

MINUTES
CITY OF PORT WASHINGTON
CITY COUNCIL MEETING
Wednesday, April 8 2015, 7:30 P.M., City Hall

1. **ROLL CALL-** A duly convened meeting of the Common Council was called to order at 7:30 p.m. by Mayor Tom Mlada in Council Chambers. Council members present: Aldermen Mike Ehrlich, Paul Neumyer, Bill Driscoll and Kevin Rudser. Absent and excused was Aldermen Dave Larson and Dan Becker. Also present: City Planner Randy Tetzlaff, City Engineer Rob Vanden Noven, City Attorney Eric Eberhardt, and City Clerk Susan Westerbeke.

2. **PLEDGE ALLEGIANCE TO THE FLAG-** The Pledge of Allegiance was recited.

3. **CONSENT AGENDA**

- A. Approve Minutes Of Previous Meeting
- B. Approve Original Operator License Applications

MOTION MADE BY ALDERMAN BIGGS, SECONDED BY ALDERMAN EHRLICH TO APPROVE THE MINUTES OF THE PREVIOUS MEETING AS PRESENTED AND ORIGINAL OPERATOR LICENSES FOR DANYELLE CHEYNE, KATHLEEN AUSTIN, DEBRA KLEIN, MATHEW GONZALEZ, LYNN BROWN AND CHRISTOPHER WADE AS PRESENTED. Motion carried unanimously.

4. **MAYOR'S BUSINESS**

A. Approval Of Trademark License Agreement- The City Attorney reported on the license Agreement, which will give the city ability to work with retail merchants, community groups that may want to utilize the city brand. MOTION MADE BY ALDERMAN EHRLICH, SECONDED BY ALDERMAN DRISCOLL TO APPROVE THE TRADEMARK LICENSE AGREEMENT AS PRESENTED. Motion carried unanimously.

C. Summary Of Green Tier Legacy Community Program Meeting- Mayor Mlada reported on the meeting that was held. The City of Port Washington has become part of the 12 communities that are partners in this program.

D. Port Washington Historical Society Update Regarding Port Exploreum- Mayor Mlada introduced Bill Moran from the Port Washington Historical Society who gave a presentation on the Port Exploreum, which will be holding it openings in April and May.

Mayor Mlada read a proclamation for the Port Washington Women's Club.

5. **OFFICERS'/STAFF REPORT**

A. Election Results For City Elections- City Clerk Susan Westerbeke reported on the election turn-out, which averaged 40% for the Spring Election. Re-elected as City Mayor was Tom Mlada and re-elected to their Aldermanic District positions were Mike Ehrlich-District 1, Bill Driscoll-District 3, Kevin Rudser-District 5 and Dan Becker-District 7.

6. **PUBLIC COMMENTS/APPEARANCES**

Your comments are welcome. Please limit your discussion to 3 minutes. If you need more time, please contact the City Administrator and request that your topic be placed on the City Council Agenda.- None.

7. **COMMITTEES**

A. TRAFFIC SAFETY COMMITTEE

1. Ordinance 2015-3 (Allow Parking On Southside Of W. Van Buren, East Of Harrison Street) 2nd Reading- Rob Vanden Noven reported a resident that lives on N. Wisconsin St. has requested the City allow parking on the southside of W. Van Buren, east of Harrison St. The grade of Wisconsin St. makes it difficult for people to park and walk to their residence. The Police Chief has reviewed and approves of this change in parking. MOTION MADE BY ALDERMAN NEUMYER, SECONDED BY ALDERMAN EHRLICH TO APPROVE ORDINANCE 2015-3 ALLOW PARKING ON SOUTHSIDE OF W. VAN BUREN, EAST OF HARRISON STREET AS PRESENTED. Motion carried unanimously.

2. Ordinance 2015-4 (Eliminate Parking Stall On N. Wisconsin Street, Across From Post Office Loading Dock) 2nd Reading- Rob Vanden Noven reported that the Post Office has made a request that the parking stall across from their loading dock on No. Wisconsin Street be eliminated. Their semi-truck has a very difficult getting into the loading dock when vehicles are parked there. The Police Chief has reviewed and approved of this change in parking. MOTION MADE BY ALDERMAN EHRLICH, SECONDED BY ALDERMAN NEUMYER TO APPROVE ORDINANCE 2015-4 ELIMINATE PARKING STALL ON N. WISCONSIN STREET, ACROSS FROM POST OFFICE LOADING DOCK AS PRESENTED. Motion carried unanimously.

3. Ordinance 2015-5 (No Parking On A Portion Of W. Pierre Lane, West Of N. Wisconsin Street) 2nd Reading- Rob Vanden Noven reported that this parking change was requested by a resident that has difficulty pulling out of their driveway when a vehicle is parked in this location. The Police Chief has reviewed and approves of this change in parking. MOTION MADE BY ALDERMAN NEUMYER, SECONDED BY ALDERMAN EHRLICH TO APPROVE ORDINANCE 2015-5 NO PARKING ON A PORTION OF W. PIERRE LANE, WEST OF N. WISCONSIN STREET AS PRESENTED. Motion carried unanimously.

B. PERSONNEL COMMITTEE

1. Approve Wage Adjustment For Bonnie Meyer- Susan Westerbeke reported this wage adjustment for Bonnie Meyer to increase her to hourly rate to \$19.78. This change will coincide with her becoming a full time employee. The Personnel Committee has reviewed this adjustment and recommends approval. MOTION MADE BY ALDERMAN EHRLICH, SECONDED BY ALDERMAN DRISCOLL TO APPROVE A WAGE ADJUSTMENT FOR BONNIE MEYER TO \$19.78 PER HOUR AS PRESENTED. Motion carried unanimously.

C. FINANCE COMMITTEE

1. Approve Hiring Willis Of Wisconsin For GASB 45 Audit (Retiree Medical Valuation)- Alderman Biggs reported on the proposal from Willis of Wisconsin to perform the GASB 45 Audit which is required of the City every three years. The audit will determine the valuation of the current retiree medical benefit program at a cost of \$3,000. The City has used Willis in the past to perform this audit and approval of this proposal is being recommended by the Finance and License Committee. MOTION MADE BY ALDERMAN BIGGS, SECONDED BY ALDERMAN DRISCOLL TO APPROVE THE PROPOSAL BY WILLIS OF WISCONSIN, INC FOR \$3,000 AS PRESENTED. Motion carried unanimously.

2. Original Alcohol License Application For Class B Beer License And Class C Wine License for 100 N. Franklin Street- Alderman Biggs reported on the request for an Original Class B Beer and Class C Wine License by Duluth Holdings, Inc d/b/a Smith Bros. Coffee House at 100 N. Franklin Street. All require application documents have been submitted and approved. The Finance and License Committee is recommending approval of these licenses as

presented. MOTION MADE BY ALDERMAN BIGGS, SECONDED BY ALDERMAN DRISCOLL TO APPROVE THE CLASS B BEER AND CLASS C WINE LICENSE FOR DULUTH HOLDING INC. D/B/A SMITH BROS. COFFEE SHOP, CHRISTOPHER WADE-AGENT AS PRESENTED. Motion carried unanimously.

3. Original Alcohol License Application For Class B Beer License And Class C

Wine License For 620 W. Grand Avenue- Alderman Biggs reported on the applications submitted by JAB Ventures, Inc. d/b/a Wing It for a Class B Beer and Class C Wine Licenses for a new food establishment being opened at 620 W. Grand Avenue. The applicant has a target opening date of early May once the building renovations have been completed. All required application documents have been submitted and approved and the Finance and License Committee has approves these license applications. MOTION MADE BY ALDERMAN BIGGS, SECONDED BY ALDERMAN EHRLICH TO APPROVE THE CLASS B BEER AND CLASS C WINE LICNESE FOR JAB VENUTURES, INC. D/B/A WING IT, ADAM BROWN-AGENT SUBJECT TO ALL INSPECTIONS AND OCCUPANCY PERMIT BEING ISSUED. Motion carried unanimously.

8. **COMMISSIONS AND BOARDS-** None.

9. **UNFINISHED BUSINESS-** None.

10. **NEW BUSINESS**

A. Approve Phase II Environmental Site Assessment Proposal From Konicek

Environmental Consulting, LLC- Randy Tetzlaff reported on the proposal from Konicek for a Phase II assessment of the City parking lot at the north end of the north slip. Proposed cost of the work is between \$7,600 and \$8,300. MOTION MADE BY ALDERMAN BIGGS, SECONDED BY ALDERMAN EHRLICH TO APPROVE THE PROPOSAL WITH KONICEK ENVIRONMENTAL CONSULTING, LLC FOR AN AMOUNT UP TO \$8,300 AS PRESENTED. Motion carried unanimously.

B. Resolution 2015-3 (Governmental Responsibility Resolution For Runoff Management Grants)-

Susan Westerbeke reported this resolution is required as part of a grant application being submitted for the Breakwater Gateway Project. This grant will be submitted on April 15th. MOTION MADE BY ALDERMAN BIGGS, SECONDED BY ALDERMAN EHRLICH TO APPROVE RESOLUTION 2015-3 GOVERNMENTAL RESPONSIBILITY RESOLUTION FOR RUNOFF MANagements GRANTS AS PRESENTED. Motion carried unanimously.

C. Resolution 2015-4 (FFLM Funding For Breakwater Gateway Project)-

Susan Westerbeke reported that this resolution is for another grant application being prepared for the Breakwater Gateway Project, which will be submitted at the end of April. MOTION MADE BY ALDERMAN BIGGS, SECONDED BY ALDERMAN DRISCOLL TO APPROVE RESOLUTION 2015-4 FFLM FUNDING FOR BREAKWATER GATEWAY PROJECT AS PRESENTED. Motion carried unanimously.

11. **FORTHCOMING EVENTS-** The Mayor and Aldermen reported on various events coming up in the City.

12. **PUBLIC COMMENTS/APPEARANCES-** None.

15. **ADJOURNMENT-** MOTION MADE BY ALDERMAN DRISCOLL, SECONDED BY ALDERMAN BIGGS TO ADJOURN THE MEETING AT 8:42 P.M. Motion carried unanimously.

