

MINUTES
CITY OF PORT WASHINGTON
CITY COUNCIL MEETING
Tuesday, January 6, 2015, 7:30 P.M., City Hall

1. **ROLL CALL-** A duly convened meeting of the Common Council was called to order at 7:30 p.m. by Mayor Tom Mlada in Council Chambers. Council members present: Aldermen Mike Ehrlich, Paul Neumyer, Bill Driscoll, Doug Biggs, Kevin Rudser and Dan Becker. Absent and excused: Alderman Dave Larson. Also present: City Engineer Rob Vanden Noven, City Planner Randy Tetzlaff, City Attorney Eric Eberhardt, City Administrator Mark Grams and City Clerk Susan Westerbeke.

2. **PLEDGE ALLEGIANCE TO THE FLAG-** The Pledge of Allegiance was recited.

3. **CONSENT AGENDA**

A. Approve Minutes Of Previous Meeting- **MOTION MADE BY ALDERMAN BIGGS, SECONDED BY ALDERMAN EHRLICH TO APPROVE THE MINUTES OF THE PREVIOUS MEETING AS PRESENTED. Motion carried unanimously.**

4. **MAYOR'S BUSINESS**

A. Advancement Of Sister City Relationship With Sassnitz, Germany And Mentor Relationship With Alpena, Michigan- Mayor Mlada reported on the interest of working on a mentoring relationship with Alpena, Michigan. Regarding our sister city relationship with Sassnitz, Germany, there has been some contact and this relationship continues to be worked on.

The Mayor reported that a letter was received regarding NOAA Application for the Marine Sanctuary program. We've been informed that the submission has met their criteria and is being moved on to the next review phase.

5. **OFFICERS'/STAFF REPORT**

A. Nomination Papers Submitted For Mayor And Aldermanic Positions- The City Administrator reported that candidacy nomination paperwork was due today at 5:00 p.m. At this time the paperwork that was submitted was by all the incumbents for District 1,3, 5 and 7.

6. **PUBLIC COMMENTS/APPEARANCES**

Your comments are welcome. Please limit your discussion to 3 minutes. If you need more time, please contact the City Administrator and request that your topic be placed on the City Council Agenda.

*John Sigwart 230 W. Theis Street- Informed Council that there will be a public meeting held on January 22nd at the Library where the attendees will be breaking up into small groups to hold a brainstorm session on the possible uses for the north slip marina parking lot.

*Duey Stroebel congratulated the Council on the NOAA Marine Sanctuary application. He also mentioned that he has been honored to serve as a State Representative. He also is interested in continuing his service and would appreciate support.

7. **COMMITTEES**

A. FINANCE AND LICENSE COMMITTEE

1. Approve City Liability Insurance Proposal- The City Administrator reported that quotes were obtained, EMC and State Insurance Office is being recommended, a 7% increase was budgeted for. **MOTION MADE BY ALDERMAN BIGGS, SECONDED BY ALDERMAN BECKER TO APPROVE THE GENERAL LIABILITY INSURANCE COVERAGE WITH EMC FOR \$328,184 AND**

CITY PROPERTY INSURANCE COVERAGE WITH STATE INSURANCE OFFICE FOR \$77,998 AS PRESENTED. Motion carried unanimously.

2. Approve Original Combination “Class B” Alcohol License Applications For 601 N. Wisconsin Street And 329 N. Franklin Street-

The City Administrator reported on the original license applications received. Both businesses are currently licensed and operated by Al Uselding both within LLC's. The new licenses are being taken out by his daughter Kristina Uselding as a sole proprietor. Uselding's informed the city that there will be no other changes with the business operations at either location and there will be no name change at either location. The current city ordinance requires a plan of operation and security plan be submitted with new applications. If a license issued to a corporation or LLC is just changing to include a family member as a new member, that is considered a license transfer and a plan of operation and security plan is not required. After review and discussion of the intent of the ordinance, it was determined that the ordinance should also include no operation or security plan be required if a change of ownership occurs within a family by sole proprietorship also. The ordinance will be reviewed by the City Attorney and suggested amendments forthcoming at future meeting. Following the current ordinance, it is being recommended by the Finance and License Committee that the two new applications be approved contingent upon submission of a business operation plan and security plan. MOTION MADE BY ALDERMAN DRISCOLL, SECONDED BY ALDERMAN BIGGS TO APPROVE ORIGINAL CLASS B COMBINATION ALCOHOL LICENSES FOR KRISTINA USELDING FOR PIER 6 AT 329 N. FRANKLIN STREET AND PATIO BAR AND GRILL AT 601 N. WISCONSIN STREET CONTINGENT UPON SUBMISSION OF A BUSINESS OPERATION PLAN AND SECURITY PLAN FOR BOTH LOCATIONS DUE BY JANUARY 20, 2015 IN THE CITY CLERK'S OFFICE AND APPROVAL OF AN ANNUAL CABARET LICNESE FOR PATIO BAR AND GRILL, KRISTINA USELDING-AGENT AT 601 N. WISCONSIN STREET. Motion carried unanimously.

3. Approve Original Annual Cabaret License Application For 601 N. Wisconsin Street- See item number 2 above.

B. PERSONNEL COMMITTEE

1. Approve Hiring Person For Part-Time Utility Clerk Position- The City Administrator reported the city received 13 applications for this position. Eight individuals were interviewed and given a computer test. After review and discussion, it is the recommendation of the interview team and the Personnel Committee that Julie Hansen is hired for the part-time Utility Clerk I position. MOTION MADE BY ALDERMAN BECKER, SECONDED BY ALDERMAN DRISCOLL TO HIRE JULIE HANSEN FOR THE POSTION OF UTILITY CLERK I AS PRESENTED. Motion carried unanimously.

C. SENIOR CENTER AD-HOC COMMITTEE

1. Approve RFP And Funding For Senior Center Needs Assessment- The City Administrator reported that the Finance and License Committee is recommending the approval of \$6,000 to be used from the contingency fund for this needs assessment study. Senior Center Director Catherine Kiener was present to answer questions. MOTION MADE BY ALDERMAN BIGGS, SECONDED BY ALDERMAN DRISCOLL TO APPROVE \$6,000 FROM THE CONTINGENCY FUND FOR THE NEEDS ASSESSMENT STUDY AND SUBMISSION OF RFP FOR THE SENIOR CENTER AS PRESENTED. Motion carried unanimously.

8. COMMISSIONS AND BOARDS- None.

9. **UNFINISHED BUSINESS-** None.

10. **NEW BUSINESS**

A. Approve Fire Services Contract With Town Of Port Washington- The City Administrator reported on the proposed contract with the Town of Port Washington. The base charge for 2015 is \$103,677.66, which is a slight decrease from last year. MOTION MADE BY ALDERMAN BIGGS, SECONDED BY ALDERMAN EHRLICH TO APPROVE THE 2015 FIRE SERVICES CONTRACT BETWEEN THE CITY OF PORT WASHINGTON AND TOWN OF PORT WASHINGTON AS PRESENTED, INCLUDING WATER AND FIRE CALLS BEING CHARGED ABOVE BASE CHARGE. Motion carried unanimously.

11. **FORTHCOMING EVENTS-** The Mayor and Aldermen reported on upcoming events in the city.

12. **PUBLIC COMMENTS/APPEARANCES-** None.

13. **ADJOURNMENT-** MOTION MADE BY ALDERMAN BECKER, SECONDED BY ALDERMAN BIGGS TO ADJOURN THE MEETING AT 8:20 P.M. Motion carried unanimously.