies- Mayor Mlada read a proclamation honoring the over 30 years of dedicated service for Larry Stephens at We Energies who is retiring on December 18th.

B. City EDC Business Recognition Program Award Presentation- The Mayor congratulated the three EDC Business Award winners, Biever Travel, Molded Dimensions and Ansay & Associates.

C. Review Of Draft North Breakwater Lighthouse Conveyance Application- The application is being worked on at this time and is due to be mailed in on December 24th. There is a letter of support that needs to be included.

1. Resolution 2015-25 To Acquire Property: North Breakwater Lighthouse-MOTION MADE BY ALDERMAN BECKER, SECONDED BY ALDERMAN BIGGS TO APPROVE RESOLUTION 2015-25 AS PRESENTED. Motion carried unanimously.

5. **OFFICERS'/STAFF REPORT**

A. **Prospect Street Storm Sewer Replacement-** Rob Vanden Noven reported that the replacement has been completed.

B. **Bike Path Culvert Repair-** This 40 foot culvert has been repaired.

C. **Canyon Creek Stream Bank Repair-** There is two places near the sanitary sewer currently being repaired and should be completed by the end of the week.

6. **PUBLIC COMMENTS/APPEARANCES**

Your comments are welcome. Please limit your discussion to 3 minutes. If you need more time, please contact the City Administrator and request that your topic be placed on the City Council Agenda.- None.

7. **BOARDS/COMMISSIONS**

A. **BOARD OF PUBLIC WORKS**

1. Consider Sale Of Water Utility Property- Rob Vanden Noven reported that the Board of Public Works met prior to this meeting to discuss the unused property. It is currently a 60 ft wide lot, which could be divided into two lots to be sold. The Plan Commission will consider this and determine whether it will become surplus property and can be sold.

2. Consider Modifications To The 2016-2017 Street Improvement Plan- The plan was modified to include Summit Drive between Lincoln Avenue and Tower Drive.

3. Consider Purchase Of Trees- Due to the increase cost of trees and the need to replace the trees that were lost due to Emerald Ash Borer and the drought two years ago, there would be 397 trees ordered, which comes to a cost of \$40,000. There is DNR grant money that will be applied to this purchase and the final cost to the budget would be approximately \$12,000. Discussion was held on what was budgeted for 2016 and the addition of this cost.

MOTION MADE BY ALDERMAN BECKER, SECONDED BY ALDERMAN RUDSER TO APPROVE THE PURCHASE OF STREET TREES AT A COST OF \$12,000. AYE: 4, NAY: 1 (BIGGS). Motion carried.

8. COMMITTEES

A. FINANCE AND LICENSE COMMITTEE

1. Ordinance 2015-12 (An Ordinance Amending The Building, HVAC, Electrical And Plumbing Permit, Plan Examination, and Inspection Fee Schedules)

2nd Reading- Alderman Biggs reported on the ordinance, which includes updated fees to bring us into the average of surrounding communities. MOTION MADE BY ALDERMAN BIGGS, SECONDED BY ALDERMAN DRISCOLL TO APPROVE ORDINANCE 2015-12 An Ordinance Amending The Building, HVAC, Electrical And Plumbing Permit, Plan Examination, And Inspection Fee Schedules as presented. Motion carried unanimously.

2. Approve Amendments To Lease Agreements With AT&T- The City Administrator reported on the re-written agreements being considered. They have been reviewed by the City Attorney and are acceptable. MOTION MADE BY ALDERMAN BIGGS, SECONDED BY ALDERMAN BECKER TO APPROVE THE AMENDED LEASE AGREEMENTS WITH AT&T FOR THE TOWER SITES AT 412 N. WISCONSIN STREET AND 428 THOMAS DRIVE AS PRESENTED. Motion carried unanimously.

3. Approve City Property Liability And Workers Compensation Insurance For 2016- The City Administrator reported on the saving to the city with the insurance plan for 2016. The reduction is a little over \$51,000 with the greatest drop in the property coverage for auto-physical damage. MOTION MADE BY ALDERMAN BIGGS, SECONDED BY ALDERMAN BECKER TO APPROVE THE PROPERTY LIABILITY AND WORKERS COMPENSATION INSURANCE WITH EMC FOR 2016 AS PRESENTED. Motion carried unanimously.

4. Consideration Of Funding A 3D Video Presentation Of A Marina District Concept Plan- This item was tabled to a future meeting when all members are present.

B. PERSONNEL COMMITTEE

1. Approve Hiring Person For Recreation Supervisor Position- Park and Recreation Director Charlie Imig was present. The current assistant is retiring in January. This position is being re-organized to include other requirements. The individual being recommended by the Park and Recreation Board is Kiley Schulte. MOTION MADE BY ALDERMAN BECKER, SECONDED BY ALDERMAN BIGGS TO RECOMMEND HIRING KILEY SCHULTE AS RECREATION SUPERVISOR AT A SALARY STARTING AT \$36,000 ANNUALLY. Motion carried unanimously.

2. Approve Hiring Assistance To The Senior Center Director- The City

Administrator reported that the Commission On Aging and the Personnel Committee has recommended hiring the current Maintenance employee at the Senior Center also as the assistant to Catherine Kiener. MOTION MADE BY ALDERMAN BECKER, SECONDED BY ALDERMAN DRISCOLL TO APPROVE HIRING DAVID MCGREGOR AS THE SENIOR CENTER ASSISTANT AT A RATE OF \$11.50 PER HOUR, NOT TO EXCEED 1,100 HOURS PER YEAR IN THAT POSITION. Motion carried unanimously.

9. NEW BUSINESS

A. Approve Repair To Storm Sewer At The End Of Kane Street- Rob Vanden Noven reported that the patch was less than \$1,000. MOTION MADE BY ALDERMAN BECKER, SECONDED BY ALDERMAN DRISCOLL TO APPROVE THE STORM SEWER REPAIR UP TO \$1,000 AS PRESENTED. Motion carried unanimously.

10. FORTHCOMING EVENTS- Various upcoming events were mentioned by the Mayor and Aldermen.

11. PUBLIC COMMENTS/APPEARANCES- None.

12. ADJOURNMENT- MOTION MADE BY ALDERMAN BECKER, SECONDED BY ALDERMAN BIGGS TO ADJOURN THE MEETING AT 9:19 P.M. Motion carried unanimously.