

**MINUTES**  
**CITY OF PORT WASHINGTON**  
**CITY COUNCIL MEETING**  
**Tuesday, August 18, 2015, 7:30 P.M., City Hall**

1. **ROLL CALL-** A duly convened meeting of the Common Council was called to order at 7:30 p.m. by Mayor Tom Mlada in Council Chambers. Council members present: Aldermen Mike Ehrlich, Paul Neumyer, Doug Biggs, Dave Larson and Dan Becker. Absent and excused Aldermen Kevin Rudser and Bill Driscoll. Also present: City Planner Randy Tetzlaff, City Attorney Eric Eberhardt, City Administrator Mark Grams and City Clerk Susan Westerbeke. Absent and excused City Engineer Rob Vanden Noven.

2. **PLEDGE ALLEGIANCE TO THE FLAG-** The Pledge of Allegiance was recited.

3. **CONSENT AGENDA**

- A. Approve Minutes Of Previous Meetings
- B. Approve Original Operator License Applications
- C. Approve Class "B"/"Class B" Retailers License Applications
- D. Approve Temporary Operator License Applications

MOTION MADE BY ALDERMAN BIGGS, SECONDED BY ALDERMAN BECKER TO APPROVE THE MINUTES OF THE PREVIOUS MEETING AS PRESENTED; ORIGINAL OPERATOR LICENSES FOR DAVID LARSON, CHRISTOPHER HEINS, MICHELLE GUDDECK AND JENNIFER BALLBACH AS PRESENTED; CLASS "B"/ "CLASS B" RETAILERS LICENSES FOR ST. MARY'S CONGREGATION FOR ST. MARY'S FISH BOIL ON SEPTEMBER 12, 2015 AT 446 N. JOHNSON STREET, PORT WASHINGTON HISTORICAL SOCIETY FOR BEER GARDEN ON AUGUST 29, 2015 AT UPPER LAKE PARK, PICNIC AREA #1 AND PORT WASHINGTON HISTORICAL SOCIETY FOR PORT WASHINGTON HISTORICAL SOCIETY GALA ON OCTOBER 10, 2015 AT 121 W. MAIN STREET AS PRESENTED; TEMPORARY OPERATOR LICENSES FOR ST. MARY'S CONGREGATION FOR ST. MARY'S FISH BOIL ON SEPTEMBER 12<sup>TH</sup> FOR LEROY DAHM AND STEVEN HANSEN, PORT WASHINGTON HISTORICAL SOCIETY FOR BEER GARDEN ON AUGUST 29<sup>TH</sup> FOR WAYNE CHRUSCIEL, DAVE DIDIER, JEFF BARBER AND HARRY SCHAUMBURG AND PORT WASHINGTON HISTORICAL SOCIETY FOR PORT WASHINGTON HISTORICAL SOCIETY GALA ON OCTOBER 10<sup>TH</sup> FOR WAYNE CHRUSCIEL AS PRESENTED. AYE: 4, ABSTAINED: 1 (LARSON) Motion carried.

4. **MAYOR'S BUSINESS**

A. Proclamation For Spinal Cord Awareness Month In September- Mayor Mlada read the proclamation. The proclamation can be found on the City website.

B. Update On Rain Barrel Art Event- The Mayor reported on the upcoming event and auction which will be held online. This public event will be held on August 22<sup>nd</sup>. They will be on display August 23<sup>th</sup> – September 13<sup>th</sup>.

C. Update On INFOS- An update was given by the Mayor that we are now live, the webcam is located on the Wastewater Treatment Plant and shows conditions on North Beach. There will be public outreach set up to help with understanding what is available to view on it.

D. City Business Update- Mayor Mlada reported that Port Washington has the large business of the year for Port Washington State Bank.

E. Update On Denis Sullivan- The Mayor gave a report, the August dates are filled and the September sail dates over Labor Day weekend are available on Friday evening, two Saturday and Sunday sails and sails available on Labor Day.

F. Approval Of WCPA Membership- Mayor Mlada reported on the previous membership that we held on the Wisconsin Commercial Port Association. Currently we are not a member, but we've been approached to rejoin since we have the Denis Sullivan coming into our port. MOTION MADE BY ALDERMAN EHRLICH, SECONDED BY ALDERMAN BECKER TO JOIN THE WCPA. Motion carried unanimously.

G. Approve Resolution For Formalization Of Sister City Relationship- The resolution has not been drafted and this item is tabled until the next meeting.

H. Approval Of Economic Development Funding For Green Tier Legacy

Community Shared Energy Efficiency And Benchmarking Position- Mayor Mlada informed Council that this initiative comes from the Environmental Planning Committee and discussion was held on developing a position to work with numerous communities on their needs. MOTION MADE BY ALDERMAN EHRLICH, SECONDED BY ALDERMAN NEUMYER TO APPROVE FUNDNG OF THE NEW ENERGY EFFICIENCY AND BENCHMARKING POSITION UP TO \$615.67 FOR 2015 AS PRESENTED. Motion carried unanimously.

I. Update On North Slip Property Redevelopment- The Mayor showed a PowerPoint, which is also available on our website and that reviews the process that has been ongoing in this potential redevelopment area. There are future meetings the public can attend to comment at regarding this project plan, August 20<sup>th</sup> Plan Commission meeting, September 1<sup>st</sup> and 15<sup>th</sup> Common Council meetings.

## 5. OFFICERS'/STAFF REPORT

**1. Update On Recodification Of Municipal Code-** The City Administrator reported that the materials have arrived and are going to be reviewed. The departments have been issued their sections for review. Attorney Eberhardt informed Council that the first code meeting will be held next Tuesday, August 25<sup>th</sup>.

## 6. PUBLIC COMMENTS/APPEARANCES

*Your comments are welcome. Please limit your discussion to 3 minutes. If you need more time, please contact the City Administrator and request that your topic be placed on the City Council Agenda.*

\*John Sigwart, 230 W. Theis Street- Commented about the well done Wayfinding Signage that has been put up. He thanked Alderman Ehrlich for running a good Community Development Authority meeting last night. Mr. Sigwart commented to the Council about the meeting held and the residents' concerns about the public land that is being sold. Requested the city publish the steps that will be taken as this project is defined, developers agreement drafted, land transferred to new owner.

\*John Reichert addressed the Council with concerns about the overgrown area the city owns behind the Fire and Police Departments. He is requesting the city address the issue and maintain the area.

\*Bruce McIlInay, Council for the Blues Factory, addressed the Common Council with the type of development that is being proposed. This is a community project that preserves the history of the city.

## 7. BOARDS/COMMISSIONS

### A. BOARD OF PUBLIC WORKS

**1. Resolution 2015-17 (Compliance Maintenance Resolution For Wastewater Utility)-** The City Administrator informed council that the annual report shows the point area are high and it has been well done. This report is due at the end of August. MOTION MADE BY ALDERMAN EHRLICH, SECONDED BY ALDERMAN NEUMYER TO APPROVE RESOLUTION 2015-17 COMPLIANCE MAINTENANCE RESOLUTION FOR WASTEWATER UTILITY AS PRESENTED. Motion carried unanimously.

**B. COMMUNITY DEVELOPMENT AUTHORITY**

**1. Revising The Revolving Loan Fund Policies And Procedures Manual-**

Randy Tetzlaff reported on the excess funds and the need for revising the policy amount. MOTION MADE BY ALDERMAN LARSON, SECONDED BY ALDERMAN EHRLICH TO APPROVE INCREASING LOAN AMOUNT PER ONE JOB CREATED FROM \$20,000 TO \$35,000 AS PRESENTED. Motion carried unanimously.

**8. COMMITTEES**

**A. TRAFFIC SAFETY COMMITTEE**

**1. Ordinance 2015-8 (Eliminating Parking Meters On E. Jackson Street)**

**2<sup>nd</sup> Reading-** The City Administrator reported on the need for elimination of the parking meters on E. Jackson Street. MOTION MADE BY ALDERMAN EHRLICH, SECONDED BY ALDERMAN BECKER TO APPROVE ORDINANCE 2015-8 ELIMINATING PARKING METERS ON E. JACKSON STREET AS PRESENTED. Motion carried unanimously.

**B. FINANCE AND LICENSE COMMITTEE**

**1. Approve Agreements With Foth For BIG And HAP Grant Applications-**

Alderman Larson reported on the two grants to be applied for. The Finance and License Committee recommends hiring Foth to complete both grant applications at a cost of \$5,000 and \$6,000. The City Administrator discussed the potential of getting the funding from these grants. MOTION MADE BY ALDERMAN LARSON, SECONDED BY ALDERMAN BIGGS TO APPROVE THE AGREEMENTS WITH FOTH FOR THE BIG GRANT APPLICATION AT FOR \$6,000 AND THE HAP GRANT APPLICATION FOR \$5,000 AS PRESENTED. Motion carried unanimously.

**9. UNFINISHED BUSINESS**

**A. Ordinance 2015-7 (Establishing A Sex Offender Loitering Ordinance) 2<sup>nd</sup>**

**Reading-** The City Attorney summarized the proposed ordinance as prohibiting registered sex offenders from being present at certain times/days within restricted zones of the city designated by the council as places where children congregate, and from loitering within loitering zones located within 200' of a restricted zone. A map was reviewed showing these zones. The City Attorney explained and recommended further revisions to be made to the ordinance, i.e., adding definitions of "child care facility" and "school premises," and excluding persons confined in jail, etc. MOTION MADE BY ALDERMAN BECKER, SECONDED BY ALDERMAN LARSON TO APPROVE THE ORDINANCE AS PRESENTED. Discussion followed, which added other church-school premises and the Ozaukee Co. mountain bike trail off of Prospect Street to the restricted zones and map. The City Attorney reiterated that the further revisions also should be made. AMENDED MOTION MADE BY ALDERMAN BECKER, SECONDED BY ALDERMAN LARSON TO APPROVE ORDINANCE 2015-7 WITH THE FURTHER REVISIONS. Hearing no objection, the amended motion was carried unanimously.

**10. NEW BUSINESS**

**1. Resolution 2015-16 (Approve Amended Harbor Assistance Program Grant Application)-**

MOTION MADE BY ALDERMAN BECKER, SECONDED BY ALDERMAN BIGGS TO APPROVE RESOLUTION 2015-16 APPROVE AMENDED HARBOR ASSISTANCE PROGRAM GRANT APPLICATION FOR \$425,000 AS PRESENTED. Motion carried unanimously.

**2. Date For Trick-Or-Treat-** MOTION MADE BY ALDERMAN BIGGS, SECONDED BY ALDERMAN BECKER TO APPROVE SATURDAY, OCTOBER 31ST FOR TRICK-OR-TREAT BETWEEN THE HOURS OF 4:00 P.M. TO 7:00 P.M. Motion carried unanimously.

**3. Approve Hiring Maintenance Person At Senior Center-** The City Administrator reported on the individual that is being recommended for hiring in maintenance at the Senior Center. MOTION MADE BY ALDERMAN EHRLICH, SECONDED BY ALDERMAN NEUMYER TO APPROVE THE HIRING OF DAVID WAYNE-MCGREGOR FOR THE MAINTENANCE POSITION AT THE SENIOR CENTER AT \$9.80 PER HOUR AS PRESENTED. Motion carried unanimously.

**11. FORTHCOMING EVENTS-** The Mayor and Aldermen reported on various upcoming events in the community.

**12. PUBLIC COMMENTS/APPEARANCES-** None.

**13. MOTION TO CONVENE IN CLOSED SESSION** pursuant to § 19.85(1)(e), Stats., for purposes of deliberating or negotiating the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, to-wit: discuss the status of, and approaches to, financing and securing the redevelopment of properties located at 122 and 128 N. Franklin Street, and within TID #2, under the existing and newly proposed terms and conditions of the Developer's Agreement dated January 7, 2014 between the City and Renew Port Holdings I, LLC, as amended- Mayor Mlada read the purpose of the closed session. MOTION MADE BY ALDERMAN BECKER, SECONDED BY ALDERMAN LARSON TO GO INTO CLOSED SESSION AT 9:40 P.M. FOR THE REASONS STATE ABOVE ON THE AGENDA. ROLL CALL VOTE TAKEN: AYE: 5 (EHRLICH, NEUMYER, BIGGS, LARSON AND BECKER). Motion carried unanimously.

**14. RECONVENE INTO OPEN SESSION TO TAKE ACTION RELATING TO CLOSED SESSION DISCUSSIONS, IF ANY-** Common Council reconvened into Open Session, no action taken.

**15. ADJOURNMENT-** MOTION MADE BY ALDERMAN LARSON, SECONDED BY ALDERMAN BIGGS TO ADJOURN THE MEETING AT 10:56 P.M. Motion carried unanimously.